



Request for Proposal  
Locker Room Conversion  
#B2026-REC-06

**Town of Seabrook, New Hampshire**  
**Recreation Department**



**REQUEST FOR PROPOSAL # B2026-REC-06**

*The Town of Seabrook, New Hampshire, through its Recreation Department, invites qualified contractors to submit sealed written proposals for the renovation and conversion of an existing locker room facility into multi-purpose spaces located at the Seabrook Community Center. Proposals shall be submitted in accordance with the specifications, terms, and conditions set forth in this Request for Proposal (RFP).*

*Prospective respondents are encouraged to review this RFP carefully before submitting a proposal.*

*Three (3) copies of the Bid Proposal must be submitted in a sealed envelope plainly marked:*

***RFP# B2026-REC-06  
Locker Room Conversion  
C/o Shaylia Wood  
Chief Procurement Officer  
99 Lafayette Road  
Seabrook, NH 03874***

***Optional Site Walk-through June 25th, 2026, at 10am***

***All proposals/bids must be received by July 9<sup>th</sup>, at 2:00pm EST and will be opened publicly at such time.***



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## 1. INVITATION TO BID / PROJECT OVERVIEW

The Owner is soliciting sealed proposals from qualified contractors for the renovation and conversion of an existing locker room facility into multi-purpose program space.

The project generally consists of demolition, structural modifications, framing, finish work, glazing, plumbing, electrical work, flooring installation, accessibility improvements, life-safety modifications, and related work necessary for complete project delivery.

The proposed renovation includes, at a minimum:

- conversion of existing locker room areas into three (3) multi use rooms;
- one (1) storage room;
- retention of the existing laundry room;
- demolition of designated interior walls;
- removal of existing lockers and showers;
- plumbing modifications;
- installation of new doors;
- installation of five (5) commercial- grade exterior windows;
- installation of a handwash station with cabinetry;
- flooring replacement;
- electrical modifications;
- life-safety improvements;
- structural engineering associated with required framing/header modifications.

An alternate bid shall be requested for ductless mini-split heating and cooling systems.

The Contractor shall provide a complete turnkey project, including all labor, materials, supervision, engineering coordination, permits, inspections, and final approvals necessary for occupancy and acceptance.

## 2. INSTRUCTIONS TO BIDDERS

### 2.1 Examination of Documents

Bidders shall carefully examine all bid documents, drawings, specifications, and existing site conditions prior to submission of a proposal.

Submission of a proposal shall constitute acknowledgment that the bidder has examined the project requirements and is satisfied as to the scope and conditions affecting the work.

### 2.2 Site Inspection

Bidders are strongly encouraged to attend the Site Walk-through June 25th, 2026, at 10am at 311 Lafayette Road, Seabrook, NH 03874. Contractors shall field verify all existing conditions and dimensions prior to submission of a bid. Submission of a bid shall constitute acknowledgment of existing site conditions.



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**2.3 Intention to Bid / Addenda**

Bidders who want to participate in the RFP are urged to submit an Intention to Bid form to receive addenda and possibly additional information. Intention to Bid forms can be found on the Town website at [www.Seabrooknh.info/procurement](http://www.Seabrooknh.info/procurement). Completed Intention to Bid forms and questions may be emailed to the Chief Procurement Officer at [Swood@seabrooknh.org](mailto:Swood@seabrooknh.org).

All questions shall be submitted in writing to only the Chief Procurement Officer at the above address by June 30th, 2026 at 2:00pm EST. The Chief Procurement Officer will then forward the question and the Town’s response to all prospective bidders. If it becomes necessary to revise any part of the RFP, addenda will be provided by email and on the Town website at [www.Seabrooknh.info/procurement](http://www.Seabrooknh.info/procurement).

Deadlines for submission of RFPs may be adjusted to allow for revisions. To be considered, original proposals with amendments must be submitted before the date and time specified.

**2.4 Bid Submission**

All proposals/bids must be received by July 9th, 2026, at 2:00pm EST and will be opened publicly in the Town Hall Meeting Room.

Three (3) copies of the Bid Proposal must be submitted in a sealed envelope plainly marked:

***RFP# B2026-REC-06  
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C/o Shaylia Wood  
Chief Procurement Officer  
99 Lafayette Road  
Seabrook, NH 03874***

**2.5 Warranty**

Proposers shall provide details of any warranties offered, including coverage for defects or failures in materials or workmanship, and the duration of such warranties.

**2.6 Sub-Contracting**

No portion of the work may be subcontracted without prior written approval from the Town. Approved subcontractors must meet all insurance requirements of the successful bidder.

**2.7 Payment for Services**

Invoices shall be paid within thirty (30) days of receipt, subject to verification that work has been satisfactorily completed.

Invoices must include: - Company name - Date work was completed - Brief description of services rendered

The Town of Seabrook does not provide advance payments or deposits.

**2.8 Withdrawal of Bid Proposal**

A proposal may be withdrawn unopened if written notice is received prior to the proposal opening deadline.



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## 2.9 Consideration of Proposals

Proposals will be publicly opened and recorded. In the event of discrepancies, prices written in words shall govern over figures.

## 2.10 Award of Contract

The successful bidder will be notified in writing. The Town reserves the right to cancel an award at any time prior to contract execution without liability.

## 2.11 Extras

No payment will be made for extra work or materials unless authorized in writing by the Town Manager.

*\*The Town of Seabrook is a tax-exempt organization.*

## 3. PROPOSAL SUBMISSION REQUIREMENTS

Each bidder shall submit:

- Completed Cost Proposal Bid Form & Contractor Qualifications
- Proposal organized in accordance with the Proposal Format and Content Section (Pages 14-15)
- Evidence of required insurance
- Acknowledgment of addenda, if any

Incomplete proposals may be rejected.

## 4. CONTRACTOR QUALIFICATIONS

Bidders shall demonstrate experience in commercial renovation or similar construction projects involving occupied public or institutional facilities.

Owner may consider:

- relevant project experience;
- financial capacity;
- references;
- responsiveness to bid requirements;
- ability to complete work within proposed schedule.

Owner reserves the right to request additional information concerning bidder qualifications.

## 5. INSURANCE REQUIREMENTS

The successful bidder shall carry any and all insurance that will protect the Town of Seabrook and its officials, agents, employees, and volunteers from any and all claims and demands, costs, damages, loss of service or consortium, expenses, compensation, and attorney's fees.

Worker's Compensation Insurance as required under New Hampshire law for all employees engaged in the work hereunder and shall provide a certificate to the Town indicating such insurance coverage before engaging in any work hereunder.



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The successful bidder shall also carry the following types of insurance with the Town named as an additional insured under each. The limits shall be at least \$1 million on account of any one person or accident and \$1 million on account of any additional person or accident.

- Public Liability Insurance, Property Damage Insurance covering the operation of vehicles or equipment, Bodily Injury Insurance covering the operation of vehicles or equipment, and Non-Ownership Automobile Liability Insurance.

Certificates of insurance shall be provided prior to commencement of work.

Failure to maintain required coverage may be grounds for termination.

**6. RESERVATION OF RIGHTS / GENERAL CONDITIONS**

The Town of Seabrook reserves the right to accept or reject any or all proposals, as a whole or in part, and to waive informalities or minor defects in proposals.

The Town reserves the right to award to the proposer determined to be most advantageous to the Town, considering price, qualifications, experience, responsiveness, and overall value.

The Town reserves the right to negotiate modifications with the selected proposer prior to contract award. No reimbursement will be made for costs incurred in preparing proposals.

The Contractor shall perform all work to the satisfaction of the Town of Seabrook and in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

The Town reserves the right to conduct inspections at any time during the project. Any deficiencies identified shall be corrected by the Contractor at no cost to the Town. Failure to correct deficiencies may result in withholding payment sufficient to remedy the work.

**7. GENERAL PROJECT CONDITIONS**

**7.1 Permits and Approvals**

Contractor shall obtain and coordinate permits, inspections, and approvals necessary for completion of the work unless otherwise expressly stated.

**7.2 Code Compliance**

All work shall comply with applicable building, fire, plumbing, electrical, accessibility, and related code requirements.

**7.3 Protection of Premises**

Contractor shall protect adjacent occupied areas from dust, debris, damage, and disruption.

**7.4 Cleanup**

Contractor shall maintain orderly site conditions and remove debris regularly.

Final cleanup shall be included in the contract price.



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### **7.5 Turnkey Completion**

Contractor shall provide all incidental work necessary to complete the project in accordance with the contract documents.

### **7.6 Project Schedule**

The successful Contractor shall commence work within thirty (30) calendar days following issuance of a Notice to Proceed unless otherwise approved by the Town.

The Contractor shall achieve substantial completion of the project within ninety (90) calendar days following issuance of the Notice to Proceed.

The Contractor shall include a proposed project schedule with its submission identifying major phases of work, anticipated milestones, and estimated completion dates.

Extensions of time may be granted by the Town for circumstances beyond the Contractor's reasonable control.

## **8. TECHNICAL SPECIFICATIONS**

### **8.1 Project Description / Existing Conditions**

The project consists of renovation and reconfiguration of existing locker room areas within the facility identified in the bid documents.

The existing space consists of former locker room, shower, and associated support areas that are presently underutilized and proposed for conversion into flexible program space.

The renovated layout shall generally include:

- three (3) multi use rooms;
- one (1) storage room;
- retention of the existing laundry room;
- associated access, circulation, plumbing, electrical, finish, and life-safety improvements.

Drawings provided with this solicitation are conceptual in nature and establish intended project layout and design intent.

Contractor shall verify all field dimensions, existing conditions, utility conditions, and constructability requirements prior to construction.

No additional compensation shall be due for failure to verify existing conditions reasonably discoverable during the pre-bid inspection.

### **8.2 General Scope of Work**

Contractor shall provide a complete turnkey renovation project including all labor, materials, supervision, equipment, engineering coordination, permitting support, licensed trade work, demolition, construction, finishes, testing, inspections, and final completion.

Work shall include all incidental items reasonably necessary for complete project functionality whether specifically listed or reasonably inferable from the contract documents.

### **8.3 Demolition**

Contractor shall perform all demolition necessary to complete the renovation.

Demolition shall include, at minimum:



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- removal of designated interior partition walls;
- removal of existing lockers;
- removal of existing shower fixtures;
- removal of associated shower plumbing;
- removal of finishes impacted by demolition or renovation;
- removal of wall finishes, trim, accessories, or fixtures interfering with new work;
- removal of obsolete electrical devices, piping, or miscellaneous appurtenances affected by renovation.

Contractor shall:

- coordinate demolition with structural requirements;
- protect remaining construction and occupied areas;
- prevent damage to retained systems;
- maintain safe separation of work areas.

Debris shall be removed from the premises and lawfully disposed of.

No demolition debris may remain onsite unless expressly authorized.

#### **8.4 Structural Engineering / Permit Requirements**

Per building department requirements, this project shall include structural design and permit support.

Contractor shall provide:

- permit-ready construction documents;
- structural design for wall removals;
- engineered LVL beam/header design;
- structural calculations;
- framing support details;
- connection details;
- bearing details;
- any required support posts or associated framing.
- Contractor shall provide all structural framing, headers, engineering, and related modifications required for the installation of five exterior windows and any associated wall openings.

Engineering shall be prepared by appropriately licensed design professionals where required by law.

Contractor shall coordinate permit review comments and resubmissions as necessary.

The conceptual drawings supplied by Owner are not permit documents. Contractor shall be responsible for obtaining all building permits and coordinating all required inspections with the Town of Seabrook Building Department.

#### **8.5 Code Compliance**

All work shall comply with:

- 2021 International Building Code (IBC);
- applicable electrical code requirements;
- applicable plumbing code requirements;
- fire and life safety code requirements;
- ADA accessibility requirements;



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- applicable local amendments;
- requirements of the Authority Having Jurisdiction.

Contractor shall be responsible for compliance irrespective of omissions in drawings or specifications.

### **8.6 Framing / New Construction**

Contractor shall construct new partitions as required to achieve the layout shown in project drawings.

Work shall include:

- framing;
- blocking;
- headers;
- backing for accessories;
- insulation where required by code or design;
- drywall substrate support;
- framing modifications associated with windows and doors.

Contractor shall coordinate framing with:

- structural requirements;
- door openings;
- glazing openings;
- electrical rough-in;
- plumbing rough-in.

All framing shall be code compliant.

### **8.7 Doors / Accessibility Requirements**

Contractor shall furnish and install doors, frames, and hardware as required by the project layout.

Doors shall be commercial-grade assemblies suitable for public building occupancy.

Requirements include:

- ADA-compliant clear opening widths;
- proper maneuvering clearances;
- lever hardware;
- code-compliant thresholds;
- required closers;
- required latching hardware;
- hardware mounting heights per accessibility requirements.

Contractor shall verify whether fire-rated assemblies are required.

Existing retained doors, if any, shall be evaluated for compliance if incorporated into final construction.

All necessary framing, anchorage, and finish work shall be included.



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### 8.8 Exterior Windows

Contractor shall furnish and install five (5) commercial-grade exterior windows in locations generally shown on the project drawings. Each window shall be approximately 5 feet by 5 feet in size and shall be suitable for institutional or commercial occupancy. Contractor shall verify existing wall conditions and provide all structural modifications required to support the window installations.

Required configuration:

- Room 2: two (2) windows, 5'-0" x 5'-0"
- Room 1: one (1) window, 5'-0" x 5'-0"
- Room 3: two (2) windows, 5'-0" x 5'-0"

All windows shall be:

- operable sliding assemblies;
- commercial-grade;
- exterior use rated;
- tempered safety glazing;
- code compliant.

Contractor shall include: all labor, materials, framing modifications, headers, flashing, insulation, weatherproofing, trim, interior and exterior finish restoration, and all incidental work required for a complete installation. All glazing shall be tempered safety glazing where required by applicable code.

Owner shall select finish/color from contractor's standard manufacturer offerings.

All hardware and operational components shall be included.

### 8.9 Handwash Station

Contractor shall furnish and install one complete handwash station.

Scope shall include:

- sink;
- faucet;
- shutoffs;
- supply connections;
- drainage connections;
- countertop;
- base cabinetry;
- upper cabinetry;
- required mounting hardware;
- plumbing trim.

Cabinetry shall be contractor-supplied standard commercial or institutional grade product.

Owner shall select finish/color from contractor's standard manufacturer line.

Contractor shall coordinate plumbing, electrical (if required), cabinetry, and finish integration.

### 8.10 Plumbing

All plumbing work shall be performed by a properly licensed plumber.



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Scope shall include:

- demolition/removal of existing shower plumbing;
- abandonment/capping of obsolete plumbing;
- rough plumbing for handwash station;
- hot water connection;
- cold water connection;
- drain connection;
- venting modifications if required;
- testing;
- inspections.

Contractor shall ensure code compliance.

All penetrations and finish restoration shall be included.

### 8.11 Flooring

Contractor shall furnish and install commercial-grade glue-down Luxury Vinyl Tile (LVT) or Luxury Vinyl Plank (LVP).

Minimum requirements:

- commercial rated;
- minimum 20 mil wear layer;
- glue-down installation only;
- no floating systems permitted;
- slip-resistant;
- ADA compliant.

Owner shall select color/pattern from contractor's standard manufacturer line.

Contractor shall include:

#### Surface Preparation

- removal of residue;
- adhesive removal;
- cleaning;
- grinding;
- patching;
- leveling;
- moisture testing;
- substrate preparation.

#### Installation

- adhesive;
- full installation;
- transition strips;
- trim;
- 4-inch minimum rubber or vinyl cove base;
- edge finishing.



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Warranty information shall be provided.

### 8.12 Electrical

All electrical work shall be performed by a licensed electrician.

Contractor shall provide all electrical work required for complete project operation.

Scope includes:

- lighting modifications;
- switch relocation/addition;
- outlet relocation/addition;
- branch circuit modifications;
- smoke detector installation;
- fire alarm tie-ins where required;
- wiring associated with alternates if awarded;
- testing and inspection support.

Contractor shall verify electrical capacity and field conditions.

### 8.13 Fire / Life Safety

Contractor shall comply with all fire and life safety requirements.

Scope shall include:

- interconnected smoke detectors;
- required wiring;
- associated devices;
- testing;
- inspections.

If sprinkler coverage eliminates certain requirements as determined by AHJ, contractor shall coordinate accordingly.

No assumption of exemption shall be made without approval.

### 8.14 Painting / Finishes

Contractor shall provide complete finish restoration and new finish work.

Scope includes:

- drywall finishing;
- patching;
- sanding;
- priming;
- painting;
- trim touch-up;
- finish integration at all disturbed areas.

All finishes shall be suitable for public building use.

Colors shall be Owner selected from standard contractor offerings.



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### 8.15 Cleanup / Project Protection

Contractor shall:

- maintain orderly work areas;
- protect adjacent occupied spaces;
- control dust and debris;
- remove waste regularly;
- protect existing systems and finishes.

Upon completion:

- remove debris;
- remove unused materials;
- clean renovated areas;
- leave space ready for occupancy.

### 8.16 Alternate #1 – Mini-Split HVAC

Provide an alternate price for complete ductless heating and cooling systems serving the two larger program rooms.

Alternate scope shall include:

- equipment;
- indoor evaporator units;
- outdoor condenser;
- refrigerant lines;
- condensate management;
- electrical connections;
- mounting hardware;
- controls;
- startup;
- commissioning.

Contractor shall provide:

- manufacturer information;
- capacity data;
- warranty information.

Alternate shall be fully turnkey.

### 8.17 Final Completion

Contractor shall achieve final completion of all work and deliver the project ready for occupancy and intended use.

Contractor shall coordinate:

- inspections;
- punch list correction;
- final approvals;
- turnover documentation.

Incomplete work shall not constitute completion.



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## 9. PROPOSAL FORMAT AND CONTENT

Proposals shall be organized using the following format and shall include the information required under section 3, Proposal Submission Requirements:

1. Proposal Summary- Discuss the highlights, key features, and distinguishing points of the Proposal. A separate sheet shall include a list of individuals and contacts for this proposal and how to communicate with them.
2. Company Profile- Include a brief description of the Proposer firm size and the organization structure. Previous work summaries, including reference contact information for at least three (3) contracts (jobs), are similar in scope to the services described herein.
3. Work Plan or Schedule- Present a well-conceived service plan. Include a full description of major tasks and subtasks. This section of the proposal shall establish that the Proposer understands the Town's objectives and work requirements and the Proposer's ability to satisfy those objectives and requirements.
4. Proposed Innovations- The Proposer may also suggest technical or procedural innovations that have been used successfully on other engagements, and which may provide the Town with better service delivery. In this section discuss any ideas, innovative approaches, or specific new concepts included in the Proposal that would provide benefit to the Town.
5. Project Staffing- This Chapter shall discuss how the Proposer would propose to staff this project. Key project team members shall be identified by name, title, and specific responsibilities on the project.
6. Proposal Exceptions- This section shall discuss any exceptions or requested changes that the Proposer has to the Town's RFP conditions, and requirements. If there are no exceptions noted, it is assumed the Proposer will accept all conditions and requirements identified. Items not excepted will not be open to later negotiation.
7. Cost Proposal Bid Form- The fee information is relevant to a determination of whether the fee is fair and reasonable in light of the services to be provided. Provision of this information assists the Town in determining the firm's understanding of the project and provides staff with tools to negotiate the cost and provide details on the bid forms (Pages 16 -19). This section shall include the proposed costs to provide the services desired. Include any other cost and price information that would be contained in a potential agreement with the Town.

PLEASE NOTE: The Town of Seabrook does not pay for services before it receives them. Therefore, do not propose contract terms that call for upfront payments or deposits.



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**Bid Submissions**

Bids must be signed by an official authorized to bind the contractor to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

“The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair, and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation, or other business or legal entity.”

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Date)

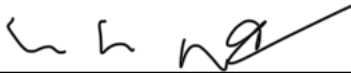
\_\_\_\_\_  
(Company) & (Title)

**Contract Terms**

Final contract terms will be negotiated with the selected proposer and are subject to review by Town legal counsel.

**Timeline**

- June 25<sup>th</sup>, 2026 **Recommended Site Walk-through; 10am  
at 311 Lafayette Road, Seabrook NH**
  
- June 30<sup>th</sup>, 2026 **Question submissions due by 2 pm**  
Submitted to [Swood@seabrooknh.org](mailto:Swood@seabrooknh.org)
  
- July 9<sup>th</sup>, 2026 **Submissions are due at Seabrook Town Hall; at 2 pm**  
Proposals will be opened publicly immediately thereafter in  
the Selectmen's Meeting Room.

Approved by:   
William M. Manzi III 6/8/26  
Town Manager



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**COST PROPOSAL BID FORM**  
**LOCKER ROOM CONVERSION PROJECT**

**Bidder Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Primary Contact Person:** \_\_\_\_\_

The undersigned bidder, having carefully examined the Request for Proposal, drawings, specifications, site conditions, and all related documents, hereby proposes to furnish all labor, materials, equipment, supervision, engineering coordination, permits, licensed trade work, and all incidental work necessary to complete the Locker Room Conversion Project in accordance with the bid documents for the following amounts:

**BASE BID**

Complete turnkey project as specified.

**Base Bid Lump Sum: \$** \_\_\_\_\_

**ALTERNATE #1**

**MINI-SPLIT HVAC SYSTEMS**

Complete alternate turnkey HVAC installation as specified.

**Alternate #1 Price: \$** \_\_\_\_\_

**TOTAL (IF ALTERNATE ACCEPTED)**

Base Bid plus Alternate #1: \$ \_\_\_\_\_

**AUTHORIZED SIGNATURE**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Initial: \_\_\_\_\_



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## CONTRACTOR QUALIFICATIONS FORM

**GENERAL INFORMATION**

Company Name: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Business Structure:  Sole Proprietor  Partnership  Corporation  LLC

Other: \_\_\_\_\_

State of Incorporation / Registration: \_\_\_\_\_

Contractor License Number (if applicable): \_\_\_\_\_ Federal Tax ID: \_\_\_\_\_

**EXPERIENCE**

Describe experience with comparable commercial renovation or institutional/public building work:

**STAFFING**

Project Manager: \_\_\_\_\_

Site Superintendent: \_\_\_\_\_

**LITIGATION / CLAIMS**

Has your firm been involved in litigation, claims, contract disputes, or termination for default within the past five (5) years?

Yes

No

If yes, explain:

**SUBCONTRACTOR LISTING FORM**

List subcontractors anticipated for this project.

TRADE	COMPANY NAME	CONTACT
Structural Engineering		
Electrical		
Plumbing		
HVAC (if alternate awarded)		
Flooring		
Glazing / Windows		
Carpentry / Framing		



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**REFERENCES FORM**

Provide references for at least three comparable projects.

**REFERENCE #1**

Project Name: \_\_\_\_\_

Owner / Client: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Project Description:

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**REFERENCE #2**

Project Name: \_\_\_\_\_

Owner / Client: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Project Description:

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**REFERENCE #3**

Project Name: \_\_\_\_\_

Owner / Client: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Project Description:

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**EXCEPTIONS / CLARIFICATIONS FORM**

Bidder shall list all exclusions, assumptions, clarifications, or deviations from the bid documents.

If none, write "NONE."

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



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**INSURANCE CERTIFICATION FORM**

The undersigned bidder certifies that if awarded the contract, it shall provide required insurance coverage including:

- General Liability Insurance
- Workers 'Compensation Insurance

Certificates of insurance shall be provided prior to commencement.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ADDENDA ACKNOWLEDGMENT FORM**

Bidder acknowledges receipt of the following addenda:

None

OR

ADDENDUM NO.	DATE RECEIVED

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CONTRACTOR CERTIFICATION**

The undersigned certifies:

- the proposal complies with the bid documents;
- pricing includes all work reasonably inferable for complete completion;
- the bidder has reviewed site conditions;
- the bidder is capable of completing the work;
- required licensed trade personnel shall be utilized;
- required insurance shall be maintained.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

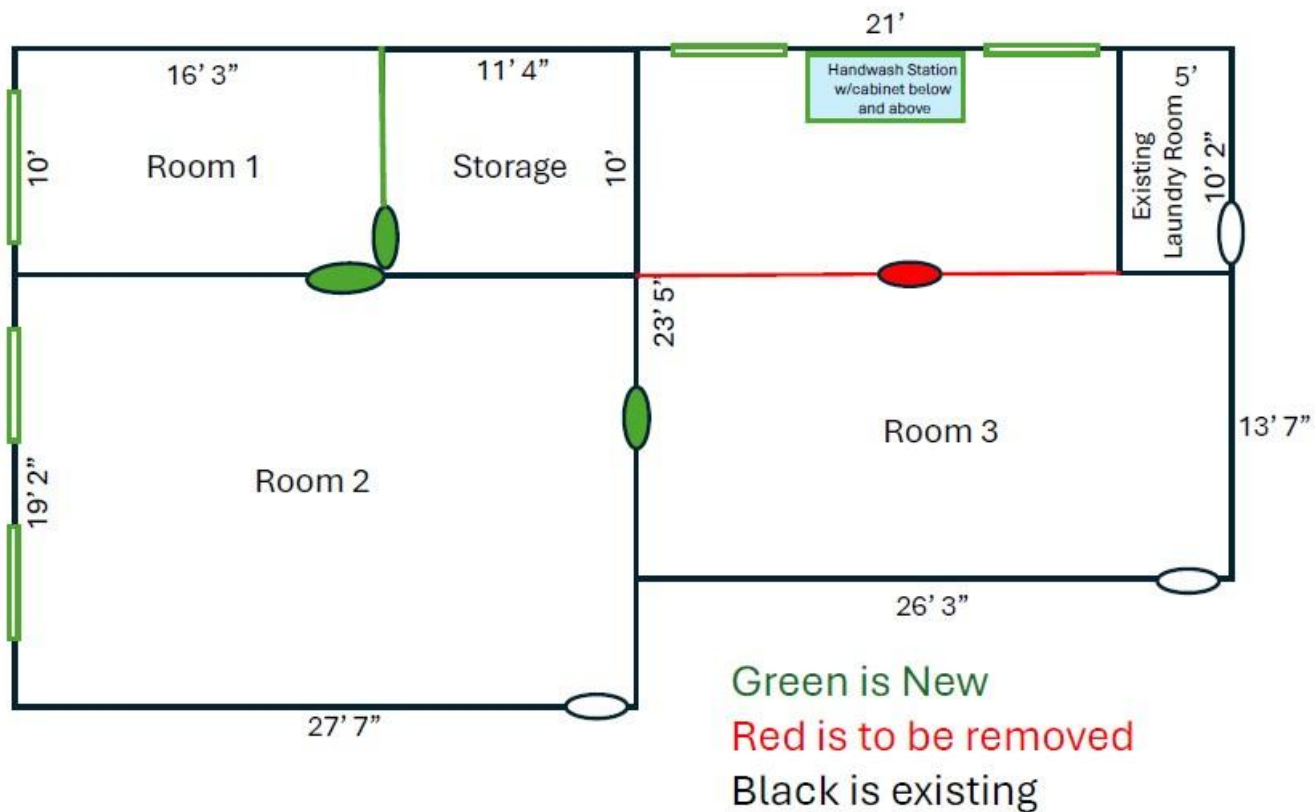
Title: \_\_\_\_\_



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**Attachments**

The Proposed Floorplan





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Current Room 1 & Storage





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**Current Room 2**





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Current Room 3 (Back of Room)





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**Current Room 3 (Front of Room)**

