

TOWN OF SEABROOK

SELECTMEN'S MEETING

SEPTEMBER 21, 2015

Present: Raymond Smith  
Aboul B. Khan  
Theresa A. Kyle  
William Manzi

10:00AM

Mr. Smith opened the meeting at 10:00AM.

**MONTHLY MEETING - WATER SUPERINTENDENT**

Curtis Slayton was present for his monthly report (see attached).

Mr. Slayton said the cost for the removal of sludge is about \$21K and he has a specific line item in his budget for this.

Mr. Slayton spoke of the underground irrigation systems and needing a backflow device. These devices will need to be installed by the homeowner and tested yearly with a report to be sent to the water department that the system passed. He would like this information put on channel 22 and a notice is being sent with the water bills.

Mrs. Kyle is requesting that the private irrigation system being installed on town property be discussed in non-public session as the water could be going back into the town's water system.

There was discussion on the amount of water being pumped from the wells and where the town is at currently with the water levels. Mr. Slayton said if the water is being pumped consistently 18 hours or more per day he then becomes concerned. He said this has not happened.

Curtis Slayton left the meeting at 10:13AM.

**MEETING - JOHN STARKEY**

Mr. Manzi said John Starkey is here to discuss the fall clean-up and trash pick-up for the school.

Mr. Starkey said a memo was sent to the Town Manager to not hold fall clean-up this year due to the winter we had this past year and the prediction for the upcoming year. There is concern with how much money they would end the year with and looking at some cut-backs. Mr. Starkey said rubbish is his largest budget. They also increased the user fees for the transfer station after a study was done back in 2006. Mr. Starkey said household hazardous waste day will be October 4 and looking for volunteers to assist with this.

Mr. Khan said residents are complaining that mattresses and large items are being put out for trash pick-up. Mr. Starkey said it is management trying to bring the budget in under the bottom line. Mrs. Kyle said this will also help to alleviate man hours for the employees, which also reduces the cost to the budget. Mr. Manzi said it is not a money maker for this budget but rather a cost to get rid of the items.

Mr. Smith asked if Mr. Starkey could come up with a cost analysis for the fall clean-up. Mr. Starkey said he would put something together and present to the Board.

Mr. Starkey said they are also picking up the trash for the school department. He said this is saving the town money and they are also getting the benefit of the recyclables. This has eliminated the outside vendor who was picking up the trash at the school. Mr. Khan said the budget committee had requested the DPW look into picking the trash up at the school and it was an important item for them.

John Starkey left the meeting at 10:33AM.

**MEETING - GRANT COMMITTEE - JASON JANVRIN**

Jason Janvrin said he is following up on a request from December 2014 to establish a grant committee. He is proposing a 7-member committee and what the charge would be (see attached).

There was discussion of two grants and one that is high on the vital project list for the REDC.

Mr. Khan said this is a great idea and they have been discussing for a while. He said the departments are doing a good job in obtaining grants and this would be in addition to those efforts. He said it needs to be run through the town manager so as not to cause controversy within the committee and employees. Mrs. Kyle said she would like to look into this further and that hiring a grant writer may be more appropriate.

Mr. Manzi said he has spoke with both Jason Janvrin and Don Hawkins about this and it may be more appropriate to have the committee look at whether or not they should hire a grant writer. Jason Janvrin said he does agree with Mr. Manzi and said the committee may feel overwhelmed and could recommend hiring a grant writer.

Mr. Smith said he has mixed feelings on this proposal. He thinks that hiring a grant writer would pay for itself within 3-years. He feels that everyone is getting to their busy time of

year and would be overwhelmed with the charge. He is not in favor of setting up a committee that cannot do the work.

There was discussion on grant writers who do the work on a contingency basis. Mr. Manzi said they are out there but it is becoming more of a specialty.

Mr. Khan would like to have the Town Manager come up with a recommendation to the Board as to which route they should take. Mr. Manzi said he would explore the possibilities and come back to the Board.

Jason Janvrin left the meeting at 10:58AM.

**MEETING - RAIL TRAIL - RICK FRYEBURG (TEC)**

Rick Fryeburg gave a brief overview of the rail trail which will extend from the Massachusetts border to Hampton Falls. Seabrook is proposing to build on an abandoned railway. Phase 1 runs from the gravel way by the library to Railroad Avenue. The preliminary design plan is done and now is the time to present to the Board. This would have a positive health benefit to the Town and an economic impact that would run along Route 1 to connect the local businesses. They are looking for funding to build about 1400 feet of the rail trail in phase 1 and it is about \$175K.

There was discussion on the railroad ties and disposal of them. Rick Fryeburg said it is not as bad as previously stated due to the recent studies that have been done. Mr. Smith said he is hesitant to put seed money in without the ties being taken care of first. Mr. Manzi said the Town has not entered into a management agreement with DOT due to the ties. He said TEC did the plans for Seabrook at no cost and the Rail Trail Committee members have been out cleaning the trail and have worked very hard to get it ready. He feels they deserve to see a light at the end of the tunnel for all the hard work they have done.

Mrs. Kyle said there would be a liability factor to look at and she would like that to be resolved before starting phase 1 as well as the cost to dispose of the ties. Mr. Smith said without the answer to these questions he is hesitant to proceed. Mr. Khan said the seed money is already there by TEC who did the plans at no cost. He said the Board can put a warrant article on the ballot to support this project and see what the voters feel. Mr. Manzi said he wouldn't go anywhere without the management agreement and that is not before the Board today. Once they have an agreement it would come before the Board with the liability issue and the questions answered for the Board to

agree. The initial article would be for \$25K as a pilot program.

Jason Janvrin said this is a CIP project for the planning board and they will be taking this up and have a proposal for the Board either in October or November. He said the current insurance policy the Town holds for the sidewalk maintenance on Route 1 is the same type of coverage they would be looking at for the rail trail. There was discussion on the additional charge for the extended coverage.

There was discussion on why they didn't extend the project to the Walton Road Bridge. Rick Fryeburg said they did look at this but the project cost would be a lot higher. There was discussion on stop signs. Rick Fryeburg said they are familiar with the rules for railroad crossings and they would be happy to provide the recommendations.

<u>MOTION:</u>	Aboul B. Khan	To approve the article
Second:	Raymond Smith	for seed money of up to
Abstain:	Theresa A. Kyle	\$25K for the rail trail
Motion passed		on the 2016 ballot.

Board took a 5-minute break at 11:30AM. Board reconvened at 11:40AM.

#### **MEETING - FIRE CHIEF**

Fire Chief William Edwards was present for this meeting. Mr. Manzi said the Town has received monies from US Foods for procurement of first responder equipment and they are looking for approval from the Board to purchase. Chief Edwards provided a list to the Board with the prioritized items (see attached). Mr. Manzi said he will re-review with the police chief and emergency management director but they are under time constraints so will only come back to the board if any items change.

<u>MOTION:</u>	Aboul B. Khan	To authorize the Town
Second:	Theresa A. Kyle	Manager to purchase the
Unanimous		equipment needed for 1 <sup>st</sup>
		responders and if any
		changes to bring back to
		the Board.

Mrs. Kyle would like to table the lease agreement for the ladder truck until they have some more time to review. Mr. Manzi said that Attorney Ciandella's opinion is also included in the package.

Mr. Khan asked if the vendor could come and do a presentation on the purchase of the ladder truck so the voters can see what they are buying. Mr. Manzi said they could do that. Mr. Smith said if the Board approves the lease then they can have the vendor in for a presentation.

Chief William Edwards left the meeting at 11:50AM.

Mr. Smith called point of order to the meeting and said all questions should be addressed to the chairman. Mr. Smith clarified the motion in question for AngelJean.

#### **MEETING - POLICE CHIEF**

Police Chief Lee Bitomske was present for this meeting. Chief Bitomske announced his retirement effective December 31, 2015. He said he has provided service to the Town for 34 years. The Board members congratulated him and gave him best wishes for his future. Chief Bitomske thanked the current Board and the previous Board members and his family for all of the support he received throughout the years.

#### **PREVIOUS MINUTES - AUGUST 5 PUBLIC & NON-PUBLIC**

MOTION: Theresa A. Kyle To adopt the minutes of  
Second: Aboul B. Khan 8/5 public & non-public.  
Unanimous

#### **PREVIOUSLY SIGNED PERMITS**

Mr. Smith read the list of permits (see attached).

MOTION: Theresa A. Kyle To approve the permits.  
Second: Aboul B. Khan  
Unanimous

#### **REFUNDS**

Stephen & Janet Woodman - 3 Lakeshore Drive - \$25  
Kylee Henry - 28 Pineo Farms Road - \$120

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle refund for Woodman.  
Unanimous

MOTION: Theresa A. Kyle To approve and sign the  
Second: Aboul B. Khan refund for Henry.  
Unanimous

#### **ABATEMENTS**

Jon & Lisa Rosato - 7 Virginia Lane - \$28.76

Katherine Nedeau - 56 Collins Street - \$253.70

MOTION: Aboul B. Khan To approve and sign both  
Second: Theresa A. Kyle abatements.  
Unanimous

**DENIAL OF ABATEMENTS**

Harborside Restaurant Group - 209 Ocean Blvd.  
Viola Lamprey - 8 Blueberry Lane

MOTION: Aboul B. Khan To deny the abatement  
Second: Theresa A. Kyle request for Harborside  
Unanimous Restaurant Group at this  
time.

MOTION: Theresa A. Kyle To deny the abatement  
Second: Aboul B. Khan request for Viola  
Unanimous Lamprey at this time.

**DISABILITY VETERAN'S EXEMPTION - 75 TRUE ROAD**

MOTION: Aboul B. Khan To approve and sign the  
Second: Theresa A. Kyle disability veteran's  
Unanimous exemption.

**WATER SERVICE APPLICATIONS**

George Filippone - 50 Folly Mill Road - \$50  
Pam Deveau - 223 State Route 107 #22 - \$50  
Susan Guzzo - 223 State Route 107 #23 - \$50  
Alice Engles - 345 Woodstock Street - \$100  
Howard Eaton - 213 South Main Street - \$100  
Erica Linehan - 118 Folly Mill Road - \$400

MOTION: Theresa A. Kyle To approve and sign all  
Second: Aboul B. Khan water applications.  
Unanimous

**SEWER SERVICE APPLICATIONS**

George Filippone - 50 Folly Mill Road - \$100  
Erica Linehan - 118 Folly Mill Road - \$150  
Bryan Brown - 20 Haverhill Street - \$150  
Rocci Delucia Jr. - 219 Bristol Street - \$150

MOTION: Theresa A. Kyle To approve and sign  
Second: Aboul B. Khan sewer application with  
Unanimous proviso that when the  
landowner signs the  
application it will be

released for Bryan Brown.

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the other three sewer applications.

**WAIVER OF BUILDING PERMIT FEES**

Trinity United Church - 631 Lafayette Road

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve the request to waive the fees.

**AMUSEMENT DEVICE LICENSE**

Wal-Mart #1762 - 700-1 Lafayette Road

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve and sign the amusement device license for Wal-Mart.

**QUITCLAIM DEEDS - HILLSIDE CEMETERY**

Naomi & Vance Lattime - Section Plot 122  
Barbara Engberg - Section 31 Plot 55  
Eleanore Brooks - Section 31 Plot 49 & 50

MOTION: Theresa A. Kyle  
Second: Aboul B. Khan  
Unanimous

To approve and sign all quitclaim deeds.

**REVISED AMUSEMENT DEVICE LICENSE FORM**

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
Unanimous

To approve the revised form.

**TRASH PICK-UP - MARSHALL WAY**

Mr. Khan said when most of the development is completed a recommendation would come from the planning board and DPW Manager. He recommends the Board take action at the next meeting once they have all of the information.

David Bachmann of Marshall Way spoke to the petition and said the residents are just looking to have mail delivered and the trash picked up until the road goes through the process for acceptance by the Town.

Mr. Khan said the right process would be to give this to the Town Manager to speak with the departments for approval and then present to the Board with a recommendation. Mr. Manzi said he would speak with the postmaster for the mail issue to see if anything can be done.

MOTION: Theresa A. Kyle To direct the Town  
Second: Aboul B. Khan Manager to look into the  
Unanimous issues on Marshall Way.

#### **TAN APPLICATION**

Mr. Manzi said the TAN was authorized last year but wasn't used. He said it expires yearly and is only there if it is needed. The treasurer is exploring with the banks and will come back to the Board with the final documents for the Board to approve.

MOTION: Aboul B. Khan To approve the request  
Second: Theresa A. Kyle to move forward with the  
Unanimous TAN application.

#### **HUMAN SERVICE AGENCIES REQUEST FOR FUNDING**

Mr. Manzi said most agencies responded to the request for information and funding but still have a few that did not. He would like to know if the Board wants to extend the deadline. Mr. Khan said this should be a discussion with the budget committee as it has been a hot topic.

MOTION: Theresa A. Kyle To extend the deadline  
Second: Aboul B. Khan for requests for funding  
Unanimous until October 1 for this  
year only.

Mr. Khan said he went to the power plant for the 25<sup>th</sup> anniversary. They are a big part of our community and here supporting our businesses. He is requesting the Town Manager to write a letter for the Board in support of the power plant extending their license. Mrs. Kyle agrees with Mr. Khan.

MOTION: Aboul B. Khan To authorize the Town  
Second: Theresa A. Kyle Manager to prepare a  
Unanimous letter for the 2<sup>nd</sup>  
meeting in October and  
send to the NRC.

Mrs. Kyle said she attended a budget committee meeting and was asked to bring to the Board and the Town Manager the calendar year issue that the town is on and changing it to a July - June fiscal year. Mr. Manzi said he could sit with the treasurer and

finance manager to look at this and see what the thoughts are. He can provide a report to the Board. Mr. Khan said it is not harming anything and the system is working and he is afraid a cost will come out of it and it would be passed onto the taxpayer.

Mrs. Kyle said she went to the Yankee Coop and is appalled at what the federal government is doing to our local fishermen. She said if things are not changed by November 1 the fishermen might be out of business and the industry may come to an end.

Mrs. Kyle said she met with some of the seniors in town and they have no place to have their monthly meeting. She would like to try and work something out for them. Mr. Khan said this has been an issue for many years.

MOTION: Raymond Smith To authorize the Town  
Second: Theresa A. Kyle Manager to look into  
Unanimous the issues and make a  
recommendation to remedy  
this for the seniors.

#### **NON-PUBLIC SESSION**

MOTION: Theresa A. Kyle To go into non-public  
Second: Aboul B. Khan session at 12:50PM  
Unanimous under RSA 91-A:3, II (a)  
personnel and (e)  
legal.

Roll call:  
Mr. Smith - yes  
Mr. Khan - yes  
Mrs. Kyle - yes

Board reconvened in public session at 1:55PM.

MOTION: Theresa A. Kyle To seal the minutes.  
Second: Aboul B. Khan  
Unanimous

MOTION: Theresa A. Kyle To adjourn the meeting  
Second: Aboul B. Khan at 1:56PM.  
Unanimous

Meeting adjourned at 1:56PM.  
Minutes taken by Kelly J. O'Connor

Approved and endorsed

\_\_\_\_\_  
Theresa A. Kyle, Clerk

Date: \_\_\_\_\_