

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
April 12, 2021**

**PRESENT** Don Hawkins, Peter Harter, Steve Keaney, Mike Rurak,

**ABSENT** Joe Giuffre

The meeting was called to order at 7:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

**SECRETARY’S REPORT**

- Minutes of Commissioner’s Meeting on March 8, 2021 were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER’S REPORT**

Mike Rurak read the February 2021 financial reports including current period, YTD and PY financial figures.

| 2020                  | March         | YTD           | Prior YTD     |
|-----------------------|---------------|---------------|---------------|
| Fee Income            | \$ 13,043     | \$ 20,993     | \$ 6,096      |
| Rental Income         | 100           | 600           | 5,850         |
| <b>Total Income</b>   | <b>13,143</b> | <b>21,593</b> | <b>11,946</b> |
| Total Expenses        | 3,405         | 10,502        | 10,531        |
| Net Ordinary Income   | 9,738         | 11,091        | 1,415         |
| Total Interest Income | 34            | 98            | 1,134         |
| Other Expense         | -             | -             |               |
| <b>Net Income</b>     | <b>9,772</b>  | <b>11,189</b> | <b>2,549</b>  |

- Total cash in the SBVD checking and saving accounts was \$429,424 at the end of March 2021 vs. \$388,798 at the end of March 2020.
- March revenues included \$13,043 fee income and \$100 rental income with expenses of \$3,405 and interest income of \$34. The resulting net income is \$9,772. Rent is down due to the pandemic and interest is down due to lower rates.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Joe Giuffre told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Don Hawkins**  
**Peter Harter**

## **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- March was a very busy month especially compared to March 2020 when NH shut down at the beginning of the month due to COVID 19. YTD 2021 building permit fees are 2 ½ months ahead of prior year.
- The scale of new projects keeps getting larger both in square footage and dollars spent to renovate or build new. Many existing houses are selling well above assessed value.
- There are no ZBA cases scheduled for April
- Steve has reviewed the new FEMA Flood Map Service Center web site and reports it is easier than he anticipated to find your property by entering your address and following the instructions. If anyone needs help interpreting the maps Steve is happy to assist.

**Motion to accept Building Inspector's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Don Hawkins**  
**Peter Harter**

## **OLD BUSINESS:**

- **Review pertinent dates for Annual Meeting**  
Don Hawkins reviewed the SBVD 2021 Annual Meeting Calendar and noted the public hearing on the Warrant was held on March 8, 2021. The last day to submit a petition warrant article was March 23, 2021. The Warrant will be posted on April 12, 2021 before the deadline of April 13, 2021. The Annual Meeting will be on Tuesday, April 27, 2021. Vicki Sawyer agreed to send an email to the members of the SBCA notifying them of the Annual Meeting.
- **Review procedures and assignments for the Annual Meeting**  
Don Hawkins passed out and reviewed a document listing meeting procedures and action items that have to be completed before the Annual Meeting. Everything on the list had been completed. The only question was whether the DPW would be able to provide the electronic sign for on RT 286. Hawkins will follow up to get an answer.
- **Update on beach parking for Summer 2021**  
Theresa Kyle said the Selectmen had decided to issue one beach parking placard to each authorized address in Seabrook. The placards would be in addition to the stickers that are issued for vehicles registered in Seabrook

## **NEW BUSINESS**

- **Cyber Coverage Insurance Application**

Mike Rurak explained that the SBVD didn't really need to buy cyber coverage insurance because the district doesn't collect personal information on our clients such as SS numbers and bank account information. Our exposure is very minimal to cyber theft. The commissioners agreed and decided to pass on applying for cyber insurance.

- Vicki Sawyer asked if the precinct building will be available this summer for the SBCA to use. Theresa Kyle asked the same for the Women's club and painting classes. Don Hawkins said he wasn't sure but expected that if the building is made available, seating will probably be limited to the number of seats that are set up for commissioners meeting. That might be a problem for the Civic Association but may work fine for the Woman's club and painting classes. Hawkins thought things could change throughout the summer and more discussion at the next meeting was warranted.

## **OTHER BUSINESS**

Theresa Kyle said the Selectmen have voted to dedicate the Seabrook Police Station land and buildings to Elmo D'Alessandro in recognition of the financial support his estate has provided to the Seabrook Police Department and the Seabrook Community. The dedication ceremony will take place in a couple months.

The meeting was adjourned at 7:40 PM.

The next SBVD Commissioners meeting will be held on Monday, April 12, 2021 at 7:00 PM in the district building.

Submitted by,

Don Hawkins