

**Town of Seabrook  
Budget Committee  
September 4, 2019**

**Members Present:** Chris Leclaire, Ella Brown, Emily Watts, Kyle Bragg, Richard Maguire and Michael Chase

**Not Present:** Ivan Eaton

Vice Chairman Chris Leclaire opened the meeting at 6:30PM with the pledge of allegiance.

Leclaire announced that there were a few administrative items that they needed to take care of, one of them being the schedule. The proposed schedule is mainly for Tuesdays and Wednesdays, Bragg said he may run into issues with Tuesdays but will try to make it. Chase, Rep of the School Board is filling in for Jessica Brown, but did mention that J. Brown does work Wednesday nights so that may be a conflict for her attendance but he will fill in for her as needed. Chase said the school budget may not be ready for October 16<sup>th</sup> and may need to reschedule that designated day. The board agreed to start the meetings at 6:30PM,

Leclaire read an email from Ellen Chase stating that she has resigned from the Budget Committee as she is living in Florida. Leclaire announced that there are two vacant spots available on the budget committee. Leclaire read two letters that were submitted from Rebecca Knott and Michael O'Connor that were interested serving on the board.

**Motion made by M Chase: To appoint the two individuals Michael O'Connor and Rebecca Knott onto the Budget Committee until March 10, 2020.**

**Second by: R Maguire**

**All in Favor**

Maguire requested that we reach out to Ivan Eaton as he did not show up to any meetings last year and is still serving on the board until March 10, 2020. If Eaton does not intend to show up for any meeting for this season his position will be posted.

Leclaire would like to publicly thank Jeff Brown former Chairman for all of his service on the Budget Committee over the past years.

Leading with that the Chairman position for the board is vacant and Leclaire is looking for nominations.

**Motion made by R Maguire: To nominate Chris Leclaire as Chairman of the Budget Committee.**

**Second: M Chase**

**All in Favor**

**Motion made by C Leclaire: To nominate Emily Watts as Vice Chairman of the Budget Committee.**

**Second: R Maguire**

**All in Favor**

Chase voiced that he would like to see all areas in the books are corrected and up to date before the meeting are held. Leclaire also stated that all department heads should be ready with all the correct information for the night of their meeting. Watts recommended that department heads put the warrant articles on social media explaining the article so the residents are clear what they are on voting on and understand the need for the subject being voted on in March 2020. Maguire asked if the Town Manager could gather the budget committee data on;

1. Figure that was voted and actual expenditures for the last 5 years.
2. Total Value of warrant articles that were approved for the last 5 years.
3. Money that have been applied against the tax rate from the unrestricted fund balance for the last 5 years.

Human Services and Warrant Articles still need to be added to the schedule accordingly.

Maguire passed around a MS-37 for the budget year 2019, for the proposed amount of \$84,750 for the Beach Village District that was unanimously voted by the Budget Committee last year on December 5<sup>th</sup>. The SBVD treasure notified Maguire that the MS-37 needs to be signed by the Budget Committee to file with the State.

**Motion made by M Chase: To adjourn meeting at 7:07 PM**

**Second: E Watts**

**All in Favor**