

TOWN OF SEABROOK

SELECTMEN'S MEETING

JUNE 17, 2009

Present: Brendan Kelly  
Aboul B. Khan  
Robert S. Moore  
Barry M. Brenner

10:00AM

Mr. Kelly opened the meeting at 10:00AM.

**PUBLIC HEARING - EASEMENT DEED - CAINS BROOK**

Mr. Kelly opened the public hearing at 10:01AM.

Mr. Brenner explained the easement is for Cains Brook and it is the last piece of the process in order to start the construction project of the brook.

Sue Foote explained what the easement would allow the Town to do for the Cains Brook project.

Mr. Kelly closed the public hearing at 10:07AM.

<u>MOTION:</u>	Robert S. Moore	To accept the easement
<u>Second:</u>	Aboul B. Khan	for Cains Brook.
Unanimous		

Mr. Khan thanked Dr. Maloney for his generosity with the easement for Cains Brook.

**MEETING - SEABROOK BEACH DISTRICT**

Richard Maguire was present for this meeting. Mr. Maguire asked for a status of the double runs at the beach for trash pickup. The Board indicated nothing has changed so it is business as usual.

Mr. Brenner said the Selectmen would be looking at various recommendations made by the department heads.

Mr. Maguire asked about the speed limits on Ocean Drive, Portsmouth Avenue and Atlantic Avenue. He feels the limit is a bit excessive during the summer months. Chief Pat Manthorn spoke and said the Selectmen could set the limit after doing a traffic study. Mr. Kelly proposed doing a study to see if the speed could be lowered.

Paula Wood questioned if someone on the force is qualified to do the study. Chief Manthorn said the law is very specific. Mr. Brenner said he would need to look into it further and see if it could be changed.

Cora Stockbridge said the Selectmen have authority to put up stop signs, one way signs, etc. but not to change speed limits.

Mr. Maguire asked about painting crosswalks on the streets where there are walkways out to the beach. He said it might also help slow down the speed on these streets. Mr. Kelly commented and said he understands the need but 16 might be a bit excessive.

Mr. Brenner said the public works department does not have the equipment for striping so would need to look at getting a cost to rent equipment and with a default budget there is no money to do this but it might be something to look at in the future.

Paula Wood asked if the beach district would kick in some money towards doing the study and/or the painting of the crosswalks. Mr. Maguire said anything is possible but he could not speak for the district or the people as a whole.

Cora Stockbridge questioned the penalty if people did not use the crosswalk and would it be considered "jay walking". Chief Manthorn said no and explained how the law is stated. He said another option would be to look at purchasing the signs that go in the middle of the road for pedestrians crossing similar to what Hampton uses.

Mr. Kelly said the Selectmen would take this under advisement and that Mr. Maguire should take back the suggestions to the beach district and then come together again for a resolution.

Mr. Brenner brought to Mr. Maguire's attention a letter that was sent to the beach district from the Code Enforcement Office. Mr. Maguire indicated they had not received the letter as of yet but was given a copy by the Town Manager.

Richard Maguire left the meeting at 10:42AM.

#### **MONTHLY MEETING - FINANCE OFFICE**

Debra Knowles was present for her monthly meeting.

Annual Meeting - Ms. Knowles went to the meeting and there was a lot of information about internal control.

Auditors - were in last week for the 2008 audit. 95% of the fieldwork is complete. Cheryl Pratt will be in next week to correct some journal entries. This audit went smoother than 2007.

Debra Knowles left the meeting at 10:45AM.

**MONTHLY MEETING - POLICE DEPARTMENT**

Chief Pat Manthorn was present for his monthly report.

2010 Budget - he will be requesting 2 additional dispatchers in 2010. He said there have been 77,000 calls logged so far in 2009.

Officer Page - will be retiring at the end of July after serving 31-years on the force, he will be staying on as a part-time officer.

Soup Kitchen - the department volunteers and have done it 2 times. In total there are 11 groups involved.

Chief Pat Manthorn left the meeting at 10:56AM.

**MONTHLY MEETING - FIRE DEPARTMENT**

Chief Jeff Brown was present for his monthly report.

Ladder 1 - passed its annual inspection.

Radio System - that was provided by the State has been installed and they just need one more training session.

Fireworks - this is the season and as a reminder use caution. Fireworks are only legal if bought at a NH store. Chief Brown will be putting information on channel 22 as well. They can only be used on private property and absolutely no fireworks on the beach.

**POLICE SPECIAL DETAILS REVOLVING ACCOUNT**

Mr. Brenner explained that article 28 is for police special details and what the article allows and the revolving account would be effective on July 1, 2009.

Mr. Brenner said the State is looking at billing private companies for the retirement share of the officer's pay. He explained what the administrative fee covers. He said they are waiting on the legislature to know if they need to bill out the State share on the retirement.

Cora Stockbridge asked if there would be seed money put in this account. Mr. Benner said no and the account could end up with a negative balance at first until the revenues start coming in.

Chief Manthorn explained how he understood the article.

Mr. Brenner clarified the funds going into this account and said that it would be 50% of the police hire budget going in. Paula Wood is concerned that 20% is not enough to cover the costs.

Sue Foote suggested they charge a loaded rate for the officer and then the administrative fee on top for whoever handles the billing.

Mr. Brenner discussed the direct and indirect costs associated with the details.

<u>MOTION:</u>	Robert S. Moore	To accept the budget of
Second:	Aboul B. Khan	\$113,710 to the account
Unanimous		effective 7/1/2009.

Mr. Kelly said he would like to go back one-year and capture the costs associated with the police details.

#### **AMBULANCE SERVICES REVOLVING ACCOUNT**

Mr. Brenner explained this account would be effective July 1, 2009 and what would be covered under the article. Any revenues received would stay in the account to replace the ambulance.

Chief Brown explained the projected revenues and that \$70K would be put aside every year to replace an ambulance every 3<sup>rd</sup> year. He discussed his budget for this account. Any funds used from this account must strictly be ambulance related.

<u>MOTION:</u>	Brendan Kelly	To accept the budget for
Second:	Aboul B. Khan	the article to be
Unanimous		effective 7/1/09.

Board took a 5-minute break at 12:13PM.

Board reconvened at 12:22PM.

#### **PREVIOUS MINUTES - JUNE 3 PUBLIC**

<u>MOTION:</u>	Robert S. Moore	To adopt the minutes of
Second:	Aboul B. Khan	6/3 public.
Unanimous		

#### **PREVIOUSLY SIGNED PERMITS**

Mr. Kelly read the list of previously signed permits (see attached).

<u>MOTION:</u>	Robert S. Moore	To approve the permits.
Second:	Aboul B. Khan	
Unanimous		

**APPOINTMENT - CABLE TV ADVISORY COMMITTEE**

MOTION: Robert S. Moore To approve the appointment of Cora Stockbridge  
Second: Aboul B. Khan to the committee.  
Unanimous

**WATER & SEWER WARRANT - \$33,411.55**

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan warrant.  
Unanimous

**AMUSEMENT DEVICE LICENSE**

CNBC Enterprises LLC DBA Round Rock Restaurant - 12 Ocean Blvd.

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan amusement license.  
Unanimous

**SEWER SERVICE APPLICATION**

Acorn Associates XCVIII - 8 London Lane - \$100

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan sewer application.  
Unanimous

**WATER SERVICE APPLICATION**

Acorn Associates XCVIII - 8 London Lane - \$1000

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan water application.  
Unanimous

**ELDERLY EXEMPTIONS**

Bruce & Alice Granlund - 40 Nashville Street  
Katherine Nedeau - 58 Collins Street

MOTION: Robert S. Moore To approve and sign both  
Second: Aboul B. Khan elderly exemptions.  
Unanimous

**QUITCLAIM DEEDS - HILLSIDE CEMETERY**

Mark Moore - 3 plots  
Deborah Brown - 4 plots  
Stephen Houben - 2 plots  
Jennifer Houben - 4 plots

MOTION: Robert S. Moore To approve and sign all

Second: Aboul B. Khan quitclaim deeds.  
Unanimous

**REFUNDS**

CBAN LLC - 8 London Lane - \$100  
Scott Knowles - 120 Lower Collins Street - \$64.56

MOTION: Robert S. Moore To approve and sign both  
Second: Aboul B. Khan refunds.  
Unanimous

**FIREWORKS SALES PERMIT**

Gateway Country Store of NH Inc. - 25 Lafayette Road

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan fireworks permit.  
Unanimous

**NEW BUSINESS LICENSES**

Mikadoo's - 920 Lafayette Road  
Harborview Entertainment LLC DBA Castaways Seafood & Grille -  
209 Ocean Blvd.  
Ishan Corp./Circle Discount Beverages - 100 Lafayette Road

Mr. Khan said residents have expressed their concerns over the parking and safety at Circle Discount Beverages. Mr. Moore said the planning board approved their application so there is nothing that can be done at this time.

MOTION: Robert S. Moore To approve and sign all  
Second: Aboul B. Khan new business licenses.  
Unanimous

**RENEWAL BUSINESS LICENSE**

Auto Zone #5202 - 519 Lafayette Road

MOTION: Robert S. Moore To approve and sign the  
Second: Aboul B. Khan renewal business license  
Unanimous

**INTENT TO CUT**

Tax map 13 lots 50, 51, 52, 53, 54, 67, 90 and 91

Mr. Brenner said the assessor and code have approved subject to planning board approval.

MOTION: Robert S. Moore To approve with the  
Second: Aboul B. Khan condition to go to the

Unanimous

planning board.

Sue Foote spoke up and said they went to the planning board meeting last evening and have a pre-construction meeting scheduled for June 25.

Mr. Moore withdrew his previous motion and made the following motion.

MOTION: Robert S. Moore

To approve and sign with no conditions.

Second: Aboul B. Khan

Unanimous

#### **WARRANT FOR LICENSURE OF DOGS**

MOTION: Robert S. Moore

To approve and sign the warrant.

Second: Aboul B. Khan

Unanimous

#### **TOWN BUDGET & FINANCES**

Mr. Brenner said this is just a starting point for discussion. He explained that the snow removal budget is already exhausted and they still have the end of year to deal with. He said the State budget would have an impact on the Town. The departments have submitted ideas and/or suggestions to save money. The overtime has been limited to safety departments but on occasion there would be a need for overtime in non-safety departments. He is looking at vacancies and there is a need to fill. As an alternative they could look at charging fees where there has never been a fee. The Selectmen need to look at what is in the best interest of the Town.

There was general discussion over the budget and what impact the State would have.

Paula Wood commented that it doesn't seem as unbalanced as it is being presented.

Mr. Khan said when this was presented it was to look and see what would happen next.

MOTION: Robert S. Moore

To adjourn the meeting at 1:13PM.

Second: Aboul B. Khan

Meeting adjourned at 1:13PM.

Minutes taken by Kelly J. O'Connor.

SELECTMEN'S MEETING

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JUNE 17, 2009

Approved and endorsed:

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Robert S. Moore, Clerk

Date: \_\_\_\_\_