



Invitation for Bid
Town Hall Boiler System Replacement
#B2024-TH-01

Town of Seabrook, New Hampshire
Town Hall



INVITATION FOR BID # B2024-TH-01

You are cordially invited to submit a Bid for the Replacement of the Seabrook Town Hall Boiler System in agreement with the attached specifications, drawings, terms and conditions. Prospective respondents are advised to read this information over carefully before submitting a proposal.

Three (3) copies of the Bid must be submitted in a sealed envelope, plainly marked:

***IFB# B2024-TH-01
Boiler Replacement
Town of Seabrook
C/o Shaylia Wood
Chief Procurement Officer
99 Lafayette Road
Seabrook, NH 03874***

***Optional walk-through January 18, 2024 at 11am EST
All proposals/bids must be received by February 1, 2024 at 2:00 p.m. EST and will be opened
publicly at such time.***



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PURPOSE OF PROPOSAL

The purpose of this Invitation to Bid and accompanying specifications to replace the existing boiler system located at the Seabrook Town Hall in accordance with the specifications, drawings, terms and conditions.

PROPOSAL TERMS

The Town of Seabrook reserves the right to accept or reject any and all proposals in whole or in part received as a result of this IFB. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the contractor's qualifications and capabilities to provide a particular service. The Town reserves the right to consider proposals for modifications at any time before a contract is awarded, and negotiations would be undertaken with that contractor whose proposal is deemed to meet the Town's specifications and needs best. There will be no reimbursement to any candidate if the selection process is terminated. The Town of Seabrook reserves the right to waive defects and informalities of the proposals.

All bids must be received no later than 2:00 pm EST on February 1, 2024. The submittal package shall include three (3) copies of the proposal. No telephone, email, or facsimile proposals will be accepted. All proposals received after the deadline will not be accepted and will be returned unopened.

SCOPE OF WORK

See attached project manual prepared by The H.L. Turner Group Inc. for the Seabrook Boiler Replacement, dated November 30, 2023.

INTENTION TO BID / ADDENDA

Bidders that want to participate in the IFB are urged to submit an intention to bid form to receive addendums and possibly additional information. Intention to Bid forms can be found on the town website at www.Seabrooknh.info/procurement. Completed Intention to Bid forms and questions may be emailed to the Chief Procurement Officer at Swood@seabrooknh.org. All questions shall be submitted in writing to only the Chief Procurement Officer at the above address by January 25, 2024, at 2:00 pm EST. The Chief Procurement Officer will then forward both the question and the Town's response to questions to all prospective bidders. In the event it becomes necessary to revise any part of the IFB, addenda will be provided by email and on the Town website at www.Seabrooknh.info/procurement. Deadlines for submission of IFB's may be adjusted to allow for revisions. To be considered, original proposals with amended proposals must be submitted before the date and time specified.



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WITHDRAWAL OF BID PROPOSAL

A bidder will be permitted to withdraw his/her proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

CONSIDERATION OF PROPOSALS

Bids will be made public at the time of opening and may be reviewed only after they have been properly recorded. In the case of discrepancy between prices written in words and those written in figures, the prices written in words shall govern. In the event of a discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and bid prices, the latter shall govern.

AWARD OF CONTRACT

The successful bidder will be notified, by mail to the address on his/her proposal, that his/her bid has been accepted and that he/she has been awarded the contract.

CANCELLATION OF AWARD

The Town reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the Town.

EXTRAS

Except as otherwise herein provided, no charge for any extra work or material will be allowed unless the Town Manager has ordered the same, in writing.

*The Town of Seabrook is a Tax-Exempt Organization.

WARRANTY

Manufacturer's Warranty: Manufacturer agrees to repair or replace components of boilers that fail in materials or workmanship within specified warranty period.

A. Warranty Period for Condensing Boilers:

1. Leakage and Materials: 1 year from date of Substantial Completion.
2. Heat Exchanger Damaged by Thermal Stress and Corrosion: Non-prorated for 10 years from date of substantial Completion.



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BID SUBMISSIONS

Bids must be signed by an official authorized to bind the contractor to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

“The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.”

(Authorized Signature)

(Date)

(Company) & (Title)

CONTRACT TERMS

The Town of Seabrook will negotiate contract terms upon selection. All contracts are subject to review by Town of Seabrook legal counsel and will be awarded upon signing of a commitment or contract, which outlines terms, scope, budget, and other necessary items.

Approved by:

William M. Manzi III
Town Manager

12/5/23