

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
November 9, 2020**

**PRESENT** Joe Giuffre, Don Hawkins, Peter Harter, Steve Keaney, Mike Rurak

**ABSENT** None

The meeting was called to order at 7:00 PM. Joe Giuffre led the meeting in the Pledge of Allegiance.

**ELECTION OF OFFICERS, ZBA AND PB MEMBERS**

**Motion to ELECT Joe Giuffre as SBVD Chairman:** Don Hawkins  
**Motion seconded:** Peter Harter  
**Motion passed unanimously by voice vote**

**Motion to Appoint Joe Giuffre to 3 yr term on SBVD ZBA:** Don Hawkins  
**Motion seconded:** Peter Harter  
**Motion passed unanimously by voice vote**

**Motion to Appoint Ted Xavier and Joel Spiller to 3 yr terms on SBVD PB and to appoint Larry Deshler and Bill Howley to 3 yr terms as alternates on the SBVD PB:** Don Hawkins  
**Motion seconded:** Joe Giuffre  
**Motion passed unanimously by voice vote**

**Motion to Appoint Don Hawkins as Commissioner's Representative on the SBVD PB for one yr term:** Joe Giuffre  
**Motion seconded:** Peter Harter  
**Motion passed unanimously by voice vote**

**SECRETARY'S REPORT**

- Minutes of Commissioner's Meeting on October 12, 2020 meeting were distributed and reviewed. The minutes were approved by voice vote.
- Minutes of the SBVD Annual Meeting on October 27, 2020 were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER'S REPORT**

Mike Rurak read the **October** 2020 financial reports including current period, YTD and PY financial figures.

2020	October	YTD	Prior YTD
Fee Income	\$ 16,744	\$ 51,858	\$ 67,710
Rental Income	600	8,050	15,812
<b>Total Income</b>	<b>17,344</b>	<b>59,908</b>	<b>83,522</b>
Total Expenses	3,137	33,430	46,092
Net Ordinary Income	14,207	26,478	37,430
Total Interest Income	58	2,199	4,916
Other Expense	-	-	5,579
<b>Net Income</b>	<b>14,265</b>	<b>28,677</b>	<b>36,767</b>

- Total cash in the SBVD checking and saving accounts was \$414,920 at the end of October 2020 vs. \$384,888 at the end of October 2019.
- October revenues included \$16,477 fee income and \$600 rental income with expenses of \$3,137 and interest income of \$58. The resulting net income was \$14,265. The YTD net income is \$28,677.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Joe Giuffre told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Don Hawkins**  
**Joe Giuffre**

### **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- Construction is still busy in spite of the pandemic. There is a new house going up on the south end of the beach near the Salisbury line. He has had some discussions about a new house on Atlantic Ave but no other new home permits are expected this year.
- There is one new ZBA case that has to be scheduled but no date has been set.
- The new FEMA flood maps will go into effect on January 29, 2021. If any residents have questions about their particular property, please contact Steve.
- There are a number of new homes being built at the beach. If anyone is having trouble with contractors please contact Steve.

**Motion to accept Building Inspector's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Joe Giuffre**  
**Don Hawkins**

## **OLD BUSINESS:**

### **A. Report on Rip Current Signs**

Joe Giuffre reported all the rip current signs have been covered for the winter. The sign at Haverhill Street had to be replaced twice this year due to vandalism. The Seabrook PD should be notified of all vandalism incidents.

### **B. Rental Update.**

The Scooter Store will not be renewing their lease in 2021 so Joe offered the space to Ride the Wave who will pay the utilities for the balance of the lease term. After that they will pay full rent plus utilities. They will have the time between now and the end of their lease to determine if they can justify the entire space. Joe replaced the bathroom ceiling, toilet and sink in the scooter store space. Two other people showed interest in the scooter store space but one found it too small and the other did not follow up..

## **NEW BUSINESS**

- **Flood Map Acceptance Procedure.**

Don Hawkins passed out an email from the NH Office of Strategic Initiatives – Division of Planning that explained the actions that will be required for the SBVD to accept the new FEMA Flood Insurance Maps and Flood Insurance Study. The SBVD Commissioners are required to sign a resolution to adopt the new Flood Maps and Flood Insurance Study. The SBVD PB is required to make certain changes concerning flood hazards to the SBVD Zoning Ordinance, Sight Plan Review Regulations and Subdivision Regulations. All these actions will be done in public hearings at the December 14, 2020 Commissioner's meeting and the December 7, 2020 PB meeting.

## **OTHER BUSINESS**

- The SBVD will need to turn in a budget to the Seabrook Budget Committee for 2021. Mike Rurak will prepare the initial documents for the December Meeting.

The meeting was adjourned at 7:25 PM.

The next SBVD Commissioners meeting will be held on Monday, December 14, 2020 at 7:00 PM in the district building.

Submitted by,

Don Hawkins