

SELECTMEN'S BUDGET WORKSESSION

OCTOBER 24, 2013

Present: Aboul B. Khan
Edward J. Hess Jr.
Raymond Smith
William M. Manzi III, Town Manager

10:00AM

Chairman Khan opened the meeting at 10:18AM.

CONSERVATION COMMISSION - 430

Town Manager Bill Manzi presented this budget. He explained there was a very small increase to this budget due to an increase in the secretary salary.

MOTION: Edward J. Hess Jr To move the budget at
Second: Raymond Smith \$4,638.00 for the
Unanimous Conservation Commission.

ELECTION & REGISTRATION - 142

Town Manager Bill Manzi presented this budget. The reason for the increase is the part time help at the elections. There are going to be three elections in 2014 compared to the one in 2013.

MOTION: Edward J. Hess JR To approve the budget
Second: Raymond Smith at \$24,669 for election
Unanimous & registration.

TRUSTEE OF THE TRUST FUNDS - 135

Town Manager Bill Manzi presented this budget.

MOTION: Edward J. Hess Jr To move the budget at
Second: Raymond Smith \$16,653 for trustee of
Unanimous the trust funds.

REVENUE- 135

MOTION: Edward J. Hess Jr To approve the trustee
Second: Raymond Smith of the trust funds
Unanimous revenue at \$400.

LEGAL SERVICES - 122

Town Manager Bill Manzi presented this budget. He explained there is no way to accurately budget for this because you're never sure what could come up.

MOTION: Edward J. Hess Jr. To move the budget at
Second: Raymond Smith \$175,000 for legal
Unanimous services.

RISK MANAGEMENT - 121

Town Manager Bill Manzi presented this budget. He explained that this was for workers compensation & general property & liability.

MOTION: Raymond Smith To move the budget at
Second: Edward J. Hess Jr. \$657,208 for risk
Unanimous management.

BUDGET COMMITTEE - 112

Town Manager Bill Manzi presented this budget. He explained the minor increase was due to a raise for the part time secretary.

MOTION: Edward J. Hess Jr. To move the budget at
Second: Raymond Smith \$1,535 for the budget
Unanimous committee.

SELECTMEN - 110

Town Manager Bill Manzi presented this budget. Chairman Khan asked that he read the line items (attached) so the public understood what was in the budget. Mr. Hess asked Mr. Manzi go give his opinion on the Selectmen receiving insurance. Mr. Manzi said that the board works long and hard for the town and he feels they deserve the insurance.

Motion: Raymond Smith To move the selectmen's
Second: Edward J. Hess Jr. budget at \$89,881.
Unanimous

TAX COLLECTOR - 150

Tax Collector Lillian Knowles was present for her budget.

MOTION: Edward J. Hess Jr. To move the budget at
Second: Raymond Smith \$198,458 for the tax
Unanimous collector.

REVENUE - 150

MOTION: Edward J. Hess Jr. To approve the tax
Second: Raymond Smith collector revenue at
Unanimous \$135,000.

TOWN CLERK - 140

Town Clerk Bonnie Fowler was present for her budget. She explained one of the reasons for such an increase in her budget is due to having three elections scheduled for 2104.

MOTION: Raymond Smith To move the budget at
Second: Edward J. Hess Jr. \$352,729 for the town
Unanimous clerk.

REVENUES - 140

MOTION: Aboul B. Khan To approve the town
Second: Edward J. Hess Jr. clerk revenues at
Unanimous \$1,440,194.

10:30AM Board to take a 5 minute break.

Meeting resumes at 10:15AM.

SEWER DEPARTMENT - 521

Interim Sewer Superintendent Phil Maltais was present for this budget. The board questioned some line items and asked Mr. Maltais if some could be lowered.

MOTION: Aboul B. Khan To change line item 430
Second: Edward J. Hess Jr. equipment maintenance
Unanimous from \$85,000 to \$80,000.

MOTION: Aboul B. Khan To change line item 601
Second: Raymond Smith safety equipment from
Unanimous \$2,500 to \$1,000.

MOTION: Aboul B. Khan To change line item 665
Second: Raymond Smith hand tools from \$2,500
Unanimous to \$1,000.

MOTION: Edward J. Hess Jr. To move the budget at
Second: Raymond Smith \$1,826,739 for the
Unanimous sewer department.

REVENUE - 521

MOTION: Edward J. Hess Jr. To approve the sewer
Second: Aboul B. Khan department revenues at
Unanimous \$466,500.

WARRANT ARTICLES

The Sewer Department has 4 articles for 2014 (details attached).

<p><u>MOTION:</u> Raymond Smith Second: Edward J. Hess Jr Unanimous</p>	<p>To approve the warrant article for the replacement of a 1999 Chevrolet ¾ ton pick up for \$36,000.</p>
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<p><u>MOTION:</u> Aboul B. Khan Second: Edward J. Hess Jr Unanimous</p>	<p>To approve the warrant article for final design and expansion of the waste water treatment facility for \$130,000.</p>
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Mr. Maltais was asked if he could put off on the overlay of 65,000 square feet of pavement for \$50,000. He agreed to this.

<p><u>MOTION:</u> Aboul B. Khan Second: Edward J. Hess Jr Unanimous</p>	<p>To approve the warrant article for back up power switchs for portable Generator for \$42,000.</p>
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Mr. Maltais left the meeting at 11:55AM.

<p><u>Motion:</u> Aboul B. Khan Second: Edward J. Hess Jr Unanimous</p>	<p>To take a break for lunch.</p>
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Minutes taken by Amy Davis

Approved and endorsed

Raymond Smith, Clerk

Date: _____