

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
September 14, 2022**

PRESENT Don Hawkins, John Giarrusso, Steve Keaney, Ed David

ABSENT Peter Harter

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

MEETING WITH MADELEINE DIIONNO - Regional Planner, RPC

Ms. DiIonna introduced herself and said she wanted to talk to the commissioners about a RPC initiative to form a Coastal Resilience Team in Seabrook. The purpose of the Team is to bring together town officials, staff, and residents to advocate for and advance projects that further the town's climate adaptation and resiliency goals. The intent is to improve collaboration among town departments, boards, and committees as well as increase awareness of coastal hazards through outreach and engagement from elected officials, staff, and residents.

A key component of the Resilience Team is participation by Seabrook staff, committee, and board members. The Team will work toward developing an implementation plan to advance the town's priorities and projects related to climate and coastal resiliency. The Team will also serve as an information and resource-sharing platform, which may include trainings, guest speakers and resources on funding opportunities.

RPC will provide organizational and technical support to the Team. This effort is funded by RPC through the NH Department of Environmental Services Coastal Program. The cost to Seabrook would be a willingness to have staff and board members participate in the effort. RPC will be reaching out to the following boards to discuss the initiative in greater detail and to seek volunteers to serve on the team. These boards include: Seabrook Select Board, Seabrook Planning Board, Seabrook Zoning Board of Adjustment, Seabrook Conservation Commission, Seabrook Budget Committee, Seabrook School District, Seabrook Recreation Commission, Seabrook Beach Village District Commissioners, Seabrook Beach Village District Zoning Board of Adjustment, and the Seabrook Beach Village District Planning Board. Additionally, the following Town staff will be asked to participate on the Team: Town Manager, Emergency Management Director, Public Works Director, Building Inspector/Code Enforcement Officer, Recreation Director, and Town Planner. The first meeting will be held at the end of November or early in December.

Hawkins asked if the Selectmen and Town Manager were participating. Selectman Theresa Kyle said the Town would not be participating on the committee but would support individual projects if they made sense to the Town. Hawkins said the Commissioners would ask if any beach residents are willing to serve on the committee and will talk to the chairmen of the SBVD PB and ZBA about scheduling a presentation to those boards.

SECRETARY'S REPORT

- Minutes of Commissioner's Meeting on August 10, 2022 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER'S REPORT

Ed David reviewed the August financial reports including current period, YTD and PY financial figures.

2022	August	YTD	Prior YTD
Fee Income	\$ 6,816	\$ 63,755	\$ 100,979
Rental Income	1,050	8,350	5,600
Total Income	7,866	72,105	106,579
Total Expenses	3,392	41,797	35,800
Net Ordinary Income	4,474	30,308	70,779
Total Interest Income	196	509	208
Other Expense	-	-	
Net Income	4,670	30,817	70,987

- Total cash in the SBVD checking and saving accounts was \$547,933 at the end of August 2022 vs. \$489,205 at the end of August 2021.
- Current month revenues included \$6,816 fee income and \$1,050 rental income. Expenses were \$3,392 and interest income was \$196. The resulting net income was \$4,670.
- Ed continues to communicate with the NH DRA to ensure the district's 2022 Warrant, Annual Meeting Minutes and budget comply with DOR requirements.
- Ed and Peter Harter opened the SBVD safe deposit box at TD bank. The key to the box has been missing for years so the lock had to be drilled out to provide access. The box was empty. The charge to have it opened was \$150. Ed canceled the box rental agreement.
- Ed will reissue a lost expense check to the building inspector and stop payment on the old check.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Don Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:
Motion seconded:
Motion passed unanimously by voice vote

Don Hawkins
John Giarrusso

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- There are seven new homes beginning construction in September on Atlantic Ave, Andover, Ashland, Bristol, Groveland and Concord Streets and one on Ocean Drive.
- There are three ZBA cases this month; including one for a backlit sign and one for a property owner who wants to rebuild his house and keep the existing foundation that is built into the setback. No details were presented for the third case.

Motion to accept Building Inspector's Report:

Don Hawkins

Motion seconded:

John Giarrusso

Motion passed unanimously by voice vote

OLD BUSINESS:

- **Status Mobi-mat delivery and installation:** No new information was presented on the status of the Mobi-mats and none is expected until spring.
- **Heat and AC maintenance agreement:** To finalize the agreement Simmons has asked for the serial numbers of all six units. Steve Keaney has provided the numbers to Peter Harter who will finalize the agreement with Simmons.

NEW BUSINESS

- **Making Atlantic Ave one way from Amesbury Street to the town line.** In August the Seabrook Selectmen sent a letter to the residents of Atlantic Ave south of Amesbury Street stating the Selectmen had voted to make that section of Atlantic Ave one way traveling north starting in 2023. The letter invited the residents to offer comments or provide feedback. This letter surprised most residents. Many have sent emails to the Town Manager expressing their opposition. The resident who initiated the change with the Selectmen acted alone and without support from others living on the street. She stated the two way traffic pattern on Atlantic was causing safety problems. Drivers leaving Hampton Beach trying to access Rt. 286 were cutting through Atlantic Ave to avoid sitting in traffic.
A number of Atlantic Ave Residents attended the Commissioners meeting to express their opposition. They said they were not aware of the Selectmen's vote and the Town did not notify them beforehand so they could express their opposition at the meeting. Bill Walsh of 306 Atlantic said the existing traffic has never been an issue and that traffic on the street was light. A northbound flow of traffic on Atlantic actually created a very dangerous situation for residents trying to head south on Ocean Blvd or access Rt. 286. They would have to cross two lanes of heavy traffic heading north and merge into two lanes of heavy traffic driving south trying to leave the beach via Rt. 286. This is an impossible task on most afternoons in the summer.
Selectman Kyle said the meeting agenda is always noticed in advance on the town website as is required by NH law. The residents did not think that was adequate notification for changing a street to one way. Selectman Kyle said the subject was going

to be reviewed at the next Selectmen meeting and those residents who oppose the change should attend the meeting to express their opinion.

The Commissioners agreed it would be appropriate for John Giarrusso to send a letter from the Commissioners to the Town Manager and Selectmen stating the Commissioner's opposition to the change.

OTHER BUSINESS

- Peter Harter asked the Commissioners by email if the district should hire a landscape company to do a fall cleanup around the building and along Ocean Blvd. Hawkins asked Ed David how we were doing against the 2022 budget. Ed said he would send us a report by the end of the week.
- Selectman Kyle said she didn't think the beach residents understood the purpose of the SBVD reserve fund and that many thought it could be spent to repair the beach paths. Hawkins explained that the SBVD reserve fund could not be spent on repairing paths that belonged to the Town. The reserve fund is there to ensure that the SBVD can continue to operate without charging the residents an addition tax for the beach district. It has been more than twenty years since there was a beach district tax and the existence of the reserve fund ensures there will not be a beach district tax for many years.

The meeting was adjourned at 7:00 PM

The next SBVD Commissioners meeting will be held on Wednesday, October 12, 2022 at 6:00 PM in the district building.

Submitted by,

Don Hawkins