



SEABROOK FIRE DEPARTMENT

87 Centennial Street

Seabrook, NH 03874

Phone: 603-474-2611 Fax: 603-474-5187

seabrooknh.info

William J Edwards
Fire Chief
603-474-3880

Lawrence "Koko" Perkins
Deputy Fire Chief
603-474-5300

ASSEMBLY PERMIT APPLICATION

This is only an application for a permit to operate a Place of Assembly:

Date: _____ Application Type: NEW RENEWAL

Establishment Name: _____

Establishment Address & Unit #: _____

Establishment Telephone Number: _____

Owner(s) Name: _____

Mailing Address (If different): _____

Emergency Contact # 1 Name & Phone: _____

Emergency Contact # 2 Name & Phone: _____



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The following documents must be submitted with this permit application or on file with the Bureau of Fire Prevention **before a permit is issued**.

New Permits

- Seating arrangements (FPE review)
- Square footage (FPE review)
- Exit location plans (FPE review)
- Fire Alarm and Sprinkler system annual inspection reports.
- Hood Suppression system semi-annual inspection reports

Renewals

- Fire Alarm and Sprinkler system annual inspection reports
- Hood Suppression system semi-annual inspection reports.
- Hood Inspection/cleaning semi-annual Inspection report.

The Seabrook Fire Department also needs plans and specifications for **any proposed changes** before inspection to ensure compliance with applicable codes and standards. Dependent on the scope of work, certain changes may require the review of a Fire Protection Engineer (FPE) before submittal to the Seabrook Fire Department. Reviews by NH registered professional engineers with a specialty in Fire Protection only are acceptable. See the State of NH Joint Board of Licensure and Certification. Inspection requests require a 48-hour minimum notice by the applicant.

Permit Fee(s) **\$100.00 per Permit of Assembly**

Make checks payable to: **Town of Seabrook**

Mail all documentation to:

Seabrook Fire Department
87 Centennial Street



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