

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
May 14, 2025**

PRESENT Don Hawkins, Ed David, , Steve Keaney

ABSENT George Corde

The meeting was called to order at 7:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

ELECTION OF OFFICERS AND APPOINTMENTS TO THE ZBA AND PB

The commissioners decided to table the election of officers and the assignment of commissioner's responsibilities until the whole board is present, which will probably be the July meeting. The commissioners decided there was no need to wait for the appointments to the ZBA and PB.

Motion to appoint Peter Harter and Robert Weisner as members and Ted Sheehan as alternate to the SBVD ZBA for three-year terms.

Motion made by:	Ed David
Motion seconded by:	Don Hawkins
Motion passed by voice vote.	

Motion to appoint Ed David as Commissioner's Representative for a one-year term, and Robert Weisner as Member and Joe Balsamo as Alternate for three-year terms to the SBVD PB.

Motion made by:	Don Hawkins
Motion seconded by:	Ed David
Motion passed by voice vote.	

SECRETARY'S REPORT

Minutes of Commissioners Meeting on April 9, 2025 were distributed and reviewed.
Minutes from the Annual Meeting on April 22, 2025 were distributed and reviewed
The minutes from both meetings were approved by voice vote.

TREASURER'S REPORT

Ed David distributed the April 2025 financial reports including current period, YTD and PY financial figures.

2025	April	YTD	Prior YTD
Fee Income	\$6,784	\$27,576	\$37,973
Rental Income	1,550	6,200	6,045
Total Income	8,334	33,776	44,018
Total Expenses	5,438	17,144	22,483
Net Ordinary Income	2,896	16,632	21,535
Total Interest Income	2,372	9,437	8,096
Other Expense	0	0	0
Net Income	5,268	26,069	29,631

- Total cash in the SBVD checking and saving accounts was \$901,642 at the end of April 2025 vs. \$800,216 at the end of April 2024.
- The current month's revenues included \$6,784 fee income and \$1,550 rental income. Expenses were \$5,438 which included \$1,648 building repairs. Interest income for the period was \$2,372. The net income was \$5,268.
- Ed will send the MS535 and MS373 to the NH DOR. The NH DOR representative said she will not accept our budget because it was not posted in the format required by the state and that the SBVD will have to schedule a Special Meeting to re-vote on the budget. Hawkins will call NH DOR representative to clarify her requirements and will call the TM to see if the Town posts their budget in the MS737 format. Hawkins will schedule a Special Meeting in July for the vote.
- Richard Nardella will sign a signature card at the TD Bank as new SBVD Treasurer. Ed David and Nardella will meet to pass on the treasurer responsibilities from ED to Richard.
- The commissioners were given the monthly disbursement form and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:

Don Hawkins

Motion seconded:

Ed David

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- Building permit activity is picking up slightly. Most of the new houses started in 2024 will wrap up construction by the July 4th holiday. Steve has issued 64 permits YTD and anticipates a new home being built on the Markey spare lot in the fall.
- Steve will notify everyone who is building a new home of the zoning changes.
- Steve requests that residents notify him whenever they see new hardscapes being installed to ensure the property owners are following the new zoning.

- Steve needs a list of all the driveway permits that the Town Selectmen revoked earlier in the spring.
- There is one ZBA case that has been continued to the May ZBA meeting.

Motion to accept Building Inspector's Report:

Ed David

Motion seconded:

Don Hawkins

Motion passed by voice vote.

OLD BUSINESS

- Building Maintenance:
 - **Storm damage** to communication wires and flashing on the rear of the building. Hawkins said the flashing had been repaired by Kingsmen Construction but that the Comcast communication wires still need to be raised.
 - **The signpost structure** was damaged by the snowplow in March and needs several bricks from the top layer replaced. The commissioners also discussed the possibility of moving the signposts to the north end of the property to reduce the chance of future damage.
 - **Window Replacement** – The commissioners must decide what style window and which window manufacturer to use before asking for bids on the project. The commissioners agreed that Harvey or Paradigm windows are well built and not overly expensive as Anderson and Pella might be. They agreed to price out a three-pane set with two fixed panes on the outside and an awning window in the middle. Hawkins will visit local window suppliers to get an estimate on the cost of the windows before asking for bids.
- Joint meeting with Seabrook BoS:
 - The commissioners need to schedule a meeting with the TM and BOS to discuss SBVD zoning changes, open parking issues and the Seabrook Driveway Application process. Ed David asked to schedule a meeting after 6/22/25 so he will be able to attend.
- Ride the Wave Lease: Hawkins said the RTW Lease Extension has been signed and is effective on 4/1/2025

NEW BUSINESS

- **SBVD Annual Meeting Recap:** The commissioners agreed the meeting went as expected. Some audience members were concerned with the tone of some of the comments. Ed David thought we should ensure minutes of the meetings are posted on the web page in a timely manner. He also thought we should investigate using CH22 or the Web page to broadcast our meetings. Vicki Sawyer said she often checks to viewership of the Selectmen meetings on CH22 and it is very low and may not be worth the effort.

OTHER BUSINESS

- Madeleine DiIunno from the Rockingham Planning Commission attended the meeting to report the study on Seabrook Beach Dune Health and Pathways is nearing completion. She expects one more public hearing before the final report is issued on June 30, 2025.
- The commissioners announced that SBVD summer meetings would begin at 7 PM rather than at 6 PM.

The meeting was adjourned at 8:10 PM

The next SBVD Commissioners' meeting will be held on Wednesday, June 11, 2025 at 7:00 PM in the SBVD meeting room.

Submitted by,

Don Hawkins