

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
February 11, 2019**

PRESENT Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

ABSENT None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

Minutes of the January 14, 2019 meeting were distributed and reviewed.

**Motion to accept Secretary’s Report:
Motion seconded:
Motion passed by voice vote.**

**Joe Giuffre
Dick Maguire**

TREASURER’S REPORT

Mike Rurak reported the January 2019 current period, YTD and PY financial figures.

| 2019 | January | YTD | Prior YTD |
|-----------------------|--------------|--------------|--------------|
| Fee Income | \$ 1,480 | \$ 1,480 | \$ 2,135 |
| Rental Income | 2,288 | 2,288 | 2,288 |
| Total Income | 3,768 | 3,768 | 4,423 |
| Total Expenses | 3,871 | 3,871 | 3,758 |
| Net Ordinary Income | (103) | (103) | 665 |
| Total Interest Income | 457 | 457 | 203 |
| Other Expense | - | - | - |
| Net Income | 354 | 354 | 868 |

Total cash in the SBVD checking and saving accounts was \$346,856 at the end of January 2019 vs. \$317,928 at the end of January 2018.

- January revenues included \$1,480 fee income, \$2,288 rental income totaling \$3,768 with expenses of \$3,817 and interest income of \$457. The resulting net income was \$354.
- Compared to prior year permit fees are down \$655, rental income is the same, ordinary expenses are up \$113, interest income is up \$255 and NI is down \$513 for the year.
- Mike said he made one small adjustment to the December 2018 figures before finalizing the 2018 statements.

- Dick Maguire gave Joe Giuffre credit for the increased rental income in 2018 vs. 2017 and gave Mike Rurak credit for the increase in interest income.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Don Hawkins
Joe Giuffre

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- The district is off to a slow start for building permits in 2019 which is not unexpected for this time of year.
- Steve expects the owners of a property on Ocean Drive to come in for a permit in the next week. The new house will be the first one built on pilings in the district.
- Steve is changing from one permit for all trades to separate permits for each trade. He says it will be easier to administer and less confusing for the applicants. The fees will remain the same. The contractor will sign the permits and it will not be necessary for the home owner to sign each one.
- Steve said he should sign for business inspections at the beach not the building inspector for the town. Apparently Paul Himmer recently signed an inspection for Castaway’s Restaurant.

Motion to accept Building Inspector’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Joe Giuffre
Don Hawkins

OLD BUSINESS

A. Update on Rental units in the Precinct Building for 2019 season.

Joe Giuffre said the owners of the scooter store said they would be back in 2019. Joe thinks the Market will be back but under new ownership. The utilities will have to be split and a petition separating the two stores reinstalled, making the market smaller and the scooter store larger. The two stores will share the bathroom in the back. The Blue Rhino dispenser will stay. The lease on both units is up on 4/1/2019.

B. Question of Important Dates leading to the SBVD Annual Meeting.

Don Hawkins reviewed a document listing the important dates leading to the Annual Meeting including:

- **03/04/2019** Last day to post notice for the public hearing on the SBVD 2019 budget and warrant.

- **03/11/2019** Scheduled date for the public hearing on the SBVD 2019 budget and warrant
- **03/19/2019** Last day to accept petition warrant articles
- **04/09/2019** Last day to post the SBVD warrant
- **04/23/2019** Date of the SBVD Annual Meeting

Don Hawkins will meet with the Town Clerk to get a voter list for mailing the Warrant to SBVD resident voters and also post the warrant on the SBVD web page when available.

The commissioners decided to hire a full service printer such as Staples to do the warrant printing and mailing.

NEW BUSINESS - None

OTHER BUSINESS - None

The meeting was adjourned at 7:30 PM.

The next SBVD Commissioners meeting will be held on Monday, March 11, 2019 at 7:00 PM in the district building.

Submitted by,

Don Hawkins