

**Town of Seabrook
Budget Committee
October 8, 2019**

Members Present:

Chris Leclair, Emily Watts, Rebecca Knott, Ella Brown, Board of Selectmen, Richard Maguire, Seabrook Beach Village District and Jessica Brown, School Board

Members Absent:

Kyle Bragg , Ivan Eaton and Michael O'Connor

Town Manager Bill Manzi made a few announcements to the Budget Committee, as he told them the Board of Selectmen will be discussing the new health care number and how it will affect the budget and warrant articles on Monday October 14th. Manzi said the increase for health care was a 12% increase which is about \$400,000. He asked the committee how they would like it presented as he can present in the catch all budget 700 that was recently created for health care or he can give them the new bottom line for each budget with the new health care number factored into. The committee discussed and decided to review the new bottom lines for each budget with the new health care factored into it and next year and years forward all the health care will be in budget 700. Manzi stated his office will work with the selectmen and the committee to schedule the human service requests meeting. Maguire asked the committee to give the Seabrook beach Village District some time before scheduling a meeting to go over their budget. He also requested to the Town Manager for a report of expenditures from last year's Old Home Days 250th Anniversary.

140 Town Clerk

Cheryl Bowen, Town Clerk presented her budget to the committee as not a lot has changed besides the increase for the 4-5 elections they have coming up in the fiscal year 2020, about \$9,000 is contractual and \$13,500 is non-contractual. Bowen stated they purchased a new program called Clerk Work which is for Car Registrations which is a factor in the increase of the budget.

Motion: J Brown
Second: E Brown
All in Favor

Budget of \$397,604.00

140 Town Clerk Revenue

Bowen expects an increase in car registrations and marriage and dog licenses.

Motion: R Knott

Revenue of \$2,118,375.00

Second: J Brown

All in Favor

142 Election & Registrations

Bowen stated the budget has increased due the 4-5 elections that are coming up in 2020, she did state that the \$500 can be cut from line 142-305 as the elections no longer need to be posted in the newspaper as they can be posted on the towns website instead.

Motion: R Maguire

Cut \$500.00 from line 142-305

Second: J Brown

All in Favor

Motion: R Maguire

Budget of \$45,487.00

Second: E Brown

All in Favor

150 Tax Collector

Michele Knowles, Tax Collector presented the budget to the committee. She explained that the department has 2 full-time employees and 1 part time employee; their duties throughout the day are taking in tax and water and sewer bills and sending out about 8,500 tax bills. Knowles stated that the deputy tax collector is in her 2nd year of schooling to become a certified tax collector. Discussions were held as when they send out the tax bills how many are still out there unpaid by the due date, Knowles stated about 1%.

Motion: E Watts

Budget of \$226,799.00

Second: J Brown

All in Favor

Tax Collector Revenue

Knowles said the revenue for this account is from interest from delinquent taxes that end up having a lien on the property.

Motion: E Watts

Revenue of \$135,000.00

Second: R Knott

All in Favor

160 Assessing

Angie Silva, Assessor presented the budget to the board of about an \$8,000 increase. There were discussions about the letters that went out to property owners regarding their new assessments. Silva explained that she sent out about 2,800 letters, 80% of the letters were sent to residential property owners. The increases in assessments are due to the sales ratio that is set at 90% but the town is currently lower than 90%, considering that she had to reassess properties to bring that number back about 90%. Silva stated that she reassessed the commercial properties last year and industrial the year before.

Motion: J Brown
Second: E Watts
All in Favor

Budget of \$320,986.00

130 Finance

Manzi present the finance budget as mostly contractual and a small non-contractual amount of \$4,000.

Motion: E Watts
Second: E Brown
All in Favor

Budget of \$240,481.00

131 Town Treasurer

Budget is level funded.

Motion: E Watts
Second: R Knott
All in Favor

Budget of \$113,397.00

Town Treasurer Revenue

Motion: E Brown
Second: J Brown
All in Favor

Revenue of \$207,000.00

210 Building Inspection

Lacey Fowler, Building Inspector presented her budget, which is roughly a \$30,000 decrease. Fowler right now said she is doing all the building and health inspections and has one full time secretary. She stated her office is very busy but she is handling it the best she can and it is working, she would like to hire a part time inspector that can do inspections in electric and plumbing eventually in the future which will be a later conversation as when she feels it is needed.

Motion: J Brown
Second: R Knott
All in Favor

Budget of \$146,537.00

Building Inspection Revenue

Motion: E Watts
Second: E Brown
All in Favor

Revenue of \$68,900.00

410 Health

Fowler is currently doing the health inspections for nail and hair salons, restraints and etc. January and February is the busy season for health inspections as it is the off season for building inspections.

Motion: E Watts
Second: E Brown
All in Favor

Budget of \$131,588.00

Health Revenue

Motion: J Brown
Second: E Watts
All in Favor

Revenue \$7,500.00

470 Welfare

Bonnie Armentrout, Welfare Director presented the 470 as this budget is for her to run the office and the increase of \$5,000 is contractual.

Motion: E Brown
Second: J Brown
All in Favor

Budget of \$117,523.00

471 Welfare

Armentrout presented the 471 as this budget is for the assistance for the town residents and non residents with low income by law that needs to be helped if needed. The budget remains the same as last year.

Motion: E Brown
Second: J Brown
All in Favor

Budget of \$88,300.00

Welfare Revenue

Armentrout said this revenue comes from lien interest.

Motion: E Brown

Revenue of \$1,500.00

Second: J Brown

All in Favor

Meeting was adjourned at 7:45PM.

Minutes submitted by Kelsey Lindgren-Bosco