

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
February 12, 2018**

PRESENT Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

ABSENT None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY'S REPORT

Minutes of the January 8, 2018 meeting were distributed and reviewed.

Motion to accept Secretary's Report:
Motion seconded:
Motion passed by voice vote.

**Joe Giuffre
Dick Maguire**

TREASURER'S REPORT

Mike Rurak reported the December 2017 current period, YTD and PY financial figures.

2018	January	YTD	Prior YTD
Total Income	\$ 4,418	\$ 4,418	\$ 2,547
Total Expenses	3,758	3,758	3,763
Net Ordinary Income	660	660	(1,216)
Total Interest Income	203	203	40
Net Income	863	863	(1,176)

Total cash in the SBVD checking and saving accounts was \$317,858 at the end of January 2018 vs. \$257,013 at the end of January 2017.

- January revenues were \$4,418 with expenses of \$3,758 and interest income of \$203 resulting in a net income of \$863.
- Mike noted that January fee income was up \$1,538 vs. prior year due to the rental income from the new market.
- Mike notified the commissioners that at least one of the CDs is coming due and he would provide information about the new rates at the next meeting.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:
Motion seconded:
Motion passed unanimously by voice vote

Don Hawkins
Joe Giuffre

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- Permit activity in January was very low but normal for this time of year. However, activity on 2017 permits is very high requiring Steve to spend a lot of hours on inspections. He expects all but three of the houses currently under construction to be completed before the summer season. Construction on the other three will continue through the summer.
- Steve has received inquiries about two possible planning board applications. One is for a juice bar in the local surf shop and the other is to make and sell deli sandwiches from the market in the district building. Steve will forward applications to the interested parties. Don Hawkins said the PB did have jurisdiction on these cases but has the option to waive jurisdiction to the building inspector.
- Steve received an email from the State concerning flood maps. They were asking the SBVD whether we preferred to implement the new flood maps in 2018 or to wait until 2020 when the outstanding law suits are expected to be resolved. The commissioners asked Steve to provide the number of properties in the flood zone on the new maps vs. the old maps. If the number is less on the new maps the commissioners would support the earlier implementation. Steve said he will provide that information.

Motion to accept Building Inspector's Report:
Motion seconded:
Motion passed unanimously by voice vote

Joe Giuffre
Don Hawkins

OLD BUSINESS

- A. Presentation of proposed 2018 SBVD budget to Town of Seabrook Budget Committee, January 24, 2018.** Dick Maguire reviewed his presentation of the 2018 SBVD budget (attached) to the Seabrook Budget Committee. He noted the 2018 budget will drop by 5.6% from \$83,750 in 2017 to \$79,000 in 2018. He told the committee the SBVD has not had a district tax since 2001 and that the commissioners did not expect one in 2018. The Budget Committee approved the budget unanimously.
- B. Letter to Morris Law office advising them of SBVD's change in legal representation and phone conversation concerning the same.** Dick Maguire read the letter sent to the Morris law office about the district's change in representation. In a phone conversation that followed Ted Morris wished the SBVD well and said he thought the change to Mitchell would be good for the district.

NEW BUSINESS –

A. Review of pertinent dates relative to posting etc for the annual meeting

- The commissioners reviewed a handout of important dates for the annual meeting. The annual meeting was originally scheduled for April 24, 2018 but Hawkins and Giuffre said they would not be available on that date. The commissioners agreed to move the annual meeting to Tuesday May 1, 2018 if allowed by the RSAs and if not allowed to move it to Monday April 30, 2018. After discussion with legal counsel it was determined May 1st was too late so the Annual Meeting will be held on April 30, 2018.
- The commissioners agreed to move the April commissioners meeting to Monday, April 2, 2018 and to hold the public hearing on the warrant at that meeting.

B. Question of Absentee ballot voting at annual meeting.

Don Hawkins said he had a conversation with Walter Mitchell and Jae Whitelaw about absentee ballot voting requirements in a traditional town meeting. They both agreed the only way to use absentee ballots is to adopt the SB2 form of balloting called an official ballot which required the town meeting be broken up into two different parts, a deliberative session and the official ballot session as is done in the Town of Seabrook. Changing to SB2 requires a vote of the SBVD Annual Meeting. It is much more cumbersome to administer and the commissioners agreed the increase in time, effort and expense required is not justified for the 8-10 warrant articles addressed each year in a 2 hour meeting.

C. Proposed district warrant for 2018.

Dick Maguire read the 2018 warrant as it stands today (attached). The only question the commissioners have is whether a default budget is required to be part of the budget warrant article. Don Hawkins said he will call Walter Mitchell to see if it is a requirement. Dick Maguire reminded the commissioners there is still time for petition warrant articles to be included.

OTHER BUSINESS –

- The commissioners started a discussion on voting and meeting procedures. After a period of discussion the commissioners agreed there was too much to cover at this meeting and decided to continue the meeting to Monday February 19, 2018, at 7 PM in the district building.

The meeting was continued to Monday 2/19/18 at 7 PM in the district building.

Submitted by,

Don Hawkins