

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
May 8, 2017**

PRESENT Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

ABSENT None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

Minutes of the April 10, 2017 meeting were distributed and reviewed.

Motion to accept Secretary’s Report: Joe Giuffre
Motion seconded: Dick Maguire
Motion passed by voice vote.

The Minutes from the April 25, 2017 Annual Meeting were distributed and reviewed

Motion to accept Annual Meeting Minutes: Joe Giuffre
Motion seconded: Dick Maguire
Motion passed by voice vote.

ELECTION OF SBVD CHAIRMAN

**Joe Giuffre nominated Dick Maguire to be SBVD Chairman.
Don Hawkins seconded the nomination.
Dick Maguire was elected by voice vote. Maguire abstained**

TREASURER’S REPORT

Mike Rurak reported the April 2017 current period, YTD and PY financial figures.

2017	March	YTD	Prior YTD
Total Income	\$ 7,350	\$ 20,527	\$ 18,935
Total Expenses	5,309	15,382	13,770
Net Ordinary Income	2,041	5,145	5,165
Total Interest Income	51	193	122
Net Income	2,092	5,338	5,287

Total cash in the SBVD checking and saving accounts was \$265,403 at the end of April 2017 vs. \$247,961 at the end of April 2016.

- April revenues were \$7,350 with expenses of \$5,309 and interest income of \$51 resulting in a Net Income of \$2,092.
- YTD revenues are \$20,527 with expenses of \$15,382 and interest income of \$193 resulting in a Net Income of \$5,338 for the year compared to the Prior YTD Net Income of \$5,287.
- Dick Maguire explained the annual report forms showing the meeting results were signed by the Commissioners before the meeting and would be sent to the State.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:

Don Hawkins

Motion seconded:

Joe Giuffre

Motion passed unanimously by voice vote

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- He has been just as busy this year as last. He has issued 70 permits which is the same number as prior year
- There will be a ZBA meeting on May 24th which is a continuation from last month's meeting.
- He has received a few calls concerning Catalano's market and what can be done for reconstruction.
- The rental inspection schedule is ongoing with very few issues.
- The new ADU will have an effect on zoning. Illegal second units will become legal if an application is made and the second unit meets all the criteria for an ADU. The new ordinance could do a lot to clean up existing nonconforming properties. Steve was asked what a property owner has to do to get approval for an ADU. He said only a building permit is required that shows all the requirements for an ADU will be met.

Motion to accept Building Inspector's Report:

Joe Giuffre

Motion seconded:

Don Hawkins

Motion passed unanimously by voice vote

OLD BUSINESS

A. Update on precinct building rental

- Joe Giuffre said the new tenant was waiting for a cooler to be delivered and was shooting for June 1st as his opening date.
- The sign in front of the building will be renovated at the renter's expense to provide a spot for the new market. The sign height will stay within the zoning guidelines.

B. Plover season 2017

Joe Giuffre said one pair of plovers has nested near New Hampshire Street and the eggs should be hatched by Memorial Day. A second pair is hanging out near Haverhill Street but has not yet nested. A third pair is near Dracut Street also has not nested. No other pairs have been spotted on the beach or near the harbor.

NEW BUSINESS –

A. Review of Annual Meeting

- Dick Maguire reviewed the Annual Meeting results including that Paul Kelly agreed to stand in as Moderator for Theresa Kyle who was unavailable for medical reasons. Dick thought Paul did an outstanding job moderating the meeting. The other commissioners agreed. Dick suggested the commissioners should consider appointing a Deputy Moderator to ensure we have backup coverage in the future. Theresa Kyle was reelected Moderator and is expected to be available for the next annual meeting.
- Expenses for the Annual Meeting were \$225 for the Supervisors of the Checklist and \$145 for printing of the warrant and advertising. Doris Sweet asked if a beach resident should be part of the check in process. Mary Willet who is a property owner but not a resident has helped in the past. Doris said she would be willing to help in the future.
- Dick Maguire thought the Commissioners should consider thank you gifts for Paul Kelley, Cheryl Bowen, and Jeff Baillargeon for their help running the meeting. Don Hawkins and Joe Giuffre agreed that a restaurant gift certificate would be an appropriate thank you gift.

Motion to approve the purchase of 3 thank you gifts:

Don Hawkins

Motion seconded:

Joe Giuffre

Motion passed unanimously by voice vote

- Dick reviewed the check-in and voting procedures and noted picture IDs were not required at check-in as is done for Town, State and Federal elections in NH. He suggested picture IDs should be considered in the future. Also the hand stamp that was used to identify voters was practically useless and another procedure should be considered. There was very little control over the vote casting procedures and who was voting. Some people came in late, were not checked in and still voted. Don Hawkins suggested we talk to surrounding towns that have open town meetings to understand how they control the voting process. A meeting attendee asked why non residents were allowed to speak at the meeting. Dick Maguire noted nonresident property owners often want to speak and have input at the meeting. This year the Moderator allowed nonresident, non property owners to speak, a decision which is the Moderator's right to make. Who should be allowed to speak is really a voter decision that should be made at the beginning of the meeting. Dick's opinion is that residents

and property owners should be allowed to speak. Don Hawkins said these are public meetings and we should check with legal council to determine who should be allowed to speak and how to establish the rules at the beginning of the meeting. Joe Giuffre thought the procedures should be established and followed just as zoning regulations are established and enforced.

- Dick Maguire talked about Article 10 borrowing in anticipation of tax revenues. This article has been on the warrant for many years and has caused confusion and extended debate every year. Dick suggested eliminating the article for future years and if needed to call a special meeting of the district if funds have to be raised to meet district commitments. The other Commissioners agreed the article is always misunderstood, that the need to raise funds using taxes is very unlikely in the foreseeable future and the use of a special meeting makes more sense. Joe Giuffre said the new rental income would also make using taxes for revenue less likely.
- A meeting attendee asked why we don't have absentee ballots. Dick explained nominations are done the night of the meeting and that the voters can change any of the warrant articles on the night of the meeting making voting in advance of the meeting impractical. Anthony Coletti insisted there must be a way to allow shut-in and people on vacation to vote. He asked how other towns with open town meetings do it. At a minimum he thought a letter could be sent out to all residents and property owners with the proposed warrant articles so they could be informed about what would be discussed at the meeting.

B. Process of forming the SBVD Planning Board

- Don Hawkins said we needed to find 10 volunteers to fill the PB and alternate seats on the new board. The commissioners discussed a few potential candidates. Hawkins suggested the Seabrook Site Plan Review and Sub-division Regulations could be adopted and then modified to suit the needs of the beach district. There are many sections in the Seabrook regulations that do not apply to the beach. If cases come up before the modifications are complete the PB can grant waivers for those sections that do not apply. Hawkins recommended hiring the Seabrook Town Planner on an hourly basis to review plans and help with the rewrite of the Site Plan Review and Sub-division regulations. The fee schedule used by the Town should be adopted for the SBVD and the Town's peer review engineers, TEC, should be hired for plan review. A budget will need to be established but most cost should be borne by the applicants. Arrangements will have to be made for secretarial support and recording of plans at Rockingham County.

C. SBVD Legal Representation.

- Dick Maguire stated the SBVD was having some issues with their current legal representatives and asked if the commissioners thought it was time to look for alternative representation. The commissioners agreed to check with RPC and the LGC for guidance and suggestions.

D. Secretary for the SBVD

Dick Maguire suggested we hire a secretary to fill the open position of secretary for the Commissioners. Don Hawkins is currently filling that roll. Hawkins stated he was not in

favor of paying for that function and would rather continue in the roll for the time being. Hopefully a volunteer will step forward.

OTHER BUSINESS –

- Anthony Coletti restated his position that absentee ballots need to be investigated and that mailing the warrant to all beach residents and property owners prior to the Annual Meeting is imperative. The commissioners agreed to look into both issues and to let Mr. Coletti know what they decided.

The meeting was adjourned.

Submitted by,

Don Hawkins