

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
June 11, 2025**

PRESENT Don Hawkins, George Corde, Steve Keaney, Rick Nardella

ABSENT Ed David

The meeting was called to order at 7:00 PM. Don Hawkins led the meeting in the Pledge of Allegiance.

ELECTION OF OFFICERS AND APPOINTMENTS TO THE ZBA AND PB

Hawkins said the appointments of PB and ZBA members were completed at the May meeting. The election of a chairman and commissioner assignments will be tabled until the July 9, 2025 meeting when a full board is expected.

SECRETARY'S REPORT

Minutes of Commissioners Meeting on May 14, 2025 were distributed and reviewed. The minutes were approved by voice vote.

TREASURER'S REPORT

Rick Nardella reviewed the May 2025 financial reports including current period, YTD and PY financial figures.

2025	May	YTD	Prior YTD
Fee Income	\$5,055	\$32,631	\$50,843
Rental Income	1,650	7,850	7,745
Total Income	6,705	40,481	58,588
Total Expenses	5,248	22,391	27,920
Net Ordinary Income	1,457	18,090	30,668
Total Interest Income	2,463	11,899	10,207
Other Expense	0	0	0
Net Income	3,920	29,989	40,875

- Total cash in the SBVD checking and saving accounts was \$905,712 at the end of May 2025 vs. \$811,460 at the end of May 2024.

- The current month's revenues included \$5,055 fee income and \$1,650 rental income. Expenses were \$5,248 which included \$650 for electrical repairs. Interest income for the period was \$2,463. The net income was \$3,920.
- Hawkins noted the figures presented by Rick Nardella varied slightly from the May financial report issued by Ed David before he went on vacation. Hawkins recommended that Rick and Ed get together and reconcile the difference. Rick agreed.
- Rick is working on transferring the SBVD financial records from QuickBooks Desktop to QuickBooks Online. The cost will depend on which version of QuickBooks we use. He also recommended that the SBVD establish a domain name and create new email accounts on a SBVD web server to centralize the email accounts. The cost will be about \$375/year.
- Hawkins said he talked to the NH DOR representative who repeated what she had said to Ed David a few weeks earlier, that the NH DOR will not accept the SBVD budget because it was not posted in the format required by the state. The SBVD will have to schedule a Procedural Defect Meeting to reaffirm the original vote on the budget. She will follow up with a letter from the NH DOR outlining all the requirements. Hawkins will schedule the meeting for August 13, 2025. Hawkins will also schedule a public hearing on July 9, 2025 to review circumstances behind actions being required by the NH DOR.
- The commissioners were given the monthly disbursement form and bank statements for their review and approval.
- Hawkins told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:
Motion seconded by:

Don Hawkins
George Corde

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- He has been very busy wrapping up work on houses started in 2024. Most of the homeowners are trying to finish up by July 4th weekend. Steve closed out three or four of the 2024 houses last month. New permit activity has been slower than last year. Steve has issued 70 permits YTD.
- The new zoning changes have been reluctantly accepted by the contractors. Driveway permits are now being approved by the BOS.
- Steve requests that residents notify him whenever they see new hardscapes being installed to ensure the property owners are following the new zoning requirements.
- There was one ZBA case in May. The ZBA approved a variance for an overhang on Atlantic Ave. There are no new cases scheduled for June. The ZBA still has one open position for an alternate.

Motion to accept Building Inspector's Report:
Motion seconded by:
Motion passed by voice vote.

Don Hawkins
George Corde

OLD BUSINESS

- **Building Maintenance:**
 - **Storm damage** to communication wires: Hawkins said there was new damage done to the Consolidated Communication wire during the last storm. Consolidated has made the repairs. The Comcast communication wires still need to be raised.
 - **The signpost structure** damaged by the snowplow in March: The commissioners received a quote of \$11,000 to replace the structure. George Corde purchased some similar bricks and did the repairs himself.
 - **Window Replacement:** Hawkins received a preliminary estimate from Jackson Lumber to replace eight window units on the north and east sides of the building. The cost of the windows alone will be about \$14,000. Installation cost could equal or exceed the window cost depending on the work that needs to be done. Jackson Lumber supplied the names of two contractors qualified to do the work.
- **Joint meeting with Seabrook BoS:**
 - Hawkins said he will try to schedule a meeting with the TM and BOS after 6/29/25 to discuss SBVD zoning changes, open parking issues and the Seabrook Driveway Application process.

NEW BUSINESS

- **Consolidated phone outage:**

Consolidated cancelled the 5/20/25 repair date and has rescheduled for 6/24/25.
- **Right to Know Request:**

The SBVD has received a Right to Know Request from Alfano Law LLC. Hawkins said he is in the process of gathering the documents and emails needed to address the request.

OTHER BUSINESS

- Vicki Sawyer asked to discuss the email sent to the SBVD Commissioners and the Seabrook BOS by a Seabrook beach resident asking for reconsideration of a recent BOS decision to eliminate the second trash pickup at the beach. After Vicki introduced the subject there was a long discussion disputing the BOS reasons for eliminating the second pickup. Many of the meeting attendees spoke in favor of the second pick-up making the following arguments:
 - Unlike the off season when only half the homes are occupied, the summer season has all the homes occupied and many have extra guests. If the DPW has a full day's work during the off season, how can they complete the entire trash pickup in one day during the summer with many more homes occupied and many more guests creating waste.

- The suggestion by one of the Selectmen to have the SBVD pay for the second pickup just amounts to taxing the beach homeowners twice for trash pickup already included in their taxes.
- The two pickup season is only 9 weeks long while the off season is 43 weeks long. Only half the homes are occupied during the off season and those are creating less trash. The unoccupied homes don't get a tax break during the off season and they shouldn't be taxed twice during the summer season for a service they already pay for.
- The DPW argument that they don't have manpower to do a second pickup is also bogus. Those hours are included in the budget and have been for 20 years. The fact that 5 employees have been suspended with pay has nothing to do with the beach and the beach should not be required to pay for it through reduced services.
- Many of the man hours required for the second pickup have historically been provided by summer help at much lower cost than full time employees.
- This BOS decision will result in an increase in trash blowing around the beach and an increase in the rat population which is already a problem.

Theresa Kyle said trash, fireworks, and beach fires will be discussed at the next Selectmen's meeting and if people want to express their opinion, they should attend the meeting. Hawkins thanked the attendees for their comments and reminded them if they want the BOS to change their position they should attend the meeting.

The meeting was adjourned at 8:15 PM

The next SBVD Commissioners' meeting will be held on Wednesday, July 9, 2025 at 7:00 PM in the SBVD meeting room.

Submitted by,

Don Hawkins