

TOWN OF SEABROOK

SELECTMEN'S MEETING

MARCH 7, 2016

Present: Raymond Smith  
Aboul B. Khan  
Theresa A. Kyle  
William Manzi

10:00AM

Mr. Smith opened the meeting at 10:00AM.

**PUBLIC HEARING - BERN'S WAY**

Mr. Smith opened the public hearing at 10:01AM.

Mr. Manzi said the Board has the minutes and recommendation from the planning board. Mr. Khan said the project has been done for a few years and they went to the planning board a few weeks ago for acceptance.

Mr. Manzi read the notice and planning board motion into the record (see attached).

Mr. Smith closed the public hearing at 10:04AM.

MOTION: Aboul B. Khan To accept Bern's Way as  
Second: Theresa A. Kyle a town road.  
Unanimous

**MONTHLY MEETING - POLICE CHIEF**

Police Chief Mike Gallagher was present for his report (see attached). Mr. Khan urged the voters to support the budget and said the police department has not added to the force since 2006. Mrs. Kyle thanked the Chief for his clear and concise report.

Mr. Smith asked if there have been more accidents in town. Chief Gallagher said they have been increasing every year and this is another reason why the 27<sup>th</sup> officer is needed.

Chief Gallagher said he has write-off's that are from various companies that are well over 90 days outstanding. Mr. Manzi said he concurs with Chief Gallagher and provided to the Board the most current list from finance. He said they have opted to not give service to the companies that are 90 days overdue.

Mrs. Kyle said she is disappointed and she hopes in the future if this person comes in for a permit the Board does not issue. She asked about charging an upfront fee and Mr. Manzi said they could explore this.

MOTION: Raymond Smith To write-off accounts  
Second: Aboul B. Khan for total of \$2,225.60.  
Unanimous

Mr. Smith said he is very happy with what the chief is doing and very proud of him.

**MONTHLY MEETING - FIRE CHIEF**

Fire Chief Bill Edwards was present for his monthly report (see attached).

Mrs. Kyle said this is an excellent report and she is amazed at the amount of calls they receive. Mr. Smith commended the response to the cardiac arrest and also bringing in a dietician for the employees.

Procurement of Ambulance - Chief Edwards said the ambulances have been purchased out of the revolving account every 2-3 years. He said they are going through a similar process as they did with the ladder truck, which gives them a little more on the warranty.

Mr. Manzi said they had a meeting with the third party billing company which was a little disappointing but since then it has come up and would like to see more. He concurs with the Chief on the need to replace the ambulance. Mr. Manzi said they should always maintain enough in the revolving account to purchase one ambulance.

Mr. Khan said a 2007 warrant article was established to create this fund and since then have purchased three ambulances from this fund. He would like the motion to include that they should only have one loan at a time, so until the loan is paid they couldn't lease another ambulance. Mr. Manzi said he concurs with this.

Mr. Manzi said they are exploring other possibilities for selling the ambulance rather than trade as the company will only give the town \$13K.

Mrs. Kyle commended the town manager and fire chief for getting on the collection agency to collect more money on the ambulance runs. She said they have done a great job in this area. Mr. Manzi said he and the chief concur on putting this out to bid to see what else can be offered by other companies. He said they should have the RFP out in a few weeks.

MOTION: Aboul B. Khan To approve the lease

Second: Theresa A. Kyle  
Unanimous

purchase of the ambulance per the memo and that at no given time should there be 2 lease purchases in this account.

**HAWKERS & PEDDLERS LICENSE - TROPICAL HOT DOGS**

Mrs. Kyle said her issues are the outside music and the tables and chairs and what the plan is for this year to address this. They said they would remove the speakers and the tables and chairs.

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve the hawkers & peddlers license for Tropical Hot Dogs.

**PREVIOUS MINUTES - JANUARY 18 PUBLIC & NON-PUBLIC, JANUARY 25 PUBLIC, FEBRUARY 1 PUBLIC & NON-PUBLIC AND FEBRUARY 22 PUBLIC**

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To adopt the minutes of 1/18 public & non-public 1/25 public, 2/1 public & non-public.

MOTION: Theresa A. Kyle  
Second: Raymond Smith  
Abstain: Aboul B. Khan

To adopt the minutes of 2/22 public.

Mr. Khan abstained as he was not present for the meeting.

**PREVIOUSLY SIGNED PERMITS**

Mr. Smith read the list of permits (see attached).

MOTION: Aboul B. Khan  
Second: Raymond Smith  
Abstain: Theresa A. Kyle

To approve the permits.

Mrs. Kyle abstained as she did not sign the permits.

**ENCUMBRANCES - \$72,800**

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the encumbrances of \$72,800.

**1 ELDERLY EXEMPTION**

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle

To approve and sign the elderly exemption.

Unanimous

**1 DISABILITY EXEMPTION**

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle disability exemption.  
Unanimous

**VETERAN'S EXEMPTION**

Edward & Sheila Fleming - 537 Manchester Street

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle veteran's exemption.  
Unanimous

**WATER & SEWER SERVICE APPLICATIONS**

Brett Houston - 65 Atlantic Avenue - Water = \$100

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle water application.  
Unanimous

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle sewer application.  
Unanimous

**QUITCLAIM DEEDS - WILDWOOD CEMETERY**

Tamera Saracy - Section 10 Plots 10,11,16&17  
Stanley Saracy - Section 10 Plots 12,13,14&15  
Donna & Donald McKinnon - Section 12 Plot 14

MOTION: Aboul B. Khan To approve and sign all  
Second: Theresa A. Kyle quitclaim deeds.  
Unanimous

**RENEWAL CONTRACT - SANDERS SEARCHES LLC.**

MOTION: Theresa A. Kyle To approve and sign the  
Second: Aboul B. Khan renewal contract.  
Unanimous

**CONTRACT AMENDMENT - DEPUTY TOWN MANAGER**

Mr. Manzi said this is cleaning up of an employment contract that has not been done in many years. He felt in looking at this contract it would be better to make the language reflective of what is already there rather than relying on a clause that is in the existing contract.

MOTION: Raymond Smith To approve and sign the  
Second: Theresa A. Kyle contract amendment for  
Unanimous the deputy town manager.

**250<sup>TH</sup> ANNIVERSARY COMMITTEE**

Mr. Smith said he has all but one name for the committee (Ted Xavier, Bruce Brown, Linda Fortin, Pat Fallon, Eric Small, Mark Potvin, Ann Robinson, Bill Manzi and/or designee, Elizabeth Fournier, Robert Demerritt, Jane Dobbins and 1 Selectman). The first meeting should be done by the end of March.

MOTION: Theresa A. Kyle To approve and appoint  
Second: Aboul B. Khan all named committee  
Unanimous members.

MOTION: Aboul B. Khan To appoint Ray Smith as  
a member to committee.

Mr. Smith said it should be a non-voting member as he left the committee with an odd number. Mr. Khan said no he should have full power as the other members and with the new board it could change.

Second: Theresa A. Kyle  
Abstain: Raymond Smith

Mr. Khan said a while back they acquired property which was due to be sold and would like to know the status. Mr. Manzi said they had to go for a quiet title which delayed the process but should be ready to go to auction. Attorney Ciandella is working on this and he wasn't happy with the notification process so he was going to do a better notification to the heirs. Mr. Manzi feels it should be ready for the next meeting.

Mrs. Kyle said she attended a planning board meeting and was disappointed that an individual made insulting comments about the Board of Selectmen and should know all of the facts before making such false statements. Mr. Manzi said there is no agreement but they are working on this and it will be before the Board when such a document is ready. Mr. Khan said nothing came in front of the Board that they did not sign or neglected to sign.

Mr. Smith read the water department notification on the leak detection survey program (see attached).

Mr. Manzi said it has been a pleasure to work with Mr. Smith and said his heart is with Seabrook. Mr. Khan thanked him for his service to Seabrook.

**NON-PUBLIC SESSION**

<u>MOTION:</u>	Theresa A. Kyle	To go into non-public
Second:	Aboul B. Khan	session at 11:20AM
Unanimous		under RSA 91-A:3, II (a)
		personnel, (c) legal &
		(e) legal.

Roll call:  
 Mr. Smith - yes  
 Mr. Khan - yes  
 Mrs. Kyle - yes

Board reconvened in public session at 1:03PM.

<u>MOTION:</u>	Raymond Smith	To seal the minutes
Second:	Theresa A. Kyle	of March 7 non-
Unanimous		public session.

<u>MOTION:</u>	Raymond Smith	To adjourn the meeting
Second:	Aboul B. Khan	at 1:03PM.
Unanimous		

Approved and endorsed

\_\_\_\_\_  
Theresa A. Kyle, Clerk

Date: \_\_\_\_\_