

TOWN OF SEABROOK

SELECTMEN'S MEETING

DECEMBER 7, 2015

Present: Raymond Smith
Aboul B. Khan
Theresa A. Kyle
William Manzi

10:00AM

Mr. Smith opened the meeting at 10:00AM.

PUBLIC HEARING - ACCEPTANCE OF FEMA FUNDS \$100,152.95

Mr. Manzi said this was presented to the Selectmen at the last meeting and this is the formal acceptance of the funds.

MOTION: Theresa A. Kyle To accept the FEMA funds
Second: Aboul B. Khan in the amount of
Unanimous \$100,152.95

PUBLIC HEARING - ACCEPTANCE OF D'ALESSANDRO FUNDS \$15K

Mrs. Kyle said this is the balance of the estate.

MOTION: Theresa A. Kyle To accept the funds from
Second: Aboul B. Khan the D'Alessandro estate
Unanimous of \$15K.

PUBLIC HEARING - ADOPTION OF REVISED WATER ORDINANCE

Mr. Manzi explained the current ordinance allows for shut-off of a line that services two residences and where only one is paying their bill. Attorney Ciandella has revised the existing ordinance to refine it so that it is legal it could be upheld in court.

Mrs. Kyle said she has an issue with the language and putting the burden of someone's bill on another. She doesn't feel as though someone else should be responsible to pay another's water bill. Mr. Manzi said the planning board has changed its approval process so that you cannot have a single line service more than one home.

Mr. Manzi said the shut-off's that would have occurred have been held in abeyance until the policy is revised.

MOTION: Raymond Smith To accept the revised
Second: Aboul B. Khan water ordinance as given
by Attorney Ciandella
with nothing to be
enforced until the
Selectmen have a chance
to speak with the water

superintendent and the parties involved to resolve how the policy should be enforced.

There was discussion on the technicality of how the public hearings were conducted.

Unanimous

Mr. Smith closed the hearings at 10:24AM.

Police Chief Michael Gallagher was introduced. Chief Gallagher thanked the public, town manager and board for having the faith in him to fulfill this important role for the town. He gave his solemn pledge to serve the town to the best of his ability.

MEETING - ACCEPTANCE OF CREDIT/DEBIT CARDS

Oliver Carter was present and explained that he has been working to install the system so the residents can pay with a card. This would make it more convenient for everyone. The only cost to the town is to install the machine. The transaction fee is \$1.50 to the resident and the maintenance is \$5/month per terminal. If a resident is to swipe their card at the terminal it is a 2.95% fee on the transaction. The town will not pay any fee for the transaction.

MOTION: Raymond Smith To accept the system for
Second: Aboul B. Khan 6 months and then come
Unanimous back to the board for
review.

Oliver Carter said they received the first check on the "p" card system which was for \$16K. He said this is better than the interest they would have received.

Mr. Manzi requested the board move the Marshall Way trash pick-up request so Mr. Starkey may be present.

REQUEST FOR TRASH PICK-UP ON MARSHALL WAY

Approval of this request would only be for trash pick-up and not acceptance of the road which would come at a later date.

Mrs. Kyle asked about the liability and Mr. Manzi said it would be standard as it would for an accepted road. He said it is up to the contractor to take care of these items until the road is accepted by the town. Mr. Khan said any new road should go through two winter cycles before being accepted as a town road.

MOTION: Aboul B. Khan To approve trash pick-
Second: Theresa A. Kyle up only on Marshall Way.
Unanimous

MONTHLY MEETING - COMPUTER TECHNOLOGY

Brian Murphy was present for his report. He spoke about the GIS system and where the town is at with the system. He showed some of the forms that are in the system presently. Mr. Manzi said the data will show when service was last completed and what was done. He said the system is about a year out for serviceable forms but the mapping data is already there. For functionality of the DPW, water and sewer it is about a year maybe less.

There was discussion on how often they would do a fly-over. Mr. Manzi said the town is looking into a consortium for this type of data.

Brian Murphy left the meeting at 11:04AM.

MONTHLY MEETING - SEWER SUPERINTENDENT

Phil Maltais was present for his report (see attached). He said he would be working with Mr. Murphy to get the sewer department data into the GIS system.

Mr. Maltais said the DOT will be contacted in regards to the pipe under Black Water Bridge in order to make the repairs.

Mr. Khan asked about the inspection of US Foods and Mr. Maltais said they inspect annually as they have a discharge permit. US Foods is required to report any malfunction to the sewer department.

Mr. Maltais said the standard operating procedures (SOP) are an ongoing process and he expects they will have it in about 3-4 months. The state did the annual inspection and they only had minor infractions which were mostly due to incomplete SOP's.

Phil Maltais left the meeting at 11:19AM.

Board took a 10-minute break at 11:19AM. Board reconvened at 11:34AM.

PREVIOUS MINUTES - OCTOBER 19 PUBLIC & NON-PUBLIC, NOVEMBER 2 PUBLIC & NON-PUBLIC AND NOVEMBER 2 BUDGET MEETING

MOTION: Theresa A. Kyle To adopt the minutes of
Second: Aboul B. Khan 10/19 public & non-
Unanimous public, 11/2 public &

non-public and 11/2
budget meeting.

PREVIOUSLY SIGNED PERMITS

Mr. Smith read the list of permits (see attached).

MOTION: Theresa A. Kyle To approve the permits.
Second: Aboul B. Khan
Unanimous

ABATEMENT

Kim Realty Trust - 37 Rocks Road - \$99.64

MOTION: Theresa A. Kyle To approve and sign the
Second: Aboul B. Khan abatement.
Unanimous

2013 TAX ABATEMENT

Seabrook Trust/Poland Springs - 100 Ledge Road - \$22,905

Angela Silva was present and said this is from 2013 as no agreement had been made. She made an offer based on a similar case that was before the BTLA which was the Nike store in Greenland.

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan 2013 tax abatement.
Unanimous

2015 TAX ABATEMENTS

Audine Hill - 22 Adams Avenue - \$109
Amber Eaton - 100 South Main Street - \$310
Lita Randall - 17 Worthley Avenue - \$268
David & Carrie Daley - 1 Oak Court - \$187

MOTION: Aboul B. Khan To approve and sign the
Second: Theresa A. Kyle 2015 tax abatement for
Unanimous Audine Hill.

MOTION: Aboul B. Khan To approve and sign the
Second: Theresa A. Kyle 2015 tax abatement for
Unanimous Amber Eaton.

MOTION: Aboul B. Khan To approve and sign the
Second: Theresa A. Kyle 2015 tax abatement for
Unanimous Lita Randall.

MOTION: Theresa A. Kyle To approve and sign the

Second: Aboul B. Khan
Unanimous

2015 tax abatement for
David & Carrie Daley.

SEWER SERVICE APPLICATIONS

- Ben Kuusisto - 380 Lafayette Road - \$150
- Sweet Management Inc. - 72 New Zealand Road - \$150
- Nate Madden - 146 Lafayette Road - \$150
- Route 107 Seabrook LLC. - 17 Anchor Way - \$150

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign all
sewer applications.

WATER SERVICE APPLICATIONS

- Nate Madden - 146 Lafayette Road - \$650
- Francis Chase - 17A Anchor Way - \$400
- Francis Chase - 17B Anchor Way - \$400

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign all
water applications.

HYDRANT FLOW TEST

Gail Lamson - 146 Lafayette Road

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign the
hydrant flow test with
town manager verifying
certificate of insurance

QUITCLAIM DEEDS - HILLSIDE CEMETERY

- George & Patricia Staples - Section 4 Plot 64
- Mary Fullerton - Section 4 Plot 53
- Alice Granlund - Section 30 Plots 14 & 15

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign the
quitclaim deed for
George & Patricia
Staples

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign the
quitclaim deed for Mary
Fullerton.

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To approve and sign the
quitclaim deed for Alice
Granolund.

YANKEE COOP LEASE

Mr. Manzi said the negotiations have gone on for some time and the final draft was reviewed by town counsel. The changes made by counsel were approved by the coop without any issues and now ready for approval.

Mr. Khan said this has been ongoing for a couple of years now and thanked former selectman Ed Hess for all of his work on this. Mrs. Kyle said she was not happy with the former lease agreement but attended the meetings and has no problem with the revised lease. Mr. Khan also thanked the town manager for all of his hours of work he did to get this agreement completed.

Mrs. Kyle asked for a letter from the Board of Directors authorizing the president of the coop to sign the contract.

MOTION: Aboul B. Khan To approve and sign the
Second: Theresa A. Kyle Yankee Coop lease
Unanimous agreement.

INSURANCE COMMITTEE

Mr. Manzi said the board could form a committee to look at some of the options for healthcare. Mr. Khan feels everything is working and doesn't feel they need to form a committee. Mrs. Kyle said she feels a committee would be good so they can discuss all at once. Mr. Manzi said if the board doesn't not agree to form a committee it is more work for him but they cannot accept any new insurance without the unions agreeing. Mr. Smith feels anytime you can get an exchange of information it is a benefit. He suggested having any ideas come forward for the next three months and they can look at those through coordination of the town manager.

SCHOOL WATER RATE

The school is requesting a shift in rate from commercial to residential. Mr. Khan said if they change the rate he does not want to see a substantial increase in water usage and said it should be reviewed periodically. Mr. Smith said either way the taxpayers are going to pay just depends on which coiffeurs it will go through.

MOTION: Aboul B. Khan To approve the request
Second: Theresa A. Kyle to change the school
Unanimous water rate to
residential with the
water superintendent &
town manager to review
periodically and bring

recommendation to the board if necessary.

TOWN HALL CLOSURE FOR HOLIDAY PARTY

<p><u>MOTION:</u> Theresa A. Kyle <u>Second:</u> Aboul B. Khan Unanimous</p>	<p>To approve the town hall closing at 12:30PM on December 23 for the annual Holiday Party.</p>
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QUESTIONS/COMMENTS

Mr. Khan said they attended the Christmas parade and it was a great event. They also attended the tree lighting ceremony and thanked the Seabrook Police for traffic control and L&W Autoworks for bringing Santa in.

Mrs. Kyle thanked Robert Stankatis for all his work on setting up the lights for each and every event. Mrs. Kyle also said they attended the swearing in ceremony for the Police Chief and it was a very nice event.

Mr. Smith said the turkey population is booming and he has seen deer out on the marshland. He said there was a seal in the harbor and a rare arctic bird.

NON-PUBLIC SESSION

<p><u>MOTION:</u> Theresa A. Kyle <u>Second:</u> Aboul B. Khan Unanimous</p>	<p>To go into non-public session at 12:16PM under RSA 91-A:3, II (a) personnel & (e) legal.</p>
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Roll call:
Mr. Smith - yes
Mr. Khan - yes
Mrs. Kyle - yes

Board reconvened in public session at 2:01PM.

<p><u>MOTION:</u> Raymond Smith <u>Second:</u> Aboul B. Khan Unanimous</p>	<p>To seal the minutes of December 7 non-public session.</p>
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<p><u>MOTION:</u> Raymond Smith <u>Second:</u> Aboul B. Khan Unanimous</p>	<p>To adjourn the meeting at 2:01PM.</p>
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Meeting adjourned at 2:01PM.
Minutes taken by Kelly J. O'Connor

SELECTMEN'S MEETING

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DECEMBER 7, 2015

Approved and endorsed

Theresa A. Kyle, Clerk

Date: _____