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Town of Seabrook  
99 Lafayette Road  
Seabrook, NH 03874

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## ***Town of Seabrook, New Hampshire***

### OFFICE OF THE CHIEF PROCUREMENT OFFICER

September 4, 2018

#### **REQUEST FOR PROPOSAL**

#### DESIGN AND CONSTRUCTION FOR BLACKWATER RIVER BRIDGE SEWER OUTFALL PIPE REPLACEMENT PROJECT **#B2018-SWR-04**

You are cordially invited to submit a proposal for the **Design and Construction for Blackwater River Bridge Sewer Outfall Pipe Replacement Project** in accordance with the following specifications, terms, and conditions. Prospective respondents are advised to read all information carefully prior to submitting a proposal.

One Original and three copies of the proposal shall be submitted in a sealed envelope plainly marked:

**PROPOSAL**  
**#B2018-SWR-04**  
**BLACKWATER BRIDGE OUTFALL PIPE REPLACEMENT**  
**Chief Procurement Officer**  
**Town of Seabrook, NH**  
**99 Lafayette Road**  
**Seabrook, NH 03874**

All proposals must be received by **September 27, 2018, at 2 pm EST.**

## I INTRODUCTION

The Town of Seabrook is requesting design and construction services to replace a portion of the wastewater treatment facility outfall pipe located beneath the Blackwater River Bridge, between two concrete vaults. The outfall pipe conveys treated wastewater from the treatment plant located off of Route 286 to diffusers located offshore in the Atlantic Ocean. The outfall pipe is primarily a 24" PVC pipe and is in satisfactory condition; however, a portion of the outfall pipe is suspended from the Blackwater River Bridge (Route 286) where it has been exposed to saltwater conditions since the construction of the bridge in 1991. This section of pipe beneath the Blackwater Bridge is an 18" Class 52 ductile iron pipe, approximately 90' in length. As a result of the exposure to salt water, the ductile iron pipe suspended beneath the bridge has corroded over time along with the hanger system that supports the pipe.

The Town is seeking to replace the corroded ductile iron pipe with a new pipe made of non-corrosive material and replace the pipe supports with a galvanized steel system.

## II GENERAL REQUIREMENTS

The Town of Seabrook reserves the right to waive any formality, informality, information and/or errors in the proposals submitted. The Town reserves the right to reject any or all proposals at its discretion and to accept the proposal which will be in the best interest of the Town.

No late, emailed, or faxed proposals will be accepted.

## III ADDENDA AND INTERPRETATIONS

All questions by prospective Bidders as to the interpretation of the RFP documents shall be submitted in writing to the Chief Procurement Officer, Shaylia Marquis at [Smarquis@seabrooknh.org](mailto:Smarquis@seabrooknh.org) no later than **September 21, 2018, at 2 pm**. Addenda may be issued to this bid. Any such addenda will be posted on the Town website at [www.seabrooknh.info/Procurement](http://www.seabrooknh.info/Procurement). **Copies of addenda must be included with all proposals.** All Town responses will be posted on the town website by the end of the day September 24, 2018.

## IV PROJECT REQUIREMENTS

1. The consultant shall assess the existing conditions and determine a method and approach for the outfall pipe replacement of the corroded section of pipe.
2. The consultant shall identify an appropriate non-corrosive pipe material for approval by the Town.
3. The consultant shall design a galvanized steel hanger system to support the new pipe from beneath the Blackwater River Bridge.
4. The consultant shall identify a plan to cut-over to the new pipe (i.e., bypass system or storage at the wastewater treatment facility, etc.)

5. The consultant shall identify any traffic control needs while performing the work.
6. The consultant shall coordinate with NHDOT and/or NHDES to obtain any necessary permits.
7. The consultant shall administer two meetings with Town Staff. One meeting shall be at the onset of the project as a kickoff informational meeting. A second meeting shall occur prior to construction.
8. The consultant shall perform all work necessary to remove the existing corroded outfall pipe and hanger system and replace it with a non-corrosive pipe and hanger system.
9. The consultant shall repair in-kind any disturbances to a pre-construction condition.

## **V INFORMATION AVAILABLE**

Plans of the existing infrastructure are available for review at the Wastewater Treatment Facility by scheduled appointment only. Please contact Philippe Maltais to schedule an appointment at (603) 474-8030.

## **VI SUBMITTAL REQUIREMENTS**

### **Firm**

Information shall be provided to describe the firm's size, areas of specialization, and a list of similar relevant projects. The information shall include but is not limited to:

- Name of firm
- Name of the consultant that will be assigned this project
- Form of entity
- Permanent main office and mailing address and pertinent contact information
- How many years of experience with the subject matter
- In the past five years has the consultant been terminated from a project? If yes, explain why.
- In the past five years has the consultant ever been party to litigation? If yes, explain why.
- Identify the staff available to work under this contract.
- Provide the level of knowledge and experience working with the subject matter, including resumes and relevant examples of work completed.
- Contact name and phone number for at least three customers whom you have performed similar services.

### **Team**

Provide an organizational chart of all individuals who will be assigned to work on this project. Also, include any proposed sub consultants and their intended scope of work.

### **Approach**

Provide a detailed approach for how the work will be completed.

## **Costs**

In a separate sealed envelope labeled **"#B2018-SWR-04 – COST PROPOSAL"**. A total not-to-exceed cost for completing the replacement shall be included.

## **VII SELECTION**

The consultant will be selected based on the following criteria:

- Firm's qualifications
- Experience on similar projects
- Understanding of the project scope
- Approach for completing the work
- References
- Proposal costs (after finalists are selected)
- Commitment to the project timeline
- Any other criteria deemed appropriate by the Town

## **VIII AUTHORIZATION**

Bids must be signed by an official authorized to bind the contractor to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

"The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity."

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(Authorized Signature)

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(Date)

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(Company) & (Title)

## **IX INSURANCE REQUIREMENTS**

Upon notice of award and acceptance of a contract, the Contractor shall submit to the Town of Seabrook a copy of the Company's Professional Liability Insurance and a Certificate of Insurance indicating General Liability, Automobile Liability naming the Town as an additional insured and Workers Compensation.

## **X CONTRACT TERMS**

The Town of Seabrook will negotiate contract terms upon selection. All contracts are subject to review by Town of Seabrook legal counsel and will be awarded upon signing of a commitment or agreement, which outlines terms, scope, budget and other necessary items.

## **XI TIMELINE**

**September 21, 2018**

**Written questions submissions due by 2 pm**

Submitted to [Smarquis@seabrooknh.org](mailto:Smarquis@seabrooknh.org)

**September 24, 2018**

**Addenda and question responses will be posted by the end of the day.**

**September 27, 2018**

**Submissions due at Seabrook Town Hall; 2 pm**

Proposals will be evaluated immediately after that.


During this time we may require interviews at our office with our evaluation team.


You will be notified if this is requested.

99 Lafayette Rd, Seabrook NH 03874.

The required completion of the design and construction as described in the Scope of Services is 90 calendar days following the Town's Notice to Proceed to the selected consultant.

Approved By:

  
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William M. Manzi III,  
Town Manager

  
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Date