

**SEABROOK BEACH VILLAGE DISTRICT**  
**MEETING MINUTES**  
**September 9, 2019**

**PRESENT** Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

**ABSENT** None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

**SECRETARY'S REPORT**

Minutes of the July 8, 2019 meeting were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER'S REPORT**

Mike Rurak reported the July and August 2019 current period, YTD and PY financial figures.

2019	July	YTD	Prior YTD
Fee Income	\$ 5,500	\$ 26,905	\$ 25,513
Rental Income	950	12,062	16,080
<b>Total Income</b>	<b>6,450</b>	<b>38,967</b>	<b>41,593</b>
Total Expenses	6,996	30,209	27,758
Net Ordinary Income	(546)	8,758	13,835
Total Interest Income	523	3,509	2,116
Other Expense	104	5,579	10,000
<b>Net Income</b>	<b>(127)</b>	<b>6,688</b>	<b>5,951</b>

2019	August	YTD	Prior YTD
Fee Income	\$ 1,290	\$ 28,195	\$ 27,463
Rental Income	950	13,012	18,440
<b>Total Income</b>	<b>2,240</b>	<b>41,207</b>	<b>45,903</b>
Total Expenses	6,777	36,986	32,166
Net Ordinary Income	(4,537)	4,221	13,737
Total Interest Income	523	4,032	2,492
Other Expense	-	5,579	10,000
<b>Net Income</b>	<b>(4,014)</b>	<b>2,674</b>	<b>6,229</b>

Total cash in the SBVD checking and saving accounts was \$349,796 at the end of August 2019 vs. \$323,289 at the end of August 2018.

- August revenues included \$1,290 fee income and \$950 rental income totaling \$2,240 with expenses of \$6,777 and interest income of \$523. The resulting net loss for August was \$4,014.
- YTD fee income is \$28,195, rental income is \$13,012 and expenses are \$36,986. YTD net income is \$2,674.
- Compared to prior year, permit fees are up \$ 732, rental income is down \$5,428, ordinary expenses are up \$4,821 and interest income is up \$1,540. NI is down \$3,555 for the year.
- Joe Giuffre asked how to carry money approved in a warrant article for beach safety equipment over to future years without having to go back to get it re-approved by the voters. The commissioners did not think the article had been written in a way that allowed money to be carried forward but agreed to get a legal opinion. Don Hawkins will contact the district's lawyer for an opinion.
- Mike Rurak reported the IRS payroll audit has been completed and all issues resolved. No action is required by the district.
- Mike also reported the SBVD Annual Audit has been completed by Jack Lannan the District's auditor. No issues were reported.

**Motion to accept Auditor's Report:**

**Don Hawkins**

**Motion seconded:**

**Joe Giuffre**

**Motion passed unanimously by voice vote**

- Mike said all NH DOR reports have been submitted and accepted.
- He sent an email to the commissioners listing available rates to roll over an expired CD. The best available rate was a 90 day CD at 1.63%

**Motion to approve the purchase of a CD at 1.63% for 90 days:**

**Joe Giuffre**

**Motion seconded:**

**Don Hawkins**

**Motion passed unanimously by voice vote**

- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report:**

**Don Hawkins**

**Motion seconded:**

**Joe Giuffre**

**Motion passed unanimously by voice vote**

## **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- It has been one of the slowest construction summers in recent years.

- However he expects to permit four new houses in September with two additional in the near future. Two houses are on Atlantic Ave, one on Ocean Drive and one on Bristol Street.
- The high taxes at the beach are inhibiting some owners from investing in upgrades to their property.
- The lower valued homes are not selling as fast as the more expensive ocean front homes.
- There are no ZBA cases for September.
- Steve has nothing new to report on implementation of the new FEMA flood maps.

## **OLD BUSINESS**

### **A. Rental space renovations and potential lease.**

- Joe Giuffre said construction in the rental space was nearly complete and the owners of **Mind and Fitness** had agreed to a lease starting October 15, 2019. There is still some work to be done in the back of the building which will not require a DES permit.
- The owners of the business, Melinda Fuller and Rebecca McDougal introduced themselves and talked about their business plan to offer yoga and fitness classes along with a small amount of retail. They will offer a lot of different kinds of classes for beginners through advanced.

### **B. Stop signs in SBVD, comments for submission to Board of Selectmen.**

- The BOS said they would review the effectiveness of the new stop signs sometime in the fall. Dick Maguire asked for comments from the audience which will be sent to the BOS for review.
- Bill Howley said he thought traffic has absolutely slowed down since the stop signs were added. White lines painted on the street were still needed at each sign.
- Larry Deshler agreed traffic is slower but has seen little or no enforcement by the Seabrook PD.
- Theresa Kyle said there was a lot of enforcement at the beginning of the summer.
- Linda Doherty said sometimes cars are parked on the street so drivers can't see the signs.
- Doris Sweet said there are no signs going south on Atlantic Ave.
- Joe Giuffre said the PD also requested white lines if the signs are to be permanent.
- Dick Maguire read a letter from a resident on Woodstock Street to the BOS challenging the need for any stop signs and in particular leaving them up year round. Dick said he now favors leaving the signs up year round. He agrees white lines need to be painted on the road and that signs need to be added going south on Atlantic.

## **NEW BUSINESS**

### **A. Report from meeting of bridge advisory committee August 29, 2019**

- Dick Maguire reported there seemed to be a consensus that the new bridge would be located west of the existing bridge but there was still a chance it would be east of the existing bridge. If on the west side environmental concerns would delay and elongate the construction. No construction will be done from April through August to protect the plovers.
- If the final bridge is a fixed bridge it will be four feet higher (48' vs. 44') than originally proposed to satisfy a Coast Guard requirement.
- The next meeting of the bridge committee will be in October. There will be a public meeting in the winter.
- No start date has been agreed on.
- There was no discussion of the dredging project.

**B. Development of proposed budget for SBVD 2020**

Dick Maguire said the Seabrook Town Manager has requested the budget review process be moved up to October which requires the SBVD to complete a budget at the next meeting. Dick handed out the 2019 Budget and asked the commissioners be ready to propose a 2020 budget at the next meeting.

**OTHER BUSINESS**

- Joe Giuffre reported there is another property owner doing work in the dunes without a DES permit and without Town permission. Joe said the Town has to take action before the DES will take action. The DES has asked Joe to keep them informed of any future activity.

The meeting was adjourned at 8:00 PM.

The next SBVD Commissioners meeting will be held on Monday, October 14, 2019 at 7:00 PM in the district building.

Submitted by,

Don Hawkins