

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
December 13, 2023**

PRESENT John Giarrusso, Don Hawkins, Ed David, Steve Keaney

ABSENT None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

- Minutes of Commissioners Meeting on November 8, 2023 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER’S REPORT

Ed David reviewed the November 2023 financial reports including current period, YTD and PY financial figures.

2023	November	YTD	Prior YTD
Fee Income	\$ 13,545	\$ 171,197	\$ 154,525
Rental Income	1,550	10,514	11,450
Total Income	15,095	181,711	165,975
Total Expenses	3,293	64,862	51,864
Net Ordinary Income	11,802	116,849	114,111
Total Interest Income	1,959	18,760	1,753
Other Expense	-	-	-
Net Income	13,761	135,609	115,864

Total cash in the SBVD checking and saving accounts was \$766,191 at the end of November 2023 vs. \$632,980 at the end of November 2022.

- Current month revenues included \$13,545 fee income and \$1,550 rental income. There were no extraordinary expenses in November. Interest income for the month was \$1,959. Net income was \$13,761.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

- Ed David presented a proposed 2024 budget (attached) for the commissioner’s consideration. The commissioners agreed to postpone a vote until next meeting to give them time to review the details.

Motion to accept Treasurer’s Report:
Motion seconded:
Motion passed by voice vote.

Don Hawkins
John Giarrusso

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- Through 11 months he has written 184 permits, twenty more than in 2022 which was a record year for both the number of permits and the dollar value of permits.
- There are currently 22 new homes in some phase of construction in the district. Most were started in 2023 but some were started in 2022 or earlier.
- There is one ZBA case scheduled for December concerning a fence on Atlantic Ave. that exceeds the maximum allowed height. Steve also talked about a possible future case concerning a shed located in the front setback on Portsmouth Ave.

Motion to accept Building Inspector’s Report:
Motion seconded:
Motion passed by voice vote.

Don Hawkins
Ed David

OLD BUSINESS:

- **Building Insulation:** Hawkins said the insulation project would be completed in two phases. The space over the meeting room would start on 15/15/23 and cost \$2,410. The space over the rental units would start on Tuesday 1/2/23 and be completed on 1/4/23. The cost will be \$6,220. On 1/3/23 an electrician will come in and remove old unused wiring in the attic over the rental space. That bill will be by the hour.
- **Ride the Wave Smoothie Bar:** The owners of the Smoothie bar are trying to stay open for as long as the business generates enough revenue to meet payroll expenses.
- **Building Maintenance:**
 - Peter Phelan said he will start working on the outdoor maintenance projects in early December weather permitting.
 - Hawkins reported that Simmons has completed the scheduled maintenance on the three furnaces in the building. The AC units will be scheduled for maintenance in the spring.
 - SBVD PB – Hawkins reported that the PB completed work on a zoning change to prohibit the sale of Cannabis in the SBVD. The zoning change will be voted on at the SBVD Annual Meeting in April 2024.

NEW BUSINESS

- **Opening on the SBVD ZBA:** Hawkins said he received an email from Doris Sweet announcing her resignation from the SBVD ZBA. Hawkins had a conversation with her to thank her for her service and to ask if she had any issues that were important to her decision. Doris said she enjoyed her time on the ZBA, that there were no issues with the way the board was operating and that everything was going smoothly.
- **SBVD Annual Meeting Dates:** Hawkins announced the SBVD Annual Meeting would be held on Tuesday April 23, 2024 at 7:00 PM in the Seabrook Recreation Center. He reviewed important deadline dates with the commissioners and noted the SBVD PB completed their work on a zoning change to prohibit the sale of Cannabis in the SBVD. .

OTHER BUSINESS

- The Commissioners announced they would be entering a Non Public Session at 6:45 PM.

Motion to enter a Non-Public Session authorized under NH RSA 91-A-3, II
Motion made by: Don Hawkins
Motion seconded by: Ed David
Motion passed unanimously by voice vote.

The meeting was adjourned at 6:45 PM

The next SBVD Commissioners meeting will be held on Wednesday, January 3, 2024 at 6:00 PM in the district building.

Submitted by,

Don Hawkins