

**Town of Seabrook
Budget Committee
October 2, 2019**

Members Present:

Chris LeClaire Rebecca Knott, Michael O'Connor, Emily Watts, Richard Maguire, Seabrook Beach Village District, Aboul Khan, Selectmen and Jessica Brown, School Board.

Not Present:

Ivan Eaton and Kyle Bragg

310 Highway Department

John Starkey, Public Works Manager presented the highway department highlights in the proposed 2020 budget. Bill Manzi, Town Manager stated to the board that the Board of Selectmen recently voted to classify the DPW department as a safety department, the BOS approved Starkey's approval to hire 2 new full timers in 2020 towards the end November going into December. The budget being presented tonight includes the two new full timers, one in rubbish (330) and one in highway (310) for one month of expenditures in 2020. Starkey explained that he doesn't quite know what this winter and future winter are going to look like but is his duty to give the residents the service they deserve therefore 2 part timers need to be full time. Starkey said in the next couple weeks he is going to be laying off a couple part timers as they hit their hour threshold for the year already, therefore he is going to have to find more part timers for the rest of this year. J Brown asked when someone goes to get a CDL license instead of a test is it going to be class as she has heard recently, Starkey said yes that is true it is going to be a state class that applicant will have to take to receive a CDL, which will take more time and be more money. R Maguire asked why the part time line 310-112 was so low year to date; Starkey explained that it is really hard to disperse all the time over Parks, Highway and Rubbish as all of his employees work all over the place. A Khan asked Starkey and Manzi if all the part-timers can be placed in one department, Manzi said yes and doing that will lead to less confusion and questions. Discussion was held about the gas pumps located at the Fire Department and how inaccurate they are and it is crucial to get them replaced. Manzi stated he is looking at other towns and vendors and it is proposed to be a warrant article on the 2020 ballot.

Motion: J Brown

Budget of \$1,595,535.00

Second: A Khan

All in Favor

310 Highway Revenue

Motion: R Maguire
Second: J Brown
All in Favor

Revenue of \$4,150.00

320 Stormwater Management

Small discussion with board and Starkey about the budget as it has increased a small amount for the Stormwater Phase 2 project.

Motion: R Maguire
Second: A Khan
All in Favor

Budget of \$135,000.00

330 Rubbish

Starkey presented the rubbish department to the board, conversations were held about other alternatives for rubbish pick up. R Maguire made a motion for the town manager to seek quotes from other outsources to pick up the towns trash and see if there is a big decrease compared to the budget presented, LeClaire seconded the motion for discussion. A Khan stated he will not support that motion as 20 employees would lose their jobs with the town. Starkey, Manzi and C LeClaire also stated that taking away the rubbish department is also taking away from the other departments within the DPW, as the employees float around the department as needed. R Maguire withdrew his motion.

Motion: E Watts
Second: K Bragg
All in Favor

Budget of \$1,578,135.00

Small discussions were held regarding departments 340, 350, 440, 450, 451, 466, 511 and 512

340 Cemetery

Motion: E Watts
Second: M O'Connor
All in Favor

Budget of \$162,473.00

340 Cemetery Revenue

Starkey stated he is going to explore what surrounding towns charge for a cemetery plot.

Motion: A Khan
Second: J Brown
All in Favor

Revenue of \$2,000.00

350 Street Lights

B Manzi said that he looking at Bids and has a Bid out now to look at other energy services for the town to reduce the cost.

Motion: J Brown

Budget of \$90,000.00

Second: E Watts

All in Favor

440 Mosquito Control

Motion: J Brown

Budget of \$58,450.00

Second: R Knott

All in Favor

450 Parks

Motion: E Watts

Budget of \$215,557.00

Second: J Brown

All in Favor

451 Beach & Pier

Motion: J Brown

Budget of \$ 19,150.00

Second: E Watts

All in Favor

466 Welcome Center

Motion: E Watts

Budget of \$14,601.00

Second: R Knott

All in Favor

511 Public Works Garage

Starkey said he would like to put a sprinkler system in the garage as if there was ever a fire millions of dollars worth of equipment would be gone, and would like to have this as a proposed warrant article.

Motion: E Watts

Budget of \$39,056.00

Second: J Brown

All in Favor

512 Solid Waste Building

Motion: J Brown
Second: E Watts
All in Favor

Budget of \$25,100.00

460 Recreation

Katie Duffey, Recreation Director presented the highlights to her budget 460, which there was a minimal increase of about \$19,000, which about \$12,000 of it is contractual and \$7,000 is non-contractual. This department has 4 full timers, herself, office supervisor, program direction and assistant director and about 46 part-timers which a majority of them is for summer camp.

Motion: E Watts
Second: J Brown
All in Favor

Budget of \$736,903.00

460 Recreation Revenue

Motion: E Watts
Second: R Maguire
All in Favor

Revenue of \$62,542.00

465 Community Center

Duffey stated this budget is for one full time janitor and recently hire a part time janitor that was previously budgeted for but was not filled last year this time. The community center building is 21,000 square feet and there is 10 acres of land that the janitor is responsible for. The community center is open 304 day out of the year; therefore the part timer is crucial for the building. Duffey explained that there in a non-contractual increase for \$5,000 for an electrician to come out and install the new sign for out front that was given to the community center from the fire department as the fire department got two electrical signs through a grant.

Motion: E Watts
Second: R Knott
All in Favor

Budget of \$236,242.00

465 Community Center Revenue

Motion: E Watts
Second: J Brown
All in Favor

Revenue of \$220.00

462 Memorial Day

Motion: R Maguire
Second: E Watts
All in Favor

Budget of \$9,300.00

463 Old Home Day

Motion: E Watts
Second: J Brown
All in Favor

Budget of \$32,801.00

463 Old Home Day Revenue

Motion: A Khan
Second: E Watts
All in Favor

Revenue of \$1,600.00

Meeting adjourned at 8:41PM.

Minutes Submitted by Kelsey Lindgren-Bosco

