

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
July 13, 2022**

PRESENT Don Hawkins, Peter Harter, John Giarrusso, Steve Keaney, Ed David

ABSENT None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

- Minutes of Commissioner’s Meeting on June 8, 2022 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER’S REPORT

Ed David reviewed the June financial reports including current period, YTD and PY financial figures.

2022	June	YTD	Prior YTD
Fee Income	\$ 2,570	\$ 27,394	\$ 40,796
Rental Income	1,000	6,250	3,600
Total Income	3,570	33,644	44,396
Total Expenses	10,102	32,279	25,936
Net Ordinary Income	(6,532)	1,365	18,460
Total Interest Income	84	211	162
Other Expense	-	-	
Net Income	(6,448)	1,576	18,622

- Total cash in the SBVD checking and saving accounts was \$518,692 at the end of June 2022 vs. \$436,858 at the end of June 2021.
- Current month revenues included \$2,570 fee income and \$1,000 rental income. Expenses were \$10,102 and interest income was \$84. The resulting net loss was \$6,448. Included in the June expenses was \$4,500 for the purchase of 150 feet of Mobi-mats to be installed on three beach paths in the district.
- Ed received the Worker Comp Insurance and Liability Insurance bills. Workers Comp remained the same as last year but the Liability Insurance went up by 10%.
- He is waiting to hear from TD bank for a date we can schedule to get into the SBVD safe deposit box.

- Ed is having trouble getting in touch with our representative at NH DOR to discuss SBVD reporting. Mike Rurak said it is not unusual for the DOR to be unresponsive and suggested sending an email just to be on record we were trying to contact them.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Don Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Peter Harter
John Giarrusso

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- In spite of a slow June financially, he has been very busy issuing permits. The YTD total is 87. There are six new homes that will start in the next few weeks on Atlantic Ave, Concord Street and Bristol Street.
- The owner of 252 Atlantic Ave has been told by the State that he has to remove everything he has built east of his property line into the dunes as a condition to receiving his DES permit
- The ZBA had a case in June that had to be postponed because the ZBA could not sit a full Board. They will try again in July. The applicant seeks permission for an internally lit sign which is prohibited by zoning and prefers a full board to do the review.
- Steve noted that during a recent storm runoff from the properties north of the traffic lights was flowing across the SBVD property. Steve has reservation about adding any kind of water collection to our property because it will quickly be overwhelmed by the runoff. We may need to talk to an engineer about a better solution before replacing the paving in the parking lot.
- The owners of the store previously occupied by the State Liquor Store have said they intend to rent the space to a smoke and vape shop. Steve did not think the PB needed to review the case because it was not a change in use. It is going from retail to retail which is permitted in zoning. Hawkins asked if there was going to be a smoking room in the store because the PB would require improved air filtering and exhaust. Steve said there would not be a smoking room.
- Steve asked the SBVD PB to consider a zoning change that would allow AC and Heat Pump equipment to be located in the setback of properties being renovated. Many existing properties do not have room for this kind of equipment that is generally located outside the building. Historically noise and emergency access to the back of the property have been the reasons for not locating HVAC equipment in the setback. Hawkins said he would add the subject to the next PB agenda.

Motion to accept Building Inspector’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Peter Harter
John Giarrusso

OLD BUSINESS:

- **Status Mobi-mat delivery and installation**

Bill Howley said the Mobi-mats have been delivered and one of them has been installed on Tilton Street. The other two mats were suppose to be installed on Hudson and Nassau Streets but the Town DPW Director wrote the Selectmen a two page memo stating there was too much sand to move and it would be too expensive to install them at those locations. Bill Howley said the sand just had to be leveled out. The mats were intended to be placed on top of the sand to see if moving sand could be eliminated in the future. Theresa Kyle said the Selectmen were meeting again on Friday to resolve the issue. They would also be discussing the Andover Street Trex repairs. That path should not be left in such hazardous condition.

- **Heat and AC maintenance agreement:** Peter Harter reported Simmons agreed to lower the maintenance agreement price from \$180 per unit to \$150 on six heating and AC units. To finalize the agreement Simmons has asked for the serial numbers of all six units. Steve Keaney has the numbers and will give them to Peter to pass on to Simmons.

NEW BUSINESS None

OTHER BUSINESS

- The Seabrook Selectmen have been asked to paint parking spaces on all the roads at Seabrook Beach. The commissioners agreed that it was not appropriate to paint parking lines in residential neighborhoods. The beach is not a commercial district and the commissioners were strongly opposed to the idea of painting parking lines on the street. Don Hawkins agreed to express the commissioner's opinion in an email to the TM and Selectmen.
- Theresa Kyle said the Town of Seabrook won their recent court case brought by a beach property owner seeking a lower assessment and lower tax bill on his property. The case had taken a long time to settle and had become quite contentious. The outcome was the property assessment would not be lowered and the property owner will have to pay Seabrook's legal fees.

The meeting was adjourned at 6:40 PM

The next SBVD Commissioners meeting will be held on Wednesday, August 10, 2022 at 6:00 PM in the district building.

Submitted by,

Don Hawkins