TOWN OF SEABROOK

SELECTMEN’S MEETING DECEMBER 18, 2017

Present: Theresa A. Kyle 10:00AM

Ella M. Brown

Aboul B. Khan

William Manzi

Mrs. Kyle opened the meeting at 10:05AM.

**PUBLIC HEARING - INCREASE FIRE FEES**

Mrs. Kyle opened the public hearing at 10:05AM. Fire Chief William Edwards was present.

Mr. Manzi said there were some fees that were approved by a previous board but never implemented. This board has approved they move forward with implementing the fees. There was discussion on collecting the fees and where the money will go.

AngelJean asked how many other towns charge for the jaws of life. Chief Edwards said he is not aware of any but he got the information from conversations with other chiefs. Mr. Manzi said he believes this fee would be covered under insurance policies.

Mrs. Kyle closed the public hearing 10:20AM.

MOTION: Ella M. Brown To implement the fire

Second: Aboul B. Khan fee increases as

Unanimous recommended by the fire

chief.

**NEW BUSINESS LICENSES**

T1 Training - Is an athletic training company not a gym facility. They have 50-60 clients in slower season and up to 200 in the busier season.

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan business license for T1

Unanimous Training.

Royal Nails had someone present but left the building before they discussed the business licenses.

**MONTHLY MEETING - POLICE CHIEF**

Chief Mike Gallagher was present for his monthly report (see attached). Lt. Gelineau has been working with the Portsmouth E.R. and they will be donating AED equipment to the police.

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**MONTHLY MEETING - FIRE CHIEF**

Chief Bill Edwards was present for his monthly report (see attached). Santa's engine ride will be Tuesday, December 19 at 4:30PM.

**MEETING - SAFE HARBOR**

Elizabeth Miller was present and said they still have not found a sustainable location in Seabrook. Effective January 1 they will no longer be in Seabrook at Seacoast Youth Services. They are still committed to Seabrook and will provide the services while they continue to find a location. If anyone has space that could be used for an hour they can contact her at 603-570-9444. She thanked Seacoast Youth Services, Vic Maloney and Board of Directors for the assistance they provided.

Mrs. Brown said she is very sad to hear they are leaving and hope they will find something in town. Elizabeth Miller said they will continue to provide services here.

Jim Murphy spoke and said this is something that is needed in town. He feels the board needs to really look at this and get something done. He asked Aboul if he would be willing to sell the building he owns on Route 1. Mrs. Kyle spoke and said that is not an appropriate question for this meeting as that is a personal decision for Mr. Khan.

**PREVIOUS MINUTES - NOVEMBER 6 PUBLIC & NON-PUBLIC, NOVEMBER 13 PUBLIC AND NOVEMBER 20 PUBLIC**

MOTION: Ella M. Brown To adopt the minutes of

Second: Aboul B. Khan 11/6 public & non-public

Unanimous 11/13 public and 11/20

public.

**PREVIOUSLY SIGNED PERMITS**

Mrs. Kyle read the list of permits (see attached).

**REFUND**

Marie Ohanian - 99 Folly Mill Road - $10.16

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan refund.

Unanimous

**2017 EQUALIZATION ASSESSMENT**

Mr. Manzi said this is an evaluation on the entire town. Currently the properties are running about 92% of what similar homes are selling for.

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MOTION: Aboul B. Khan To approve and sign the

Second: Ella M. Brown 2017 equalization form.

Unanimous

**EXCAVATION TAX LEVY**

Autumn Road Exchange - $40

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan excavation tax levy.

Unanimous

**WATER SERVICE APPLICATIONS**

Jarrod Patten - 51 Centennial Street

Brinkman Constructors - 325 Lafayette Road

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan water application for

Unanimous Jarrod Patten.

MOTION: Theresa A. Kyle To approve and sign the

Second: Ella M. Brown water application for

Unanimous Brinkman Constructors.

**SEWER SERVICE APPLICATIONS**

Jarrod Patten - 51 Centennial Street - $150

R.B. Holmes, Inc. - 32 Hudson Street - $150

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan sewer application for

Unanimous Jarrod Patten.

MOTION: Ella M. Brown To approve and sign the

Second: Aboul B. Khan sewer application for

Unanimous R.B. Holmes, Inc.

**QUITCLAIM DEED - HILLSIDE CEMETERY**

Marcia Felch-White - Section 30 Plot 1

MOTION: Theresa A. Kyle To approve and sign the

Second: Ella M. Brown quitclaim deed.

Unanimous

**JEAN DRIVE BOND**

Mr. Manzi explained that the planning board moved this to the board and town manager. He sent TEC to the site to develop a punch list and the developer has completed that list. He is recommending that the board authorize him to release the bond

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with the exception of receiving the as-built for the file. The fees for the engineer and his time will not be accounted for in the bond.

MOTION: Aboul B. Khan To approve the release

Second: Ella M. Brown of the bond with the

Unanimous exception of the as-

built and to let the

planning board know.

**HUMAN SERVICE ARTICLES**

Mr. Manzi said there are a few new requests this year that the board should set a policy for.

MOTION: Aboul B. Khan To advise all new

Second: Ella M. Brown requests they need to go

Abstain: Theresa A. Kyle through the petition

process for the first

year.

**RECOMMENDATION OF HUMAN SERVICE ARTICLES**

Mr. Manzi said 10 agencies met with the board and budget committee and the board can now formally make a recommendation on those articles.

Board took a break at 11:05AM. Board reconvened at 11:13AM.

Red Cross - $2K, Child Advocacy - $2,500, Lamprey Health - $3,800, TASC - $3,800, Seacoast Mental Health - $5K, Richie McFarland - $5,400, Community Table $7,500, Chucky's Fight - $7,500, Community Action - $22,500, Seacoast VNA - $9,500

MOTION: Aboul B. Khan To approve all 10

Second: Ella M. Brown agencies at level

Unanimous funding.

Mr. Manzi said the board needs to consider how they would like the human service agencies located on the warrant.

MOTION: Theresa A. Kyle To list all of the human

Second: Ella M. Brown service articles

individually.

Mr. Khan asked if they could consider lumping the articles that are less than $2K and then all others separate. Mrs. Kyle said the majority in town want them separate so they can vote for each one they want.

SELECTMEN’S MEETING -5- DECEMBER 18, 2017

Unanimous

**2018 WARRANT ARTICLE RECOMMENDATIONS**

Mr. Manzi provided a memo to the board with the articles broken out by department and what the cost would be.

Mr. Manzi said article 47 is for the Firemen's Association as they are a non-profit and have been speaking to the board about a tax abatement and that was not approved so this is another alternative.

Eric Small spoke to article 48 and said he has raised as much money as he could and is asking for $95K for the Old South Meeting House and this would allow them to open the building. Mrs. Kyle read the list of what it was used for and hope the people will respond to this as it is a very historical building. Mr. Khan thanked the historical society for all of the hard work

MOTION: Aboul B. Khan To approve the article

Second: Ella M. Brown for the warrant.

Unanimous

Mr. Manzi said he is looking to remove articles 17 - radio box alarm and 21 - CPR machines from the warrant. He would also like to look at withdrawing article 19 - command vehicle and move it to a lease in the budget. By doing a late year lease they would not have to come up with any money. Mrs. Kyle asked why it could not come from the D'Alessandro fund. Mrs. Brown disagrees with this as it is for law enforcement which is our police department.

MOTION: Aboul B. Khan To remove articles 17,

Second: Theresa A. Kyle 19 & 21 per the town

Abstain: Ella M. Brown manager's recommendation

for the fire department.

MOTION: Theresa A. Kyle To place the article for

Second: Aboul B. Khan the repaving of the fire

Unanimous station parking lot.

There was discussion on the radios for emergency management. Mr. Manzi said if they want to create a capital reserve account to combine all of the radios they could discuss and also look at bonding the money. He recommends they create the capital reserve fund.

MOTION: Aboul B. Khan To put the article for

Second: Ella M. Brown radio communications on

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Unanimous the warrant for the fire

department.

Mr. Manzi said article 22 - rescue truck would be handled the same way as the ladder truck. It would be a lease purchase and if the article passes then it would go into the budget. Chief Edwards explained the rescue truck they have now and the need to ask for a new one. Mr. Khan asked that he consider removing the article this year. He said it is a very big item and as he is responsible for the town he cannot support this article. Chief Edwards said the rescue truck goes with every ambulance call and car accident. He explained the equipment that the rescue truck carries to assist the firefighters. This is one of the most used vehicles as well as the ambulances within the department. Chief Edwards said the biggest problem they have with the current vehicle is it is 17-years old and if they have to take it out of service they would be down to one engine and that would change the way the department would operate.

MOTION: Ella M. Brown To put the article for

Second: Aboul B. Khan the rescue truck on the

Unanimous warrant for the fire

department.

Article 45 for 4 firefighters was discussed at a previous meeting. The calls for service have been increasing over the past 10 years.

MOTION: Aboul B. Khan To place the article for

Second: Ella M. Brown 4 firefighters on the

Unanimous warrant.

Mr. Manzi said article 29 - utility truck and article 31 one-ton truck for the sewer department could be leased to buy within the budget.

MOTION: Aboul B. Khan To remove article 29 and

Second: Theresa A. Kyle 31 from the warrant for

Abstain: Ella M. Brown the sewer department.

Mr. Manzi said article 32 - route 286 pipe has been reviewed by the engineers and he felt it was important to move it in the CIP from 2019 to 2018. He said they may want to consider some fund balance money to be used towards this project. Mr. Manzi said there is between 6-6.5 million in this account.

MOTION: Theresa A. Kyle To approve article for

Second: Aboul B. Khan the route 286 pipe with

SELECTMEN’S MEETING -7- DECEMBER 18, 2017

Unanimous $480K being used from

the fund balance for the sewer department.

MOTION: Ella M. Brown To approve the article

Second: Aboul B. Khan for the sewer hauler

Unanimous truck for the warrant.

MOTION: Ella M. Brown To approve the article

Second: Aboul B. Khan for oxygen probes for

Unanimous the warrant for the

sewer department.

MOTION: Aboul B. Khan To approve the article

Second: Ella M. Brown for air handling unit

Unanimous for the warrant for the

sewer department.

MOTION: Ella M. Brown To approve the article

Second: Aboul B. Khan for chlorine storage

Unanimous tanks for the warrant

for the sewer department

MOTION: Ella M. Brown To approve the article

Second: Aboul B. Khan for submersible mixers

Unanimous for the warrant for the

sewer department.

MOTION: Ella M. Brown To approve the article

Second: Aboul B. Khan for HVAC for the warrant

Unanimous for the sewer department

MOTION: Theresa A. Kyle To take a break at

Second: Ella M. Brown 12:23PM.

Unanimous

Board reconvened at 12:45PM.

MOTION: Ella M. Brown To approve the article

Second: Theresa A. Kyle for well cleaning and

Unanimous maintenance for the

warrant for the water

department.

MOTION: Theresa A. Kyle To remove the articles

Second: Aboul B. Khan for the utility truck

Unanimous and service truck for

SELECTMEN’S MEETING -8- DECEMBER 18, 2017

the water department

from the warrant.

MOTION: Theresa A. Kyle To approve the article

Second: Ella M. Brown for water search for the

Unanimous warrant for the water

department.

MOTION: Aboul B. Khan To have the town manager

Second: Theresa A. Kyle look into to see if

Unanimous there are any other

alternatives for the

rehab of the water tank

for the water department

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan parking lot curbs with

Abstain: Theresa A. Kyle the word "granite"

stricken for the warrant

for the recreation

department.

MOTION: Theresa A. Kyle To approve article for

Second: Aboul B. Khan parking lot repaving for

Unanimous the warrant for the

recreation department.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown building repairs in the

Unanimous bathrooms for the

warrant at $40K for the

recreation department.

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan senior transport for the

Unanimous warrant for the

recreation department.

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan parking lot resurfacing

Unanimous at police department for

the warrant.

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan locker rooms at police

Unanimous department at $125K for

the warrant.

SELECTMEN’S MEETING -9- DECEMBER 18, 2017

MOTION: Aboul B. Khan To have town manager

Second: Ella M. Brown look into radio purchase

Unanimous article and bring back

to board with other

options that may be

available.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown 2 new police officers

Unanimous for the warrant.

MOTION: Aboul B. Khan To approve article for

Second: Theresa A. Kyle for land purchase for

Abstain: Ella M. Brown public works for the

warrant.

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan road improvements for

Abstain: Theresa A. Kyle public works for the

warrant.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown dump truck for public

Unanimous works for the warrant.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown tractor hitch for public

Unanimous works for the warrant.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown line painting machine

Unanimous for public works for the

warrant.

MOTION: Aboul B. Khan To approve article for

Second: Ella M. Brown DPW garage for public

Unanimous works at $75K for the

warrant.

MOTION: Ella M. Brown To approve article for

Second: Aboul B. Khan stormwater for public

Unanimous works for the warrant.

MOTION: Aboul B. Khan To approve an article

Second: Theresa A. Kyle for SCBA breathing and

Unanimous turnout gear capital

reserve fund for the

warrant.

SELECTMEN’S MEETING -10- DECEMBER 18, 2017

There was discussion on capital reserve funds and expanding to all departments. It was agreed that they need to have seed money to fund the account. Mr. Manzi though without any seed money the voters would support the article and he would look at seed money in future years. He is in favor of more departments being involved. Mrs. Brown said she though the budget committee recommended for all departments.

MOTION: Aboul B. Khan To have the town manager

Second: Ella M. Brown look into the concept

Unanimous and language for all

departments to have

capital reserve funds.

**SELECTMEN'S SCHEDULE**

MOTION: Theresa A. Kyle To have one meeting in

Second: Ella M. Brown January on the 8th at

Unanimous 10AM.

The board wished all residents, employees, friends and family a Merry Christmas and Happy New Year!

Mrs. Brown said they had a joint meeting with the budget committee for the human service agencies. She said everything is on schedule for the 250th anniversary.

Mr. Khan said they had a great celebration at the elderly housing last Thursday. Stuff the bus and stuff the cruiser events went off well and both departments did a wonderful job!

Mr. Khan would like the letter read in regards to the employees in the department.

**NON-PUBLIC SESSION**

MOTION: Aboul B. Khan To go into non-public

Second: Ella M. Brown session under RSA 91-A:3

Unanimous II (a) personnel and (e)

legal & negotiations at

1:21PM.

Roll call:

Mrs. Kyle – yes

Mrs. Brown - yes

Mr. Khan – yes

MOTION: Ella M. Brown To seal the minutes as

SELECTMEN’S MEETING -11- DECEMBER 18, 2017

Second: Aboul B. Khan recommended by the town

Unanimous manager.

MOTION: Ella M. Brown To adjourn the meeting

Second: Aboul B. Khan at 3:51PM.

Unanimous

Approved and endorsed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Aboul B. Khan, Clerk

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_