

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
December 14, 2022**

**PRESENT** Don Hawkins, Peter Harter, John Giarrusso, Steve Keaney, Ed David

**ABSENT** None

The meeting was called to order at 6:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

**SECRETARY’S REPORT**

- Minutes of Commissioner’s Meeting on November 9, 2022 were distributed and reviewed. The minutes were approved by voice vote.

**TREASURER’S REPORT**

Ed David reviewed the November financial reports including current period, YTD and PY financial figures.

| 2022                  | November      | YTD            | Prior YTD      |
|-----------------------|---------------|----------------|----------------|
| Fee Income            | \$ 33,515     | \$ 154,525     | \$ 140,576     |
| Rental Income         | 1,550         | 11,450         | 8,600          |
| <b>Total Income</b>   | <b>35,065</b> | <b>165,975</b> | <b>149,176</b> |
| Total Expenses        | 2,945         | 51,864         | 48,595         |
| Net Ordinary Income   | 32,120        | 114,111        | 100,581        |
| Total Interest Income | 545           | 1,753          | 282            |
| Other Expense         | -             | -              |                |
| <b>Net Income</b>     | <b>32,665</b> | <b>115,864</b> | <b>100,863</b> |

- Total cash in the SBVD checking and saving accounts was \$632,980 at the end of November 2022 vs. \$519,078 at the end of November 2021.
- Current month revenues included \$33,515 fee income and \$1,550 rental income. Expenses were \$2,945 and interest income was \$545. The resulting net income was \$32,665
- Ed recommended moving \$90,000 from the checking account to the money market account to increase the interest income. He will investigate the newest CD rates to see whether moving money from the money market to CDs would further increase income.

**Motion to move \$90,000 from the checking account to the money market account made by: Don Hawkins**  
**Motion seconded: Peter Harter**  
**Motion passed unanimously by voice vote**

- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Don Hawkins told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report: Don Hawkins**  
**Motion seconded: Peter Harter**  
**Motion passed unanimously by voice vote**

- Ed David presented the SBVD 2023 budget with adjustments to remove the paving project which will be shown in a separate warrant article. The new adjusted budget will be \$93,300.

**Motion to accept the SBVD 2023 budget of \$93,300. Don Hawkins**  
**Motion seconded: John Giarrusso**  
**Motion passed unanimously by voice vote**

### **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- He is still busy writing new permits even after setting a new fee income record for the year. YTD there have been 11 new homes and 165 new permits compared to prior year when there were 10 new homes and 190 permits
- There was one ZBA case continued to December because the applicant wants a full board to hear his case.

**Motion to accept Building Inspector's Report: Don Hawkins**  
**Motion seconded: Peter Harter**  
**Motion passed unanimously by voice vote**

### **OLD BUSINESS:**

- **Heat and AC maintenance agreement:** Peter Harter said the agreement for the heating units is complete and that the agreement for the three AC units will be completed in the spring.
- **Ride the Wave leaking front door:** Peter Harter will contact the lock smith to see if they can repair the water leaks in the Ride the Wave front door.
- **SBVD 2023 Budget:** Covered in the Treasurer's report

## **NEW BUSINESS**

- **SBVD Zoning changes for 2023:** Hawkins said that the SBVD PB approved two zoning changes to be added to the 2023 warrant. The first change will allow mechanical equipment to be installed in the side and back setbacks of houses built before 12/31/2022 if no other option is available. The second change will prohibit the sale of Vaping devices and related products in the SBVD.
- **SBVD Draft Warrant 2023:** Hawkins reviewed a draft of the 2023 warrant noting that the approved 2023 budget figures would be added to the warrant.
- **Planning for the 2023 Warrant and Annual Meeting.** Hawkins noted the PB had completed its recommended zoning changes well in advance of the 3/20/2023 deadline and the changes will be part of the warrant at the Annual Meeting. The commissioners will hold a public hearing on the entire 2023 warrant including the budget at the March meeting on 3/8/2023

## **OTHER BUSINESS**

- Peter Harter said he put protective coverings on all the beach safety signs. He noted that the sign on Methuen Street was missing and needed to be replaced before next summer.

**The meeting was adjourned at 6:55 PM**

**The next SBVD Commissioners meeting will be held on Wednesday, January 11, 2023 at 6:00 PM in the district building.**

Submitted by,

Don Hawkins