

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
January 13, 2020**

**PRESENT** Dick Maguire, Joe Giuffre, Don Hawkins, Steve Keaney, Mike Rurak

**ABSENT** None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

**SECRETARY’S REPORT**

Minutes of the December 9, 2019 meeting were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER’S REPORT**

Mike Rurak reported the December 2019 current period, YTD and PY financial figures.

2019	December	YTD	Prior YTD
Fee Income	\$ 11,350	\$ 81,697	\$ 55,851
Rental Income	1,950	20,595	28,419
<b>Total Income</b>	<b>13,300</b>	<b>102,292</b>	<b>84,270</b>
Total Expenses	13,081	62,865	48,446
Net Ordinary Income	219	39,427	35,824
Total Interest Income	396	5,751	4,238
Other Expense	40	5,619	10,000
<b>Net Income</b>	<b>575</b>	<b>39,559</b>	<b>30,062</b>

- Total cash in the SBVD checking and saving accounts was \$385,992 at the end of December 2019 vs. \$346,350 at the end of December 2018.
- December revenues included \$11,350 fee income and \$1,950 rental income totaling \$13,300 with expenses of \$13,081 and interest income of \$396. The resulting net income was \$575. Expenses included \$4,726 to purchase a new furnace and to complete renovations to the middle rental unit.
- YTD fee income is \$81,697, rental income is \$20,595 and expenses are \$62,865. YTD net income is \$39,559.
- Compared to prior year, fees are up \$ 39,641, rental income is down \$7,824, ordinary expenses are up \$14,419 and interest income is up \$1,512. NI is up \$9,497 for the year.

- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer’s Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Don Hawkins**  
**Joe Giuffre**

**BUILDING INSPECTOR’S REPORT**

Steve Keaney reported:

- He finished the year issuing 137 building permits which is a good year.
- He is yet to issue the first permit for 2020 but expects that to change shortly.
- There is a ZBA meeting scheduled for 2/19/2020 to review a two lot sub-division on Bristol Street.
- FIMA will validate the new flood maps in 2020 but the exact date is not known. When the new maps are issued there are 120 houses that will come out of the flood zone but houses on the east side of Ocean Drive will be moved in. Flood insurance has increased in cost over the last few years to near full value. Subsidies for older homes are continuing to decrease.
- There are currently 9 new homes under construction in the SBVD.

**OLD BUSINESS:**

**A. Meeting with Owner of the scooter shop**

The commissioners met with the owner of the scooter shop in December to discuss rental issues including:

- The need to clean the bathroom, storage room, attic and outside the building. Trash is left everywhere and needs to be removed.
- Old dead scooters and motorcycles have to be moved off the property.
- The half full gas container must be removed.
- Scooter shop is not allowed to use the attic for any storage.
- The heat needs to be left on over the winter so the pipes don’t freeze.
- The scooter store owner needs to provide regular service on the furnace and AC units.
- The renter is responsible for all maintenance inside the building.
- Joe recommended that the front part of the scooter store be given to the middle tenant and removed for the scooter store lease. He would reduce the scooter store lease by \$150 and increase the yoga studio lease by \$200 at the end of the current lease.
- A portion of the security deposit from the Village Market would be withheld for damages that should have been addressed by the Market owners but had to be repaired by the SBVD.
- Some electrical work is still needed due to lack of maintenance by the renter.

- The scooter store owner agreed to take care of all the issues listed. He also said he wanted to stay in the space and requested a lease longer than one year.

## **NEW BUUSINESS**

### **A. Important dates for Annual Meeting, April 28, 2020**

Don Hawkins passed out a spread sheet with important dates that have to be met for an April 28, 2020 Annual Meeting. Those dates include:

- 3/23/2020; Final date for public hearing on Zoning Amendments.
- 3/24/2020; Final date to turn in petition warrant articles.
- 3/27/2020; Final date to post notice of public hearing on the 2020 budget and warrant.
- 4/3/2020; Final date to hold public hearing on the 2020 budget and warrant.
- 4/14/2020; Final date to post 2020 warrant.

The commissioners agreed to hold the public hearing on the 2020 budget and warrant at the March 9, 2020 meeting. That would require a public hearing notice be posted no later than 3/2/2020.

### **B. Notification with regards to hearing related to proposed dune project at 6 Manchester Street (former Robert Gardella Property)**

Theresa Kyle explained the current owners of 6 Manchester Street have requested permission from the Seabrook Selectmen to move three feet of the dune currently located on their property to Town Property. The dune has grown to the point that it is impinging on their back yard and house. They have already applied to the DES, Army Corp of Engineers and NH Fish and Game for permits which they expect to be approved. The work includes moving a section of the dune onto Town land and reducing the dune's height to that of the adjacent dunes. The owners will pay for all the work, restore the dune to its original condition and maintain the new grass for a period of three years.

## **OTHER BUSINESS**

- Dick Maguire read a petition warrant article that will appear on the Seabrook Town Meeting ballot in March to issue stickers to all tax payers in Seabrook and do eliminate all parking placards. Theresa Kyle said the Selectmen were not informed of the petition article before it was turned in. They are investigating whether it is a legal petition article and if it is enforceable.

The meeting was adjourned at 7:35 PM.

The next SBVD Commissioners meeting will be held on Monday, February 10, 2020 at 7:00 PM in the district building.

Submitted by,

Don Hawkins