

TOWN OF  
*Seabrook, New Hampshire*

99 LAFAYETTE ROAD  
PO BOX 456 - 03874-0456  
PH. (603) 474-3311 - FAX (603) 474-8007  
WWW.SEABROOKNH.INFO

B2026-REC-16

Proposal Due Date:

July 16<sup>th</sup>, 2026

**ADDENDUM #1 –**

To accommodate a second site walkthrough and allow sufficient time for the issuance of any resulting addenda, the procurement schedule has been revised as follows:

- **Second Site Walkthrough (By Appointment Only):** Wed. July 1, 2026, 8:00 a.m. – 1:00 p.m.
- **Questions Due:** Tues. July 7, 2026, by 2:00 p.m.
- **Proposal Opening:** Thurs. July 16, 2026, at 2:00 p.m. Proposers are encouraged to submit all questions by the deadline to ensure they can be addressed through the addendum process.

Questions: **Responses are noted in red**

1. In reviewing your RFP for Locker Room conversions, I noted the following:

*2.6 Sub-Contracting No portion of the work may be subcontracted without prior written approval from the Town. Approved subcontractors must meet all insurance requirements of the successful bidder.*

As we are a Construction Management firm, does this preclude us from providing a bid for this project? We subcontract exclusively and would intend to bid the project accordingly.

Our project approach is built on a dynamic network of subcontractors which provides flexibility and cost saving opportunities specific to the project's needs. We would be interested in providing a bid for this work, but are concerned that this clause may be an impediment. Please let me know if a bid including subcontractors would be acceptable. **The intent of Section 2.6 is not to prohibit the use of subcontractors.**

**Rather, the provision is intended to ensure that the Town is aware of the subcontractors being utilized on the project and that such subcontractors meet the applicable insurance and licensing requirements. General contractors and construction management firms utilizing subcontractors may submit proposals for this project. The successful bidder will be responsible for the performance of all subcontractors and shall identify the subcontractors proposed for major trades as part of the project. Any subcontractors utilized shall comply with the insurance, licensing, and other requirements set forth in the RFP. Accordingly, a proposal submitted by (Redacted) utilizing subcontractors would be acceptable**

2. Do you want to use existing materials for walls & ceilings? **Yes, please match existing.**
3. Do the sprinklers work throughout the building? **Yes**
4. Do you have a spot you'd like for a mini-split condenser? **No, that can be addressed in your proposal. The Town will work with the awarded company to prepare a concrete pad in advance of installation.**
5. Will a second walkthrough be available? **Yes. A second site walkthrough will be available by appointment only on Wednesday, July 1, 2026, between 8:00 a.m. and 1:00 p.m.** Firms wishing to attend must schedule an appointment in advance by emailing [Swood@seabrooknh.org](mailto:Swood@seabrooknh.org). Appointments will be limited to **45 minutes** and may overlap based on scheduling availability.

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***ADDENDUM #1 Cont.-***

The Request for Proposals is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

**This Addendum must be Signed & Returned with your Proposal.**

\_\_\_\_\_  
*Authorized Signature of Proposer*

\_\_\_\_\_  
*Company Name*

APPROVED



William M. Manzi III

Town Manager

(Original Signature on Document in Procurement Files)

Date Issued: June 25th, 2026