



Town of Seabrook
Planning Board Minutes
April 6, 2026
Seabrook Town Hall
99 Lafayette Road Seabrook, NH 03874
603-474-5605

Members Present; Jason Janvrin, Harold Eaton, Bob Albright, Justin Packard, Jill Gordon, George Dow, Dennis Sweeney, James Sanborn and Maddie DiIonno, RPC Interim Planner

Chairman Janvrin opened the meeting at 6:30PM with the pledge of allegiance.

Reorganization of the Board

Motion:	Sweeney	To nominate and appoint Jason Janvrin as Chairman of the planning board.
Second:	Eaton	Yes; Sweeney, Gordon, Eaton, Sanborn, Albright, Dow, Packard Abstain; Janvrin Motion Passed

Motion:	Eaton	To nominate and appoint Justin Packard as Vice Chairman of the planning board.
Second:	Sweeney	Yes; Sweeney, Janvrin, Gordon, Eaton, Sanborn, Albright, Dow Abstain; Packard Motion Passed

Motion:	Janvrin	To nominate and appoint Jill Gordon as pro tem vice/shair of the planning board.
Second:	Sweeney	Yes; Sweeney, Janvrin, Packard, Eaton, Sanborn, Albright, Dow Abstain; Gordon Motion Passed

Janvrin stated that he is looking to buy a new large format scanner for the planning board as the one in office now has not been working well with the software and has been breaking. This scanner will be primarily used in the planning office, but other offices like Assessing and Building and Health will have access to use it.

Motion:	Janvrin	To move \$3,450 from the personal line to the new equipment line to purchase the new wide format scanner.
Second:	Sweeney	Unanimous

Impact Fees – Discussion

DiIunno sent the board a memo regarding impact fees, and two vendors for a future study regarding impact fees. Janvrin asked DiIunno to write up the scope of the study they are looking for and submit it to the town managers’ office to start the bid process for the study. Janvrin stated he would only like to do the town for the study and leave out the school, if the school was to be added, the commercial/industrial impact fee would be much less than the residential. The board agreed that they would like DiIunno to reach out to one of the vendors and see if they could come talk to the planning board as there are questions regarding the school, and if they were included. Janvrin stated that he would meet with the town manager regarding the bid process this week.

Motion:	Eaton	As soon as the Scope is developed, the planning board move forward with the RFP process for the Impact Fees.
Second:	Gordon	Unanimous

Motion:	Packard	To have TEC, Inc. adjust the formula for exaction fees for the analysis.
Second:	Eaton	Unanimous

Chaiman Janvrin adjourned the meeting at 7:57PM. Minutes taken by Kelsey Johnson.