

SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
August 14, 2024

PRESENT Don Hawkins, Ed David, George Corde, Steve Keaney

ABSENT None

The meeting was called to order at 7:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

SECRETARY'S REPORT

- Minutes of Commissioners Meeting on July 10, 2024 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER'S REPORT

Ed David reviewed the July 2024 financial reports including current period, YTD and PY financial figures.

2024	July	YTD	Prior YTD
Fee Income	\$10,206	\$81,229	\$65,771
Rental Income	1,550	10,845	3,100
Total Income	11,756	92,074	68,871
Total Expenses	6,718	40,555	42,176
Net Ordinary Income	5,038	51,519	26,695
Total Interest Income	1,996	14,274	11,211
Other Expense	0	0	0
Net Income	7,034	65,793	37,906

Total cash in the SBVD checking and saving accounts was \$836,379 at the end of July 2024 vs. \$668,488 at the end of July 2023.

- Current month revenues included \$10,206 fee income and \$1,550 rental income. July expenses included Primex Liability insurance of \$1,322 and Workers Compensation insurance of \$1,099. Interest income for the month was \$1,996. The net income was \$7,034. The commissioners decided to pay the Continental Paving invoice for \$33,440 in August. Continental did come back and do repairs on two low spots in the pavement.
- Ed sent the bill to replace the outdoor faucet back to Simmons to be re-billed to RTW who ordered the work.
- Ed said the 2023 audit report was sent to the NH DOR in July.

- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:
Motion seconded:
Motion passed by voice vote.

Don Hawkins
George Corde

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- He has issued 132 building permits in 2024 which is slightly ahead of last year. The dollar value of the permits is over \$15,000 ahead of last year. He has applications for three new homes and one major renovation.
- The ZBA approved a variance for a new home on Nashua Street that was built over the height limits. The ZBA determined it was an honest mistake by the home owner and did not require further modifications. There is a new case involving a house on Tilton Street that will be built into the setback.
- Dunkin has requested building permits for interior work and a new sign board and awning. Steve told them plans they turned in will require them to go the PB.
- Mary's computer is only showing the bottom half of the screen and is essentially unusable. Hawkins said he would contact Susan Scannell to help develop specs for a new computer.

Motion to accept Building Inspector's Report:
Motion seconded:
Motion passed by voice vote.

Don Hawkins
Ed David

OLD BUSINESS

- **Parking lot paving project:** The commissioners agreed to pay the Continental Invoice after Continental addressed the low spots in the pavement.
- **Line Striping Project:** Hawkins said the parking lot striping was completed on 8/14/24.
- **Building maintenance projects:**
 - **Fire alarm system:** Hawkins asked the commissioners to review the fire alarm quotes and forward their comments by email before the contract is awarded.
 - **Window replacement:** Hawkins reported no activity on finding a window replacement contractor. Steve Keaney said he could provide a list of potential contractors. He recommended against using Anderson replacement windows because of the high cost. Vicki Sawyer asked that the commissioners choose a window that can be opened to let in fresh air and not rely on AC alone.
- **Joint Meeting with the Seabrook BoS:** The commissioners decided they needed to have a meeting to establish their position and recommendations on open topics before scheduling a second meeting with the Selectmen. They agreed to target a meeting date in October with the selectmen. Open issues include driveway permits, parking, home

owners pumping water into the streets and adding hardscape limits and open space requirements to the zoning ordinance.

- **Ride the Wave:**

- **PB Application:** The owners of RTW and Ground Swell Restaurant applied to the PB to increase outdoor seating for the restaurant to 25 seats. The PB met on 8/12/24 and approved the request.
- **Request for shade awing:** No action taken.

NEW BUSINESS -- None

OTHER BUSINESS

- Steve asked that a copy of the sample driveway permits issued by the DPW be added to the September agenda.
- An audience member asked who owned the steel pull-up bar in the parking lot and if it could be removed. Hawkins said he would ask the DPW to pick it up.

The meeting was adjourned at 8:25 PM

The next SBVD Commissioners meeting will be held on Wednesday, September 11, 2024 at 7:00 PM in the SBVD meeting room.

Submitted by,

Don Hawkins