

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
October 11, 2023**

PRESENT John Giarrusso, Don Hawkins, Ed David, Steve Keaney

ABSENT None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

- Minutes of Commissioners Meeting on September 13, 2023 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER’S REPORT

Ed David reviewed the September 13 2023 financial reports including current period, YTD and PY financial figures.

2023	September	YTD	Prior YTD
Fee Income	\$ 32,713	\$ 113,852	\$ 73,111
Rental Income	1,500	7,464	9,900
Total Income	34,213	121,316	83,011
Total Expenses	4,520	57,648	45,751
Net Ordinary Income	29,693	63,668	37,260
Total Interest Income	1,812	14,824	736
Other Expense	-	-	-
Net Income	31,505	78,492	37,996

Total cash in the SBVD checking and saving accounts was \$709,075 at the end of September 2023 vs. \$555,112 at the end of September 2022.

- Current month revenues included \$32,713 fee income and \$1,500 rental income. August expenses include a \$420 electric light repair and \$580 for ½ of the cost to repair the sliding glass door in the rental unit. Interest income for the month was \$1,812. Net income was \$31,505.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed by voice vote

Ed David
Don Hawkins

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- September was a great month for permits with three new houses going up on Atlantic Ave. Last night Steve wrote permits for two more houses that will show up in the October numbers. YTD fees are ahead of last year by over \$40,000. There have been 22 new houses or major upgrades permitted so far this year.
- Time spent on inspections is increasing but Steve said he is keeping up with it.
- There was a ZBA case in September to review a property on Tilton Street whose owners want to continue building an addition started a few years ago but their permits have expired.

Motion to accept Building Inspector’s Report:
Motion seconded:

Don Hawkins
John Giarrusso

OLD BUSINESS:

- **Paving project:** Hawkins sent an email to Bill Manzi who confirmed that the SBVD parking lot project could be included in the Town’s contract with Continental Paving. Manzi asked that we coordinate with John Starkey when the time gets closer and that our project be billed separately to the SBVD and not passed through the Town accounts.
- **Building Insulation:** Steve Keaney said he has a local contractor who can do both spray foam and blown in fiberglass.
- **Ride the Wave Smoothie Bar:** The electrical and plumbing work is complete but needs inspection and an Occupancy Permit. The owner wants to open on October 28, 2023. Hawkins said there a number of issues the commissioners need to address before the opening. Some of them are lease related that should be covered in non public session following this meeting.
- **Building Maintenance:**
 - The ceiling lights have been repaired in the RTW salon area by Richardson Electric and the glass replacement for the sliding glass door is on order with Portland Glass and should be installed by the end of the month.
 - Hawkins contacted Peter Phelan to do minor building repairs and has set up a meeting for Thursday 10/12/2023 to review the project.
 - Hawkins needs to schedule annual maintenance with Simmons on the heating and AC equipment.

NEW BUSINESS

- **O’keefe / Dunkin Project:** Hawkins met with Bob O’Keefe who said he intends to restart his building expansion project. He did not have modified plans but did say the scale would be smaller than previously discussed.

- **SBVD PB:** Hawkins announced the SBVD PB would hold a meeting on November 13, 2023 to review a proposal to change Zoning to prohibit the sale of cannabis and cannabis products in the SBVD.

OTHER BUSINESS

- **SBCA:** Vicki Sawyer asked the commissioners' permission to use the meeting room on 10/30/2023 at 3 PM for a SBCA executive council meeting. The commissioners agreed. Hawkins will email Ms. Sawyer.
- **Mobi-Mats:** All the Mobi-Mats have been removed for the winter and stored at Seabrook Public Works garage.

The commissioners announced they would be entering a Non Public Session at 6:45 PM

Motion to enter a Non-Public Session authorized under NH RSA 91-A-3, II

Motion made by:

Don Hawkins

Motion seconded by:

John Giarrusso

Motion passed unanimously by voice vote.

The meeting was adjourned at 6:45 PM

The next SBVD Commissioners meeting will be held on Wednesday, November 8, 2023 at 6:00 PM in the district building.

Submitted by,

Don Hawkins