

TOWN OF SEABROOK

SELECTMEN'S MEETING

AUGUST 5, 2013

Present: Aboul B. Khan
Edward J. Hess, Jr.
Raymond Smith
William Manzi

10:00AM

Chairman Khan opened the meeting at 10:05AM.

PUBLIC HEARING - KABOOM GRANT

Mr. Khan opened the hearing at 10:07AM.

It was stated that this item was discussed at the last meeting and this is just a formality to accept the funds.

Mr. Khan closed the hearing at 10:09AM.

<u>MOTION:</u>	Raymond Smith	To accept the funds for
Second:	Edward J. Hess, Jr.	the Kaboom grant for
Unanimous		\$9K.

MEETING - LEE BITOMSKE - BEACH PARKING

Chief Bitomske said there are some issues at the beach for parking and he is suggesting a committee be formed to look at the issues. He recommends having both members from the beach and in town to be on the committee. Mr. Smith said he was looking to have this addressed as well. He said some residents have paved their yards to be driveways to allow for more parking and less on street parking. Mr. Hess said Atlantic Avenue is also an issue. He said this road is for in town residents only. He said the parking lot is also an issue.

Chief Bitomske said the parking placards that are issued by the town are being copied and distributed to many people. He will be speaking with the owners about this issue before doing anything further.

Chief Bitomske discussed having meters in the parking lot and the town would maintain.

Mr. Hess said the town code indicates you get a placard if you are a resident and a resident is someone who is on the voter checklist or registers a vehicle.

Paula Wood said she would be willing to serve on the committee to address the parking.

Mr. Khan said the Town is looking to obtain the state portion of the parking lot.

Mr. Hess said he received a complaint on Castaways and said the beach building inspector should look into this as it is not done by our building inspector. Mr. Khan said they can use the entire building but cannot have more than the maximum capacity allowed. The Town Manager will look into this and report back to the Selectmen. Chief Bitomske said they are actively pursuing this and violations have been issued.

Chief Bitomske said there will be a drug forum on August 22 from 6PM - 8PM at the Library.

Chief Lee Bitomske left the meeting at 10:30AM.

MONTHLY MEETING - COMPUTER TECHNOLOGY

Brian Murphy was present for his report (see attached). He discussed the report and the projects that have been completed or in progress.

Mr. Murphy discussed how he worked with the police to reduce the cost of the printers and copiers by 25% and said Chief Bitomske helped him tremendously with this.

There was discussion on the overspending of his budget and Mr. Murphy indicated only certain lines are overspent but the bottom line of his budget is not.

There was discussion on the fire department and what needs to be upgraded. Mr. Hess said he has asked for a computer with cross streets, hydrants, etc. Mr. Murphy said this project is underway but is much larger than just fire. Mr. Manzi said it sounds like the GIS mapping and he will work with Mr. Murphy to get the report for the next meeting.

Mr. Khan requested that Mr. Murphy work with the fire department to get a cost for upgrading. Mr. Manzi said he is looking into this with the fire department and does not have a cost but will talk with Mr. Murphy when he does.

Brian Murphy left the meeting at 10:47AM.

MONTHLY MEETING - INTERIM SEWER SUPERINTENDENT

Phil Maltais was present for his report (see attached).

Mr. Maltais said the odor at the Centennial Street pump station was mainly caused by the heavy rains. The engineer will be submitting a recommendation.

Mr. Maltais advised the Board of Selectmen of an issue at the privately owned pump station on Dows Lane. He said it was turned over to the property owners who were required to form an association to come up with a plan to maintain. The sewer department had to pump out 4 loads due to the electricity being turned off. Mr. Maltais said there are approximately 10 private pump stations in town. Mr. Manzi said he is not recommending the Selectmen take this privately owned pump station but it is a policy decision of the Selectmen.

Mr. Khan requested that a list of all the privately owned pump stations be provided at the next meeting and to give a copy of that list to the planning board as well.

Mr. Smith said he would like a policy on this ASAP so this does not happen again. Mr. Manzi said he will follow up on this.

Doris Sweet of Atlantic Avenue spoke and said they could look into Salem where they had a similar situation to see what they did.

Mr. Khan said the funding for the additional office space is a major issue. He would like suggestions from the budget committee on getting the money and for Phil Maltais to attend the joint meeting they are having with the Budget Committee to discuss.

Mr. Smith asked about the employees who received training. Mr. Maltais said the state has 4 levels and he would like all of the operators to be at a level 4.

Phil Maltais left the meeting at 11:11AM.

Mr. Khan said there was a parking issue and he had a meeting with the resident, Bill and Lee. Chief Bitomske recommends issuing a special permit for the next 4 weeks to allow the resident to park in front of their home.

Mr. Hess asked how they could grant one request but refuse the others. Mr. Manzi explained the reason for the request and why the chief recommended.

MOTION: Edward J. Hess, Jr.

To not grant request.

Mr. Smith said he would not vote in favor of this recommendation without further review and reason for the request. He would like to table the item to see if there is an unusual circumstance for it.

Mr. Hess said it is not right to allow them to park where it is not allowed. Mr. Hess withdraws his motion.

MOTION: Raymond Smith To table this item.
Second: Aboul B. Khan
Abstain: Edward J. Hess, Jr.

PREVIOUS MINUTES - JULY 1 NON-PUBLIC, JULY 15 PUBLIC & NON-PUBLIC AND JULY 29 PUBLIC

MOTION: Raymond Smith To adopt the minutes of
Second: Edward J. Hess, Jr. 7/1 non-public, 7/15
Unanimous public & non-public and
7/29 public.

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

MOTION: Edward J. Hess, Jr. To approve the permits.
Second: Raymond Smith
Unanimous

ABATEMENT

Michael Kimone & Anna Souther - 53A South Main Street - \$178.62

MOTION: Edward J. Hess, Jr. To approve and sign the
Second: Raymond Smith abatement.
Unanimous

MS-1 EXTENSION FORM

MOTION: Raymond Smith To approve and sign the
Second: Edward J. Hess, Jr. MS-1 Extension Form.
Unanimous

VETERAN'S EXEMPTIONS

Brian & Kathleen Henderson - 6 Greenleaf Drive
Mary Cameron - 82 Pembroke Street

MOTION: Raymond Smith To approve and sign both
Second: Edward J. Hess, Jr. veteran's exemptions.
Unanimous

WATER SERVICE APPLICATIONS

89 Ledge Road LLC - 89 Ledge Road - \$1700
Mary Hauze - 14 True Lane - \$100

MOTION: Edward J. Hess, Jr. To approve and sign both
Second: Raymond Smith water applications.
Unanimous

SEWER SERVICE APPLICATIONS

89 Ledge Road LLC - 89 Ledge Road - \$150
John King - 13 Whittier Drive - \$50

MOTION: Edward J. Hess, Jr. To approve and sign both
Second: Raymond Smith sewer applications.
Unanimous

NEW SPECIAL RESIDENT PERMIT

Marion & Richard Auger - 75 Silver Street

MOTION: Aboul B. Khan To table this item.
Second: Raymond Smith
Unanimous

HAWKERS & PEDDLERS LICENSE

Sharon DeAngelo - Sea Glass Jewelry

Mr. Khan is requesting they only approve this license until December 31 in case the Town receives the land from the state on the parking lot. There were questions on the liability insurance. Mr. Khan said hot dog vendors have liability insurance and this one should have it too.

MOTION: Raymond Smith To table this item until
Second: Edward J. Hess, Jr. proof of liability
Unanimous insurance.

DISPLAY OF FIREWORKS ON AUGUST 17 FOR OLD HOME DAYS

MOTION: Raymond Smith To approve and sign the
Second: Edward J. Hess, Jr. permit.
Unanimous

SELECTMEN'S SCHEDULE - SEPTEMBER THROUGH DECEMBER 2013

MOTION: Edward J. Hess, Jr. To continue the same
Second: Raymond Smith schedule of the 1st & 3rd
Unanimous Monday of at 10AM.

MOTION: Raymond Smith To move the September 2
Second: Aboul B. Khan meeting to September 9
Unanimous due to the Holiday.

The Board of Selectmen will be having a joint meeting with the budget committee on September 9 so this meeting will be held at 6:30PM.

REQUEST FOR INFORMATION ON GRIEVANCES

Mr. Manzi read the memo. Paula Wood asked if finance would have a record of those figures. She said those numbers haven't been reported and the taxpayers are paying more for the contract than what was anticipated. She said records are maintained somewhere and she would like them to take it a step further to get the information for last year and this year. Mr. Manzi said he does and doesn't agree and sometimes it is the language in the contract and that is what needs to be changed.

GOALS & OBJECTIVES 2014 BUDGET

The Selectmen will have a joint meeting with the budget committee on September 9 at 6:30PM. Mr. Khan said he would like to gather information from the department heads. Mr. Hess said he agrees and also needs to discuss with the Town Manager. Mr. Smith said nothing stays the same cost and mentally he is thinking a 5% increase over last year. Mr. Manzi said they do need to discuss and talk about figures but need more information from him before setting those goals.

Paula Wood said she was told they would be working on an electronic copy of the budget for this year, which would save the town some money. She mentioned the central purchasing and all the effort that Shaylia Marquis put into this. Mr. Hess said he agrees.

Mr. Khan said they met with the state official at Harborside Park and the meeting went well. Mr. Hess said this is a beautiful park and the DPW did a great job.

Theresa Kyle asked if there was any information on her complaints of Castaways from the last meeting. Mr. Manzi said he did receive a list and has discussed with the police chief who has visited the site and issued summons. Mr. Khan explained what the town manager was asked to do from earlier in the meeting.

Theresa Kyle asked if the agenda could be made clearer so the people understand what is on the agenda.

NON-PUBLIC SESSION

MOTION: Edward J. Hess, Jr.
Second: Aboul B. Khan
Unanimous

To go into non-public session at 12:15PM under RSA 91-A: 3, II, (a) personnel.

Roll call:

- Mr. Khan - yes
- Mr. Hess - yes
- Mr. Smith - yes

The Board reconvened in public session at 1:43PM.

MOTION: Aboul B. Khan
Second: Raymond Smith
Abstain: Edward J. Hess, Jr.

To adjourn the meeting at 1:43PM.

Meeting adjourned at 1:43PM.
Minutes taken by Kelly J. O'Connor

Approved and endorsed

Raymond Smith, Clerk

Date: _____