

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
December 14, 2020**

PRESENT Joe Giuffre, Don Hawkins, Peter Harter, Steve Keaney, Mike Rurak

ABSENT None

The meeting was called to order at 7:00 PM. Joe Giuffre led the meeting in the Pledge of Allegiance.

PUBLIC HEARING

RESOLUTION BY SBVD COMMISSIONERS DECEMBER 14, 2020

Pursuant to RSA 674:57, by resolution of the Commissioners, all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for the County of Rockingham, NH" dated January 29, 2021, together with the associated Flood Insurance Rate Maps, dated January 29, 2021, are declared to be part of the Seabrook Beach Village District Zoning Ordinance and are hereby incorporated by reference.

Don Hawkins read the resolution and explained that to be compliant with FEMA regulations the commissioners were required to sign a resolution making the new FEMA flood insurance rate maps and flood insurance study dated January 29, 2021 part of the SBVD Zoning. FEMA also required changes to the SBVD Zoning Ordinance, Sub-division Regulations and Site Plan Regulations which the Planning Board approved on 12/7/2020.

Joe Giuffre asked if there were any questions or comments. There were none.

Motion to approve the resolution as read:	Don Hawkins
Motion seconded by:	Peter Harter
Motion passed by voice vote.	

SECRETARY'S REPORT

- Minutes of Commissioner's Meeting on November 9, 2020 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER'S REPORT

Mike Rurak read the November 2020 financial reports including current period, YTD and PY financial figures.

2020	November	YTD	Prior YTD
Fee Income	\$ 9,135	\$ 60,993	\$ 70,347
Rental Income	250	8,300	18,645
Total Income	9,385	69,293	88,992
Total Expenses	3,255	36,685	55,363
Net Ordinary Income	6,130	32,608	33,629
Total Interest Income	58	2,257	5,354
Other Expense	-	-	
Net Income	6,188	34,865	38,983

- Total cash in the SBVD checking and saving accounts was \$420,358 at the end of November 2020 vs. \$386,191 at the end of November 2019.
- October revenues included \$9,135 fee income and \$250 rental income with expenses of \$3,255 and interest income of \$58. The resulting net income is \$6,188. The YTD net income is \$34,865.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Joe Giuffre told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Don Hawkins
Joe Giuffre

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- Construction is busy in spite of the pandemic but the total number of permits is down 13%, (136 in 2020 vs. 154 in 2019). Fees are also down by 13% compared to prior year. There may be two new home permits before year end, one on Atlantic Ave and one on Ocean Drive.
- There are two new ZBA cases scheduled for February.
- The new FEMA flood maps will go into effect on January 29, 2021. All the homes on the east side of Ocean Drive will be in the VE zone and will probably be required to buy flood insurance if they have a mortgage.
- There are a number of new homes being built at the beach. If anyone is having trouble with contractors please contact Steve.

Motion to accept Building Inspector’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Joe Giuffre
Don Hawkins

OLD BUSINESS:

A. SBVD 2021 Budget

Joe Giuffre said the SBVD 2021 budget was due to be turned into the Seabrook Budget Committee in December. Mike Rurak reviewed the 2021 proposed budget line by line indicating his recommended changes from the 2020 budget. After Mike completed his review Joe Giuffre said it was unlikely that the beach safety committee would be able to spend its \$9,500 budget in 2021 and recommended it be lowered to \$4,500. The commissioners agreed.

Motion to accept the 2021 budget of \$85,800

Motion seconded:

Motion passed unanimously by voice vote

Don Hawkins

Joe Giuffre

NEW BUSINESS

- **Option for Local Audit for 2020**

Mike Rurak explained the SBVD financial records must be audited once per year and that the district had a choice to either hire a Professional Auditor or to use a Locally Elected Auditor. The commissioners are required by the NH DOR to sign a document indicating which method they would use in 2020. SBVD voted to elect Jack Lanam at the 2020 annual meeting as its auditor. The commissioners signed the document indicating the district would use the Locally Elected Auditor option.

OTHER BUSINESS

- Don Hawkins said he would prepare the 2021 Annual Meeting Calendar to discuss at the next meeting

The meeting was adjourned at 7:30 PM.

The next SBVD Commissioners meeting will be held on Monday, January 11, 2021 at 7:00 PM in the district building.

Submitted by,

Don Hawkins