

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
May 11, 2022**

**PRESENT** Don Hawkins, Peter Harter, John Giarrusso, Steve Keaney, Ed David

**ABSENT** None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

**ELECTION OF OFFICERS AND APPOINTMENTS TO THE SBVD ZBA AND PB**

- Elect a chairman for the SBVD.  
**Motion to elect Don Hawkins as SBVD Chairman** Peter Harter  
**Motion seconded by:** John Giarrusso  
**Hawkins elected by voice vote.**
  
- Appoint SBVD ZBA members for three year terms.  
**Motion to appoint Peter Harder and Bob Weisner to three year terms on the SBVD ZBA** Don Hawkins  
**Motion seconded by:** John Giarrusso  
**Motion passed by voice vote.**
  
- Appoint SBVD PB members for one year and three year terms.  
**Motion to appoint John Giarrusso to a one year term as Commissioners' representative to the PB and Bob Weisner to a three year term as a regular member of the SBVD PB.** Don Hawkins  
**Motion seconded by:** Peter Harter  
**Motion passed by voice vote.**

**SECRETARY'S REPORT**

- Minutes of Commissioner's Meeting on April 13, 2022 were distributed and reviewed. The minutes were approved by voice vote.
- Minutes of the SBVD Annual Meeting on April 26, 2022 were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER'S REPORT**

Don Hawkins reviewed the April financial reports including current period, YTD and PY financial figures.

2022	April	YTD	Prior YTD
Fee Income	\$ 4,080	\$ 17,515	\$ 28,723
Rental Income	2,150	4,200	1,600
<b>Total Income</b>	<b>6,230</b>	<b>21,715</b>	<b>30,323</b>
Total Expenses	5,242	17,909	14,187
Net Ordinary Income	988	3,806	16,136
Total Interest Income	26	100	118
Other Expense	-	-	
<b>Net Income</b>	<b>1,014</b>	<b>3,906</b>	<b>16,254</b>

- Total cash in the SBVD checking and saving accounts was \$521,022 at the end of April 2022 vs. \$434,476 at the end of April 2021.
- Current month revenues included \$4,080 fee income and \$2,150 rental income. Expenses were \$5,242 and interest income was \$26. The resulting net income was \$1,014.
- Ride the Wave paid all back rent and is now current.
- Jack Lannan has been given the 2021 financial information for audit.
- Ed David is working with TD Bank to add his name as an authorized signature for the SBVD accounts. Ed will take over financial reporting duties for the month of May and also process the May payroll on 5/17/22.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Don Hawkins told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**John Giarrusso**  
**Peter Harter**

### **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- He has processed 61 permits to date. April and May have been very busy and include a major renovation on Portsmouth Ave and many inquiries about tearing down existing houses. Property owners are choosing to build through the summer months rather than using the property in the summer and building in the winter months.
- There is a possible ZBA meeting in May relating to back lit signs.
- Overboard Restaurant will have a soft opening in mid May for lunch and dinner and will open full time by Memorial Day. Their lease does not allow them to stay open after 8PM if they serve liquor.
- Steve purchased a new printer for the secretary's office which has eliminated the printing problems.

- The work in the attic to improve lighting, add storage and replace the folding stairs is complete.
- Steve was asked about cleaning out the kitchen and using the available space for file cabinets. Steve agreed the kitchen gets very little use and could provide additional file space by removing unused appliances and cabinets.

**Motion to accept Building Inspector’s Report:**

**Don Hawkins**

**Motion seconded:**

**John Giarrusso**

**Motion passed unanimously by voice vote**

### **OLD BUSINESS:**

- **Status of beach path repairs and meeting with Selectmen.** Hawkins said he has updated the beach path report and has an appointment with the Town Manager on May 12<sup>th</sup> to discuss needed repairs.
- **Heat and AC maintenance agreement:** At the last meeting Peter Harter presented a service agreement from Simmons Heating, Cooling and Plumbing. The price was \$180 for each heating and cooling system in the building. There are three furnaces and three AC units for a total of \$1080 per year. The service plan targets preventive maintenance. Parts and breakdown calls are charged separately. Peter was asked if there were any discounts for having 6 units in one location. Peter reported this month Simmons agreed to lower the price from \$180 per unit to \$150 for a total of \$900. The commissioners thought the price was fair and asked Peter to finalize the agreement.
- **Landscaping Work.** Peter Harter reported the landscaper completed the cleanup work on the islands north of the building and would send an invoice shortly.

### **NEW BUSINESS**

- **SBVD Annual Meeting Recap.** Hawkins reported that the voter list showed 49 voters attended the Annual Meeting in April. Hawkins said he forget to bring the \$75 checks for the two Supervisors of the Check List who monitored the meeting. Ed David said he would make the payments as soon as he was authorized to process checks by TD bank.

### **OTHER BUSINESS**

- **Use of Town buildings by political candidates.** John Giarrusso received a request from a candidate for US Senator from NH to use the SBVD building for a “town meeting event”. Hawkins checked with the Seabrook Town Manager’s office to see how the Town handled these requests. Hawkins was told the Town of Seabrook does not allow town buildings to be used for political events. The commissioners agreed they would be consistent with the town’s position on the subject and deny the use of the SBVD building for political events.

The meeting was adjourned at 6:55 PM

**The next SBVD Commissioners meeting will be held on Wednesday, June 8, 2022 at 6:00 PM in the district building.**

Submitted by,

Don Hawkins