

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
May 8, 2024**

PRESENT Don Hawkins, Ed David, George Corde, Steve Keaney

ABSENT None

The meeting was called to order at 7:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

ELECTION OF OFFICERS and APPOINTMENTS TO ZBA and PB

The first meeting after the Annual Meeting is used to elect officers and to appoint members to the ZBA and PB for the upcoming year.

Motion to elect Don Hawkins Chairman

SBVD Commission by:

Ed David

Motion seconded by:

George Corde

Motion passed by voice vote.

Motion to appoint Scott Sahagian Member of the

SBVD ZBA for a three year term by:

Don Hawkins

Motion seconded by:

Ed David

Motion passed by voice vote.

Motion to make the following appointments to the SBVD PB

Ed David – Commissioners Rep to the PB for a one year term.

Bob Gossett – Member for a three year term.

John Giarrusso – Alternate for a two year term.

Motion made by:

Don Hawkins

Motion seconded by:

George Corde

Motion passed by voice vote.

The Commissioners reviewed and agreed to the list of Commissioners Responsibilities for 2024.

- Financial Reporting & NH State Reports – Ed David
- Building Maintenance and related subjects – Don Hawkins
- Building Lease – Don Hawkins
- SBVD Rep on Budget Committee – George Corde
- Commissioner’s Rep on SBVD PB – Ed David
- Warrant and Annual Meeting Coordination – Don Hawkins
- Liaison to Police and Fire – George Corde
- Liaison to TM and Selectmen – Don Hawkins

- Liaison to other Town Departments – George Corde
- SBVD Web Pages – Don Hawkins
- Public Notices – Don Hawkins
- Legal – Don Hawkins & Steve Keaney

SECRETARY’S REPORT

- Minutes of Commissioners Meeting on April 10, 2024 were distributed and reviewed. The minutes were approved by voice vote.
- Minutes of the SBVD Annual Meeting on April 23, 2024 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER’S REPORT

Ed David reviewed the April 2024 financial reports including current period, YTD and PY financial figures.

2024	April	YTD	Prior YTD
Fee Income	\$ 2,112	\$ 37,973	\$ 16,917
Rental Income	1,550	6,045	3,100
Total Income	3,662	44,018	20,017
Total Expenses	3,726	22,484	16,064
Net Ordinary Income	(64)	21,534	3,953
Total Interest Income	2,030	8,097	6,177
Other Expense	-	-	-
Net Income	1,966	29,631	10,130

Total cash in the SBVD checking and saving accounts was \$800,216 at the end of April 2024 vs. \$640,713 at the end of April 2023.

- Current month revenues included \$2,112 fee income and \$1,550 rental income. There were no extraordinary expenses in April. Interest income for the month was \$2,030. The net income was \$1,966.
- Ed said the 2024 SBVD Warrant and Budget were approved by the Seabrook Budget Committee. The NH DOR reports will be filed in May.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed by voice vote.

Don Hawkins
George Corde

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- April was a slow month financially but still well ahead of prior year.
- Construction is not slowing down. Steve has written 75 permits YTD which is way ahead of PY in both number and dollar value. The construction cost of the new homes being built at the beach is running \$800,000 to \$900,000.
- Many of the new houses are installing generators even though the beach electric grid has been very stable. The cost of a 20K unit runs \$8000 to \$9000.
- There are no ZBA cases scheduled for May.

Motion to accept Building Inspector's Report:

Don Hawkins

Motion seconded:

Ed David

Motion passed by voice vote.

OLD BUSINESS:

- **Parking lot paving project:** Hawkins said the paving was completed by Continental Paving during the last week of April. Parking spaces still need to be striped. Steve said he would lay out the pattern. Hawkins will find a contractor to do the work.
- **Commissioner meeting times and dates:** The commissioners agreed to keep the time of the Commissioners meeting at 7:00 PM on the second Wednesday of the month through September.

NEW BUSINESS

- **SBVD Annual Meeting Recap:** Hawkins reported there were 34 voters at the Annual Meeting which is eight less than the prior year. Hawkins asked if any of the volunteers or commissioners had any issues with how the meeting went. All were satisfied the meeting went smoothly.
- **Building Maintenance Projects:** Hawkins reviewed the list of open maintenance projects and suggested replacing the hardware on the casement windows should be next. He will contact Portland Glass in Exeter to see if they can do the repairs.

OTHER BUSINESS

- An audience member brought up the damage done and a tree removed on the Andover Street path by a building contractor. He was told the paths to the beach are owned by the Town and it is the Town's responsibility to hold the home owner and contractor responsible. Theresa Kyle said the Selectmen are aware of the damage and the Selectmen are discussing their options to deal with the home owner including fines and forcing the home owner to pay for replacing the tree.
- Another resident complained about all the construction vehicles parked all over the roads at the beach. Steve Keaney said if there are any issues with contractor parking people should call him. Steve will resolve the issue with the contractor directly. He also

reminded the audience that when their houses were being built there were contractors parked in front of their neighbor's houses.

- The subject of scheduling a joint meeting with the BoS and the Commissioners was proposed as a way to resolve some of the issues at the beach. Hawkins said he was in favor of a joint meeting but only if the meeting had a formal agenda that defined the purpose and goals of the meeting. He was not in favor of a meeting where everyone just listed their grievances. Hawkins said he would assemble a list of issues and propose an agenda to the Selectmen for their comment and input. After that he thought a meeting could be scheduled.

The meeting was adjourned at 8:15 PM

The next SBVD Commissioners meeting will be held on Wednesday, June 12, 2024 at 7:00 PM in the SBVD meeting room.

Submitted by,

Don Hawkins