

TOWN OF SEABROOK

SELECTMEN'S MEETING

JULY 18, 2016

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

6:00PM

Mr. Khan opened the meeting at 6:01PM.

PUBLIC HEARING - ACCEPTANCE OF DONATION

Rigz Enterprises LLC. - \$96,120

Mr. Khan opened the public hearing at 6:02PM.

MOTION: Theresa A. Kyle To recess the public
Second: Ella M. Brown hearing until 7PM.
Unanimous

MEETING - VISION REVALUATION

Angela Silva was present for the meeting. She explained the revaluation process and said it needs to be done every 5 years.

Mike Turrello and Steve Granlund from Vision were present (see attached). The formula used in town is the same formula used in all of the NH states.

Angela Silva, Mike Turrello and Steve Granlund left the meeting at 6:15PM.

MEETING - JOINT BUDGET MEETING

Paul Knowles, Ivan Eaton, Paula Wood, Jeff Brown, Ellen Chase, Richard Maguire and Jessica Brown were present.

Mr. Khan said he discussed with the town manager and he will give an overview of the warrant articles that were approved and the status of each article. There was discussion on some of the articles dealing with vehicles. There was discussion on the purchases from the D'Alessandro funds and the remaining balance.

Paula Wood said there was a warrant article that was turned down for the park on South Main Street but they have received two donations this past weekend which will help to keep the park going.

Mr. Manzi said a draft CIP will be available by next week but it will not include the planning board information. He said there is nothing that jumped out at him from going through the submissions.

Paula Wood asked about the water and if the ban has helped. Mr. Manzi said the data is still very young but the initial data is outstanding and shows we were dropping about half million gallons per day. Mrs. Brown commented that they could still water flower gardens with a bucket.

Mr. Manzi said the Chase land has a purchase & sales agreement but they are still talking with the owners of Pineo Farms. Mr. Khan said even if they purchase land it takes 2-5 years before they can get water.

Jeff Brown said it would be helpful to know which items are discretionary spending so they know what they can actually make decisions on. He said it would make more sense to not have to discuss policy and just be able to get down to business and the members would not get frustrated.

Mrs. Kyle asked if the negotiations with Next Era would be a big factor on the budgeting process. Mr. Manzi said they have received a memo on this and it would be a major factor in this year's budget. Jeff Brown said he read in the paper that Next Era would get \$40 million to stay in the grid and asked if this had been factored into the discussions. Mr. Manzi said well one question is where would the 41 million be coming from but if it were to happen it most definitely would be.

Mr. Khan said they should have an earlier discussion on whether to send out the town reports this year. The town hall needs to have an updated phone system as the current one is 15-20 years old. Mrs. Kyle said the elevator in the town hall also needs to be repaired. Mr. Manzi said proposals have been sent out for a new elevator maintenance company and they will do a full overview of the elevator.

Mr. Khan said one union contract is up from negotiations. He said this is the first time they had cost sharing for the health insurance and asked Mr. Manzi to give an update on how this is going. Mr. Manzi said they have been doing everything they were supposed to and the payroll office is handling the administration and they are doing a great job. He feels this subject will definitely be prominent in the next round of negotiations.

Ivan Eaton asked about the status of Anne's Lane. Mr. Manzi said there were two small breaks over the weekend. He has been instructed to work with town counsel in petitioning the court for a special town meeting and hopes it will be filed this week.

The new breaks are being incorporated into the petition and he has asked for a calendar as to how the process would work. There was discussion on putting the article on the primary election but Mr. Manzi said it is not permitted. He said he has also questioned if they would need two sessions.

Dick Maguire said he would be pleased to have the warrant articles in hand before the meetings. He asked for dollar figures on the health insurance cost by employees. Mr. Manzi said he could give them some aggregate dollars as to what is being contributed and match it up to the overall cost of the benefit. The parking enforcement agents have not been hired and Mr. Manzi said the recommendation has been made. Ivan Eaton commented that the officers were at the beach enforcing the parking regulations. Paul Knowles asked why the constables could not be put to work on this.

Ellen Chase said her discussion continues on the wording of the articles and feels there should be a sub-committee to write the articles.

Paula Wood asked about the old community action building and said the town now needs to pay for lights, heat, etc. and asked what the plan is for the use of this building. Mr. Manzi said when the vacancy occurs it is a policy matter for the board. He said utilization of the 2nd floor is rather difficult due to the access. In order to be used as a public building there would be some investment needed.

Paula Wood asked about the safety of the pier that has not been reopened since the closure for the power plant. Mr. Manzi said there is a cost to repair but there is no plan in place. She said the DPW crew worked diligently to put up signs and maybe now they need to put up a chain link fence.

Mr. Manzi said there is \$8.3 million in the unexpended fund balance. He said the auditors should be in before the board in early August and this number will be adjusted.

Mr. Khan said they discussed having two meetings per year with one being at the beginning of the budget process. He said both boards agree this meeting was good and it should continue. Paula Wood suggested they have a brief meeting once they get the budget so some of the questions could be answered. She feels it would be helpful to have the full board present at a couple of meetings so they can do what is right for the voters. Mr. Khan said after they finish negotiations with the power plant they

would like to have a discussion with the budget committee so they are aware of the numbers and everyone is on the same page.

The budget committee members left the meeting at 7:11PM. The board took a 5-minute break at 7:11PM. The board reconvened at 7:22PM.

PUBLIC HEARING

The recessed public hearing was reopened at 7:23PM and the notice was read into the record (see attached). Mr. Manzi explained the substitution for exaction fees and what the funds could be used for. Mrs. Kyle said in lieu of exaction fees they receive a 10% discount but the money does not need to be returned to the developer.

There were no questions/comments from the public.

Public hearing was closed at 7:26PM.

<u>MOTION:</u>	Theresa A. Kyle	To accept the donation
Second:	Ella M. Brown	of \$96,120 from Rigz
Unanimous		Enterprises LLC.

ANNOUNCEMENT - AMERICAN LEGION AUXILLIARY

Citizen of the Year - Margaret Fogg

Mrs. Brown said that Margaret is her aunt and she spent many days of her childhood in her home. Mrs. Kyle said that Margaret has done a lot in the town and thanked her for many years of service. Mr. Khan thanked her for her many years of service to the pageants in town. Mr. Manzi said Margaret is the epitome of our community and people like her make our community what it is today.

Mr. Khan said about a month or so ago some residents from the beach came in to ask about a swing set at Harborside Park. This task was given to the town manager who asked the DPW Manager for a recommendation and he was not very enthusiastic. Mr. Khan thought the individual was going to donate the swing set but after meeting at the beach he was informed that the cost would come from the town. He said this would create a problem with the budget as there was no money appropriated so he proposed the board put a warrant article in for 2017 or put it in the budget for approval.

Mrs. Kyle said she never thought it was going to be donated but feels they should put the swing set in. She said to make it an

easier process she would agree to put it in the operating budget.

Mrs. Brown said she also thought it was going to be donated but because other parks had to put in an article she feels it should be an article rather than the budget.

Bill Howley said the focus of the swing set was for handicapped youth and Governor Hassan supports it full heartedly.

<u>MOTION:</u>	Aboul B. Khan	To direct the town
Second:	Theresa A. Kyle	manager to get a cost
Abstain:	Ella M. Brown	and put it in the budget
		process for 2017 & bring
		an update to the board
		when it is completed.

ANNOUNCEMENT - FIRE FIGHTER CITATIONS

Fire Chief William Edwards read his memo to the board regarding the fire on Newbury Street. Arthur Bauer was present and is the owner of 21 Newbury Street and Nick Catalano who both extended their sincere thanks for what the fire department did to save the other 4 buildings. The town should be very proud of these fine men who did an amazing job.

Mr. Khan said 9 certificates are being presented to Chief Edwards, Deputy Chief Perkins, Kevin Janvrin, Harold Hewlett, Jeremy Wright, Robert Mawson, Adam Lebor, Rick Saracy and Troy Coleman.

Chief Edwards said they definitely needed more manpower and also dispatchers which was on as a warrant article this year but did not pass.

Mr. Manzi said he is proud to be the town manager of Seabrook and said we have good groups of employees who are dedicated to the town. Mrs. Kyle thanked them for doing what they do every day. Mrs. Brown said thank you to all of them and said she appreciates all that they do. She agrees with both fire and police that they need more employees but the job they did with what they had was outstanding. Mr. Khan said this is the second fire he has witnessed and he sees what they do on a daily basis and commended them for a job well done and serving of our residents.

Board took a 5-minute break at 8:10PM. Board reconvened at 8:17PM.

MONTHLY MEETING - POLICE CHIEF

Police Chief Michael Gallagher was present for his monthly report (see attached). Mrs. Brown and Mr. Khan said they would like to attend C.R.A.S.E. training when there is another one.

Chief Gallagher said with the great weather and no rain it has been a busier season. Numerous beach patrols have been put out to the officers but they are not all taken and it has been a tough summer and hopes to have a full staff soon. The board would like the chief to bring in the new officers as they are hired and introduce them to the board and residents of the town.

Mrs. Brown commented that with everything going on she wants all of the officers to be safe. Mr. Manzi said in Seabrook they strongly support their police department.

Police Chief Michael Gallagher left the meeting at 8:32PM.

MONTHLY MEETING - FIRE CHIEF

Fire Chief William Edwards was present for his monthly report. He thanked the police and water departments for their assistance with the fire as well as the surrounding towns who gave mutual aid. He briefly went through his report.

Fire Chief William Edwards left the meeting at 8:41PM.

HAWKERS & PEDDLERS

Mark Dalton - Ice Cream Truck

Mark Dalton said there are two other trucks on South Main Street and the other truck that is licensed only does the beach and asked if the police department could look into the other trucks.

MOTION: Ella M. Brown To approve and sign the
Second: Theresa A. Kyle hawkers & peddlers
Unanimous license.

PREVIOUS MINUTES - JUNE 6 & 20 PUBLIC AND NON-PUBLIC

MOTION: Aboul B. Khan To table the item until
Second: Theresa A. Kyle the next meeting.
Unanimous

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

MOTION: Theresa A. Kyle To approve the permits.
Second: Ella M. Brown

Unanimous

ABATEMENTS

Aristea Properties LLC. - 920 Lafayette Road - \$10
Merrill Rowe - 56 Alison Drive - \$195.91
Marilyn Haley - 245 Ashland Street - \$45.45

MOTION: Theresa A. Kyle To table Merrill Rowe
Second: Ella M. Brown for further information.
Unanimous

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown abatements for Aristea
Unanimous Properties and Haley.

WATER SERVICE APPLICATIONS

Alan O'Gorman - 48 Alison Drive - \$50
Valerie Fowler - 81 Centennial Street - \$400
Robert Scally - 101 Folly Mill Road - \$400
Robert Scally - 103 Folly Mill Road - \$50
Marilyn Haley - 245 Ashland Street - \$50
Syvinski Landscaping Inc. - 173 Folly Mill Road - \$100

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown water application for
Unanimous O'Gorman.

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown other water applications
Unanimous

SEWER SERVICE APPLICATIONS

Robert Scally - 101 & 103 Folly Mill Road
Patten Four Property LLC - 11 Moore's Lane - \$150

MOTION: Theresa A. Kyle To approve and sign both
Second: Ella M. Brown sewer applications.
Unanimous

DRAFT UTILITY AGREEMENT - STATE OF NH DOT

MOTION: Theresa A. Kyle To approve and authorize
Second: Ella M. Brown the town manager to sign
Unanimous on behalf of the board.

Mrs. Kyle requested the board to meet and come up with some kind of permitting process and policy for the permits. She feels

they are getting out of hand and this should be discussed at a future board meeting. Mr. Khan suggested they set a number on the permits and if they go beyond that number they must come to a board meeting to discuss. He said this could be given to the town manager and brought back to the board with a recommendation. Mrs. Kyle said she would also like to impose a fine if they do not abide by the terms of the permit.

MOTION: Theresa A. Kyle To instruct the town
Second: Ella M. Brown manager to view and
Unanimous recommend a new policy
on permits for parade or
meetings and also to
impose a fine.

The next scheduled meeting is August 15 but the board will meet if needed before then.

NON-PUBLIC SESSION

MOTION: Ella M. Brown To go into non-public
Second: Theresa A. Kyle session under RSA 91-A:3
Unanimous II (a) personnel & (e)
legal at 9:06PM.

Roll call:
Mr. Khan - yes
Mrs. Kyle - yes
Mrs. Brown - yes

Board reconvened in public session at 9:43PM.

MOTION: Theresa A. Kyle To seal the minutes
Second: Aboul B. Khan of July 18 non-public
Unanimous session as recommended
by the town manager.

MOTION: Theresa A. Kyle To adjourn the meeting
Second: Aboul B. Khan at 9:44PM.
Unanimous

Approved and endorsed

Ella M. Brown, Clerk

Date: _____