



RFP# B2017-MGR-06
Proposal Due Date:
September 29, 2017

RFP ADDENDUM #1

FOR: Requests for Proposals for the Lease of Space on the Municipal Water Tower.

- Q1. Would the Town consider an RFP response deadline extension from 8/24/17 to 9/29/17? In order to thoroughly respond to the RFP and provide “detailed drawings prepared by a Registered Professional Engineer”?**
- A1. Yes, All submissions must be received no later than 2:00pm on September 29th, 2017 by the Office of the Town Manager.
- Q2. I understand The Engineering Corp. (TEC) will be the firm for the structural analysis but can Proposers utilize a different A&E firm for exhibits; Zoning Drawings; Construction Drawings; etc.?**
- A2. Yes
- Q3. Will scaled exhibits, depicting the proposed facility in an elevation view and an aerial view, suffice as “detailed drawings” or will only construction drawings suffice?**
- A3. Scaled Exhibits will suffice.
- Q4. Will a Certificate of Insurance and a signed Hold Harmless Agreement from our A&E firm suffice since the A&E firm would be the only entity physically entering the property for tests and measurements?**
- A4. Yes.
- Q5. What are the minimum requirements for the Certificate of Insurance needed to enter the property?**
- A5. TBD
- Q6. Do you have a standard Hold Harmless Agreement our A&E firm should utilize?**
- A6. No
- Q7. Will the structural analysis by TEC take place after the RFP is awarded?**
- A7. Yes
- Q8. Do Proposers have to include an Intent To Bid Form with their RFP responses?**
- A8. No
- Q9. Sec. VI-Minimum Lease Requirements, No. 15 cites a “sample agreement on insurance specifics”. Can you please provide same so we can use as a model?**
- A9. Please disregard.

Q10. Is there a draft or sample Lease Agreement that has been released as part of this RFP?

A10. No. TBD after award.

Q11. Who is the entity that currently has antennas on this water tower?

A11. No current antennas exist.

This Addendum must be Signed & Returned with your Proposal.

Authorized Signature of Proposer

Company Name

APPROVED



William M. Manzi III

Town Manager

(Original Signature on Document in Procurement Files)

Date Issued: August 8, 2017