

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
August 10, 2022**

PRESENT Don Hawkins, Peter Harter, John Giarrusso, Steve Keaney, Ed David

ABSENT None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

- Minutes of Commissioner’s Meeting on July 13, 2022 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER’S REPORT

Ed David reviewed the July financial reports including current period, YTD and PY financial figures.

2022	July	YTD	Prior YTD
Fee Income	\$ 29,545	\$ 56,939	\$ 79,747
Rental Income	1,050	7,300	4,600
Total Income	30,595	64,239	84,347
Total Expenses	6,127	38,406	30,617
Net Ordinary Income	24,468	25,833	53,730
Total Interest Income	103	313	184
Other Expense	-	-	
Net Income	24,571	26,146	53,914

- Total cash in the SBVD checking and saving accounts was \$543,263 at the end of July 2022 vs. \$472,131 at the end of July 2021.
- Current month revenues included \$29,545 fee income and \$1,050 rental income. Expenses were \$6,127 and interest income was \$103. The resulting net income was \$24,571.
- Ed received an invoice from the Seabrook PD for \$480 to cover the detail cost for two Police officers at the 2018 SBVD Annual Meeting. Our records indicate that one of the officers did not show up at the meeting and the invoice was reduced by Bill Manzi to \$240. SBVD paid \$240 on 12/31/2018 check # 3944. The invoice will be returned to the Seabrook PD.

- Don Hawkins passed around a letter from the NH DRI stating in 2023 there will be a \$250/day fine for any audit required by RSA 21-J:19 or 21-J:20 that is filed late. That includes the SBVD annual audit. Mike Rurak noted that should not be a problem because our audit is usually done by March 1 and the due date is December 31.
- Ed David said TD bank has provided six possible dates to schedule opening the safe deposit box. Ed will notify the commissioners when they pick a final date. Mike Rurak believes the box was first set up in 2000 and that Tom Pike was the last one to have the key.
- Ed finally heard from NH DOR about his request to discuss SBVD reporting. He will be talking to them this week.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Don Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Peter Harter
John Giarrusso

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- The number of building permits is over 100 for the year. There are six new homes that should begin construction in the next month two on Atlantic Ave and one each on Andover, Ashland, Bristol and Groveland streets.
- Steve said he will issue foundation permits to property owners to satisfy bank requirement for a permit before they approve a loan.
- There are two ZBA cases this month; one for a backlit sign and one for a property owner who wants to rebuild his house and keep the existing foundation that is built into the setback.
- The NH DES is requiring the property owner at 252 Atlantic to remove a patio from the dunes as a condition of approval for a DES permit to build a new house on the property. The homeowner has to restore the dune to its prior condition and replant the dune grass.

Motion to accept Building Inspector’s Report:
Motion seconded:
Motion passed unanimously by voice vote

Don Hawkins
John Giarrusso

OLD BUSINESS:

- **Status Mobi-mat delivery and installation**
 Bill Howley said the Mobi-mats have been delivered and one of them has been installed on Tilton Street. The other two mats were suppose to be installed on Hudson and Nassau Streets but the Town DPW Director wrote a two page memo to the Selectmen stating there was too much sand to move and it would be too expensive to install them at those locations. Bill Howley said the sand just had to be leveled out. The mats were intended

to be placed on top of the sand to see if moving sand could be eliminated in the future. Theresa Kyle said the Selectmen voted not to install the mats on Hudson and Nassau Streets because they had received a complaint from a beach resident. Don Hawkins asked why one resident's complaint overrides the wishes of more than 25 residents who signed a petition to install them. Hawkins reminded Ms. Kyle that the SBVD commissioners approved spending \$4,500 for the mats only after the Selectmen had approved the purchase and said the Town would install them. The mat purchase was suppose to be a trial to see if the mats might be an alternative spending huge amounts to replace Trex pathways.

- **Heat and AC maintenance agreement:** To finalize the agreement Simmons has asked for the serial numbers of all six units. Steve Keaney has the numbers and will give them to Peter to pass on to Simmons.

NEW BUSINESS

- **Appointment of SBVD ZBA Members and Alternates:** Joe Giuffre resigned as a ZBA member last month so the commissioners agreed to appoint one new member and one new alternate so the ZBA could operate with a full board.

Motion to appoint Bill Devaney as a ZBA member and to appoint Ted Sheehan as a ZBA alternate:

Don Hawkins

Motion seconded:

Peter Harter

Motion passed unanimously by voice vote

- **Status of Don Hawkins on the SBVD PB:** Hawkins said when he was researching the limitations on appointing ZBA and PB members in the NH RSAs that only one member of the PB could serve on two land use boards. Bob Weisner was currently serving on the PB and the ZBA. Hawkins said he could not serve as a Commissioner and as a PB alternate and therefore was resigning from the PB effective immediately.

OTHER BUSINESS

- Hawkins told the board that he has had multiple conversations over the last two years with Tom Morgan concerning SBVD businesses which have not been billed to the district. Hawkins told Morgan to estimate the amount of time involved and to send an invoice to cover his services. Morgan estimated it would only be a few hours.

The meeting was adjourned at 7:00 PM

The next SBVD Commissioners meeting will be held on Wednesday, September 14, 2022 at 6:00 PM in the district building.

Submitted by,

Don Hawkins