

**SBVD PLANNING BOARD
MEETING MINUTES
February 5, 2018**

PRESENT: Members: Ted Xavier, Joel Spiller, Robert Weisner, Robert Gossett, Don Hawkins. Alternates: Bill Howley. Building Inspector Steve Keaney;

ABSENT: Larry Deshler, SBVD Planner Tom Morgan.

MEETING OPENED: The meeting was called to order at 7:00 PM. Ted Xavier led the meeting in the Pledge of Allegiance.

MEETING MINUTES: Minutes from the 12/4/2017 were distributed and reviewed.

Motion to approve minutes:
Motion seconded:
Motion passed by voice vote.

Joel Spiller
Bob Weisner

PUBLIC HEARING: None

OLD BUSINESS:

A. SBVD PB Email Address

Don Hawkins talked to Brian Murphy, Computer System Administrator for the town of Seabrook about providing email addresses for the SBVD and the SBVD PB. Brian said he could provide a limited number of email addresses for the Beach District personnel. He had some questions on how best to format Beach addresses to provide access for those that needed the information. Don Hawkins will follow up with Brian to implement the email accounts.

B. SBVD Web Page Update

Don Hawkins provided Brian Murphy and Amy Davis a revised layout for the SBVD web page on the Seabrook Town system. The new format included the list of PB members, the new Sub Division and Site plan Regulations and links to PB minutes and agendas. Brian said he would make the changes in the near future and post the minutes and new PB documents provided at the meeting.

C. PB Training

Hawkins made an inquiry with the NH Municipal Association about training opportunities for new PB members. The Municipal Association at one time provided annual new PB Member training in a group format to its members. They have stopped

providing annual group training and now only offer training to small groups on a paid basis. The PB decided to continue looking for training alternatives but will consider using the Municipal Association if no alternatives are identified.

NEW BUSINESS: None

OTHER:

- The next regularly scheduled PB meeting is on March 5, 2018. The board agreed to cancel the 3/5/18 meeting unless a new case needed to be scheduled.

The meeting was adjourned at 8:00 PM.

Submitted by,

Don Hawkins

Next PB Meeting: April 2, 2018; 6 PM