

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
December 11, 2017**

PRESENT Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

ABSENT None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

REPORT ON TOWN OF SEABROOK 250TH ANNIVERSARY CELEBRATION

- Ted Xavier was invited by the commissioners to give an update on the planning for the 250th celebration.
- Dick Maguire explained the commissioners had agreed to support a \$10,000 warrant article at the SBVD Annual Meeting in April. The money is intended to be used as directed by the 250th Anniversary Committee. Whether or not the money is actually available will not be known until the vote at the Annual Meeting.
- Dick asked about the use of Harborside Park for the beach events and the possible use of the St Elizabeth and Fisherman's Coop parking lots. Ted said he will be talking to Father Gary about the St. Elizabeth lot and did not anticipate any problems. Ella Brown will be talking to the Fisherman's Coop.
- Ted said the first day of the celebration, August 4th, would start with a parade and end with a bon fire either on the beach or in Harborside Park. On August 16th a lobster bake is planned for Harborside Park. There will be two sittings of 125 people each. Tickets will be sold in advance. Ed Hess and Paul Kelly will do the lobster bake. It will be held rain or shine. They will be asking businesses in town to make donations.
- Many other events including a Grand Ball at the Legion Hall are planned for the two week period ending with Old Home Days on August 18th.
- Tee shirts are on sale now at the Rec. Center. A commemorative coin and book are also planned as fund raisers. The Town has raised \$40,000 through warrant articles over the last two years and will ask for another \$10,000 this year.

SECRETARY'S REPORT

Minutes of the November 13, 2017 meeting were distributed and reviewed.

**Motion to accept Secretary's Report:
Motion seconded:
Motion passed by voice vote.**

**Joe Giuffre
Dick Maguire**

TREASURER'S REPORT

Mike Rurak reported the November 2017 current period, YTD and PY financial figures.

2017	November	YTD	Prior YTD
Total Income	\$ 19,443	\$ 80,568	\$ 57,138
Total Expenses	3,975	43,725	52,457
Net Ordinary Income	15,468	36,843	4,681
Total Interest Income	170	1,176	381
Net Income	15,638	38,019	5,062

Total cash in the SBVD checking and saving accounts was \$296,378 at the end of November 2017 vs. \$251,408 at the end of November 2016.

- November revenues were \$19,443 with expenses of \$3,975 and interest income of \$170 resulting in a net income of \$15,638.
- YTD revenues are \$80,568 with expenses of \$43,725 and interest income of \$1,176 resulting in a net income of \$38,019 for the year compared to the prior YTD net income of \$5,062.
- Mike noted that YTD fee income was up \$12,392, rental income up \$11,038 and expenses down \$8,732.
- Mike said he would submit the State form for a locally elected auditor by year end.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:

Don Hawkins

Motion seconded:

Joe Giuffre

Motion passed unanimously by voice vote

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- He still has to write construction permits for Catalano's Market. The only permits to date have been for foundation work. Steve estimates construction cost will be \$1.5 million with permit costs in the \$15,000 range.
- He expects another new house at 32 Hudson Street before year end.
- Rental Occupancy inspections will start again in January.

- There is no ZBA hearing this month. The meeting in November resulted in a denial of an application to expand a home already extending into the setbacks. The Applicant still has four days to appeal the decision.

Motion to accept Building Inspector’s Report: Don Hawkins
Motion seconded: Joe Giuffre
Motion passed unanimously by voice vote

OLD BUSINESS

A. Update on SBVD Planning Board activity:

Don Hawkins said the new SBVD Planning Board met for the fifth time on December 4, 2017. The newly adopted Land Use Regulation books and Case Review Process forms were distributed. The Board adopted a new PB case application and check list and agreed on a budget of \$5,000 for the upcoming year.

B. Preparation of SBVD Budget for 2018

Dick Maguire passed out the 2017 budget sheet including 11 months of actual spending information. The Commissioners agreed to use the 2017 budget as a starting point and to make appropriate changes for the 2018 budget. The following changes to the 2017 budget were agreed to for 2018.

- Add \$5,000 for Planning Board Expenses in 2018
- Add \$1,750 to the current \$500 Adv/Print budget to cover news letter expenses in 2018
- Subtract \$14,000 from the current \$17,000 Building /Rep/Maint budget. The 2017 budget anticipated building upgrades that were paid for by the new tenants. The 2018 budget of \$3,000 is for normal building maintenance.
- Increase the Real Estate Tax budget by \$2,000 to \$3,500 to cover taxes on the new rental space.
- Increase the Annual Meeting budget by \$500 to cover increased cost of security at the annual meeting.
- The 2017 budget is \$83,750. Total changes amount to <\$4,750>. The new budget total for 2018 will be \$79,000.

Motion to accept 2018 budget of \$79,000: Joe Giuffre
Motion seconded: Don Hawkins
Motion passed unanimously by voice vote

C. Questions of donation from SBVD to Town of Seabrook 250th Anniversary Celebration.

Dick Maguire restated the commissioners had agreed to ask the voters to approve a \$10,000 donation to the Seabrook 250th Anniversary Celebration. The commissioners agreed they were hopeful the funds would be approved by the voters. The money is not included in the \$79,000 operating budget and will not be spent if not approved by the voters at the Annual Meeting.

NEW BUSINESS –

- Janet Labrecque sent her thanks to the commissioners for allowing her to rent the meeting room for art lessons during 2017. The program was very successful and she would like to restart the program in May 2018.
- Joe Giuffre said he attended the last Selectmen’s meeting and there was no discussion of the recent 10% property tax increase. He thought it was unusual for the Selectmen to not address the topic at all.

OTHER BUSINESS –

- Don Hawkins agreed to look into alternative legal representation for the next meeting.
- Joe Giuffre asked the commissioners to consider if and how they would participate with the Town to address encroachment onto Town property by SBVD property owners.

The meeting was adjourned.

Submitted by,

Don Hawkins