

TOWN OF SEABROOK

SELECTMEN'S MEETING

NOVEMBER 19, 2018

Present: Ella M. Brown  
Theresa A. Kyle  
William Manzi

10:00AM

Mrs. Brown opened the meeting at 10:05AM.

MOTION: Ella M. Brown To amend the agenda to  
Second: Theresa A. Kyle include the T.A.N.  
Motion passed 2-0

MOTION: Ella M. Brown To go into the public  
Second: Theresa A. Kyle hearing on the highway  
Motion passed 2-0 safety grant.

**PUBLIC HEARING - HIGHWAY SAFETY GRANT - \$6198**

Acting Chief Brett Walker was present and explained the grant.  
He said the grant was approved last year as well.

MOTION: Theresa A. Kyle To accept the highway  
Second: Ella M. Brown safety grant for the  
Motion passed 2-0 police.

MOTION: Ella M. Brown To close the public  
Second: Theresa A. Kyle hearing at 10:10AM and  
Motion passed 2-0 go into regular session.

**CAPITAL ASSETS - POLICE DEPARTMENT**

Acting Chief Brett Walker was present and explained why they are  
releasing the equipment and returning back to the government.

MOTION: Ella M. Brown To approve the request  
Second: Theresa A. Kyle to release the capital  
Motion passed 2-0 assets for the police  
department.

**MONTHLY MEETING - WATER SUPERINTENDENT**

Curtis Slayton was present and briefly went through his report  
(see attached).

**PREVIOUSLY SIGNED PERMITS**

Mrs. Brown read the list of permits (see attached).

**WATER SERVICE APPLICATIONS**

Jeffrey Baillargeon - 47A Railroad Avenue - \$100  
Aaron Small - 7 Berns Way - \$100  
Joe Pollard - 71 Foggs Lane - \$400

MOTION: Theresa A. Kyle To approve and sign all  
Second: Ella M. Brown water applications.  
Motion passed 2-0

**SEWER SERVICE APPLICATION**

Aaron Small - 7 Berns Way - \$150

MOTION: Theresa A. Kyle To approve and sign the  
Second: Ella M. Brown sewer application with  
Motion passed 2-0 knowledge that Nils  
Larsen has permission to  
sign.

**POLICIES**

Capital Assets, Purchasing and Credit Cards

Mr. Manzi said this is a requirement that the independent auditors would like to see renewed annually. He is recommending that the board renew the credit card policy and purchasing policy without change. The capital asset policy he has some changes and request they hold this one until the next meeting.

MOTION: Theresa A. Kyle To approve the credit  
Second: Ella M. Brown card and purchasing  
Motion passed 2-0 policies.

**T.A.N.**

Oliver Carter was present and explained what the T.A.N. is for. He said it gives the town some working capital until the tax bills are sent and revenue is received. He said we only borrow what is needed.

MOTION: Theresa A. Kyle To approve the T.A.N.  
Second: Ella M. Brown  
Motion passed 2-0

Mr. Manzi said the DRA has approved the assessed values and allows the town to set a rate for the taxes so he is asking the board to recess this meeting until tomorrow so they can get the tax bills out. Mrs. Kyle said she would not be able to make the meeting tomorrow but Mr. Khan and Mrs. Brown could continue with the meeting. Mr. Manzi said there were a couple changes made by DRA which did not come into the office until late on Friday. The assessor is making the changes and will have it ready for tomorrow.

MOTION: Theresa A. Kyle  
Second: Ella M. Brown  
Motion passed 2-0

To recess the meeting  
until Tuesday, November  
20 at 10AM.

Approved and endorsed

\_\_\_\_\_  
Theresa A. Kyle, Clerk

Date: \_\_\_\_\_