

**SBVD PLANNING BOARD  
MEETING MINUTES  
December 4, 2017**

**PRESENT** Members: Ted Xavier, Joel Spiller, Robert Weisner, Robert Gossett, Don Hawkins. Alternates: Bill Howley. Building Inspector Steve Keaney; SBVD Planner Tom Morgan.

**ABSENT** Larry Deshler

**MEETING OPENED** The meeting was called to order at 7:00 PM. Ted Xavier led the meeting in the Pledge of Allegiance.

**MEETING MINUTES** Minutes from the 11/6/2017 were distributed and reviewed.

**Motion to approve minutes:  
Motion seconded:  
Motion passed by voice vote.**

**Joel Spiller  
Bob Weisner**

**PUBLIC HEARING** None

**OLD BUSINESS**

**A. Distribute SBVD Land Use Regulations books**

Don Hawkins distributed the SBVD Land Use Regulation Books which included Zoning Regulations, Sub-division Regulations, Site Plan Review Regulations and the Seabrook Zoning Map.

**B. Distribute the final SBVD PB Case Review Process**

The SBVD PB Case Review Process document was reviewed noting the changes from the last meeting.

**NEW BUSINESS**

**A. Adopt the PB Application and Check List.**

The board reviewed the changes to the application from the last meeting and agreed an email address should be added. Don Hawkins will establish an email address for the PB and add it to the application.

**B. Adopt 2018 PB Budget**

Don Hawkins reviewed the proposed 2018 PB Budget (attached). The budget of \$5,000 was proposed and accepted by the PB members. Hawkins will present it to the Commissioners at their December meeting.

**OTHER**

- The next regularly scheduled PB meeting is on January 1, 2018. The board agreed to cancel the 1/1/2018 meeting and make the February 5, 2018 the next meeting.
- Don Hawkins will have the Land Use Regulations and the PB minutes added to the Beach Village District Web page on the Town web site.
- Don Hawkins will inquire about PB training given by the local government center.

The meeting was adjourned at 8:15 PM.

Submitted by,

Don Hawkins

**Next PB Meeting:** February 5, 2018; 7 PM