

TOWN OF SEABROOK

SELECTMEN'S MEETING

APRIL 4, 2016

Present: Aboul B. Khan  
Theresa A. Kyle  
Ella M. Brown  
William Manzi

10:00AM

Mr. Khan opened the meeting at 10:00AM.

Mr. Khan held a moment of silence for Margaret "Peg" Weare and her son Albert Weare who passed away.

**MEETING - RECREATION DIRECTOR**

Katie Duffey was present for this meeting. She went through the new website that will be rolled out on April 6 and how it is going to work. She said in order to make better use of their time administratively she is asking the user pay the \$5 for a new membership and then the account will be credited. This will allow them to start the database of memberships.

Mrs. Kyle said a lot of older people do not use the internet and asked if they would still be mailing out the activities flyer. Ms. Duffey said they would continue to mail these out to the senior population.

Paula Wood asked about the money being credited to the account and not using any of the programs. Ms. Duffey said they could come in and to have the account created and they can override the fee.

**MONTHLY MEETING - SEWER SUPERINTENDENT**

Phil Maltais was present for his monthly meeting and he went through his report briefly (see attached).

Mr. Maltais said they had some successful warrant articles this year and they are working on obtaining the pieces of equipment they had success on.

Mr. Khan asked about the pipe under the 286 bridge. Mr. Maltais said he has communicated with the DOT and they have indicated they would be happy to meet with the Board. He said Mr. Manzi has asked for a cost estimate before the meeting and he is working on that now so the Board will have some options to consider.

Mr. Khan asked what the solution is for the equipment that is out of order due to age. Mr. Maltais said they have some spare

parts so they are in process of doing the repairs. This will need to be looked at in the future.

#### **WATER & SEWER RATE STUDY**

Phil Maltais and Curtis Slayton were present for this item. Mr. Manzi said they are seeking permission to go out for a rate study and he has provided a copy of the 2012 report to the Board for review. Mr. Slayton said the last study cost about \$20K and he is hoping this one would be better as a lot of the data has already been done. Mr. Manzi said no money was budgeted for this item but they could find it in the budgets of the water and sewer.

Mr. Manzi said he feels they should look at the peak season of usage and perhaps charge a higher fee. There are different rates for residential and commercial. This report would address the capital at each plant which currently we do not have.

Mr. Khan asked if they could ask the Abrahams Group to come back and use the current report to see if the study could be done for less money. Mr. Slayton said they could but he feels they would get another \$20K bill from his as he would want to start from scratch. He would be one they would send the RFP to for a quote to see what he offers.

Mrs. Brown asked about the \$30 each resident pays and if this could be used. Mr. Slayton said it is only for the water and it covers meter testing, repairs and administrative costs.

Mr. Slayton said there is 55 miles of piping and 38 miles of it needs to be replaced. He said they should start now rather than waiting and having to do it all at once.

Paula Wood asked who would be authorized to use the funds coming into the town. Mr. Manzi said it would not change unless the voters voted to change to a full enterprise fund.

<u>MOTION:</u>	Theresa A. Kyle	To authorize the Town
Second:	Ella M. Brown	Manager to move forward
Unanimous		with the RFP on the
		water & sewer rate study

Mr. Khan asked that the questions and comments section of the agenda be moved to the beginning after the meetings and before the new business.

Mrs. Kyle said she has been sitting in on the non-public sessions of the planning board for exaction fees. She said there

was an incident with a robbery at the credit union and the police were here quickly and were here quickly and very efficient in checking our building. She said the training we had really came in handy and the police deserve a lot of credit.

Mr. Khan said former Selectman Smith formed a committee for the 250<sup>th</sup> Anniversary and said the first meeting should be held. He asked the Town Manager to set the meeting and have a secretary available to take minutes for the committee.

Paula Wood said there was an article for playground equipment at Veteran's Memorial Park which did not pass. She said a group has got together and decided to hold a fundraiser to buy some equipment. They will be creating a 501C3 called Friends of the Seabrook Community and this will be available to use for other projects. They have meetings on Saturdays at 10AM at the library and the next meeting is April 16. The group will work through the Town Manager, Selectmen and Parks Department.

Vicki Sawyer of Atlantic Avenue spoke and thanked the Board for their service to the town. Ms. Sawyer said at the least beach precinct meeting Mrs. Kyle had mentioned a new parking committee and asked how she could volunteer to be on that committee as a representative from the beach. Mrs. Kyle said they had been discussing the issue and have not come to any conclusions but if a committee is formed the town manager would be happy to appoint her.

Mr. Khan said this type of information is required to be done in a public meeting and it has not been done at this time. He said each member has spoken to the town manager individually about their concerns.

Mr. Manzi said he would be giving the Board a memo with all of the information and concerns that have come to him and would be addressed at a future public meeting if the Board so chooses.

Vicki Sawyer stated she would leave her contact information with the secretary. She explained she would like to be on the committee to ask to keep the policy the same as it is but if any changes were to be made she would ask they look at the amount of placards that are given out. She explained that she used to receive 4 placards and now receives 1 placard and the 3 she gave up are now given to in-town residents for their guests to park at the beach.

Mr. Manzi said she is not entirely accurate and when looking at the entire gamut of the process and that the 3 placards were not

taken away to give to in-town residents. He said there were streets that were strictly for in-town residents and those were taken away so that anyone can park.

Paula Wood said the beach may have had placards taken away but as a resident she has never had a placard for her guests to go to the beach. The new policy now gives her the opportunity to get one pass for a guest.

Mrs. Kyle said when she says they are using placards to make money is not correct as she uses her placards for family.

Mr. Manzi said the goal was to limit the number of placards given out and the new policy has done that.

Paula Wood said there is an issue at the harbor and many times the park is abused as people are parking all over the lawns and in the handicapped spots. Recently there was a car parked on the lawn and there were no other cars so she asked them why and they stated it was easier to get their equipment to the beach. Yesterday there was a car parked beyond the barriers that were put up which is a safety concern. She is just asking the Selectmen and Police to keep an eye on this. Mr. Khan said this is a very dangerous area and appropriate actions should be taken. Mrs. Kyle said if there is a violation they should be calling the police with the information as they do not know unless we tell them.

Mr. Khan thanked the police for their work on Friday per Theresa Kyle's earlier statement. Police Chief Gallagher thanked them and also commended the other departments that worked with them and said the person is now behind bars.

#### **PREVIOUS MINUTES - MARCH 21 PUBLIC & NON-PUBLIC**

MOTION: Theresa A. Kyle To adopt the minutes of  
Second: Ella M. Brown 3/21 public & non-public  
Unanimous

#### **PREVIOUSLY SIGNED PERMITS**

Mr. Khan read the list of permits (see attached).

MOTION: Theresa A. Kyle To approve the permits.  
Second: Ella M. Brown  
Unanimous

#### **REFUND**

Maureen Cox - 19 Adder Lane - \$61.76

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown refund.  
 Unanimous

**ABATEMENT**

Michael & Charlotte Kasabuski Living Trust - 161 South Main Street - \$60.78

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown abatement.  
 Unanimous

**WATER SERVICE APPLICATION**

Paul Lepere - 108 Folly Mill Road - \$400

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown water application.  
 Unanimous

**SEWER SERVICE APPLICATION**

Paul Lepere - 108 Folly Mill Road - \$150

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown sewer application.  
 Unanimous

**4 ELDERLY EXEMPTIONS**

MOTION: Theresa A. Kyle To approve and sign all  
 Second: Ella M. Brown 4 elderly exemptions.  
 Unanimous

**VETERAN'S EXEMPTION**

David Discipio - 133 Farm Lane

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown veteran's exemption.  
 Unanimous

**BID AWARD**

Primex - Property Liability Insurance

Mr. Manzi read the memo into the record (see attached). Mrs. Kyle said the bid process that Mr. Manzi implemented has had a huge savings for the town not just for this bid. The Board thanked both Shaylia Marquis and Kelly O'Connor for their work on this bid.

MOTION: Theresa A. Kyle To approve the contract  
 Second: Ella M. Brown and resolution with  
 Unanimous Primex for property  
 liability insurance.

MOTION: Theresa A. Kyle To authorize the town  
 Second: Ella M. Brown manager to sign the  
 Unanimous contract on behalf of  
 the Board.

**JUNKYARD LICENSE**

Fogg's Auto Recycling - 45 Stard Road

MOTION: Ella M. Brown To approve and sign the  
 Second: Theresa A. Kyle junkyard license.  
 Unanimous

**DONATION - POLICE DEPARTMENT \$1399.99**

Police Chief Mike Gallagher and Kiki Evans were present. Chief Gallagher said the Crimeline for the Hamptons offered the donation to purchase a breaching kit. Kiki Evans said they are glad they were given this opportunity to work with the Seabrook Police Department.

MOTION: Theresa A. Kyle To accept the donation.  
 Second: Ella M. Brown  
 Unanimous

Mr. Manzi said this is good for the community and the department and Kiki Evans has done tremendous work for the community.

**RE-APPOINTMENTS**

- Fred Moulton - Housing Authority
- Mike Colin - Conservation Commission
- Judie Walker - Conservation Commission Alternate
- James Sanborn - Conservation Commission Alternate

Mr. Khan said they have a memo from the town manager that Henry Therriault does not wish to be re-appointed to the Zoning Board. He thanked Mr. Therriault for all his years of service to the town. The Board will post for letters of interest to fill this vacancy.

MOTION: Theresa A. Kyle To approve and sign the  
 Second: Ella M. Brown re-appointment for Fred  
 Unanimous Moulton to the Housing  
 Authority.

MOTION: Theresa A. Kyle To approve and sign all  
 Second: Ella M. Brown 3 re-appointments to the  
 Unanimous Conservation Commission.

**REVISED FIRE FEES**

Mr. Manzi said the Fire Chief will be before the board in two weeks and is dealing with some other issues so they are requesting this item remain tabled.

MOTION: Theresa A. Kyle To keep this item tabled  
 Second: Ella M. Brown  
 Unanimous

**NON-PUBLIC SESSION**

MOTION: Ella M. Brown To go into non-public  
 Second: Theresa A. Kyle session at 11:50AM  
 Unanimous under RSA 91-A:3, II (a)  
 personnel, (c) tax liens  
 & (e) legal.

Roll call:  
 Mr. Khan - yes  
 Mrs. Kyle - yes  
 Mrs. Brown - yes

Board reconvened in public session at 2:56PM.

MOTION: Theresa A. Kyle To seal the minutes  
 Second: Ella M. Brown of April 4 non-public  
 Unanimous session.

MOTION: Ella M. Brown To adjourn the meeting  
 Second: Theresa A. Kyle at 2:58PM.  
 Unanimous

Approved and endorsed

\_\_\_\_\_  
Ella M. Brown, Clerk

Date: \_\_\_\_\_