

Responsibilities, Disclaimer, Definitions

General Responsibilities:

Administer State statutes governing taxation.

Perform statistical analysis to monitor market trends and ratio studies,

Annually review property tax assessment based upon market research and analysis, updating when and where necessary,

Conduct investigation to evaluate property changes. Involves conducting on-site inspections, meetings with property owners, and researching modifications made to properties,

Receive tax abatements, reviewing the property data and value and make recommendations to the Board of Selectmen for tax abatements,

Process applications for tax exemptions and/or credit programs, Maintain property tax data files, property record cards, maps, and various department databases.

Assist other departments and agencies on an as needed basis,

Provide assessment related data and information to various entities, taxpayers and the general public via personally, email, mail or over the telephone.

Assessor's Office disclaimer:

The Assessor's Office makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use, or its interpretation. The assessed values are subject to change before being finalized for ad valorem tax purposes. The Assessor parcel maps are for assessment use only and do NOT represent a survey. The Assessor parcel maps are compiled from official records, including surveys and deeds, but only contain the information required for assessment. See the recorded documents for more detailed legal information.

Market Value defined:

The most probable sale price of property in terms of money in a competitive and open market, assuming the buyer and seller are acting prudently and knowledgeably, allowing sufficient time for the sale, and assuming that the transaction is not affected by undue pressures. (Property Appraisal and Assessment Administration, IAAO, Copyright 1990).