

TOWN OF SEABROOK

SELECTMEN'S MEETING

MARCH 21, 2016

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

10:00AM

Mr. Khan said the meeting was delayed due to the weather and opened the meeting at 10:30AM.

NOMINATION OF OFFICERS

MOTION: Theresa A. Kyle To nominate Aboul B.
Second: Ella M. Brown Khan as Chairman.
Abstain: Aboul B. Khan

MOTION: Aboul B. Khan To nominate Theresa A.
Second: Ella M. Brown Kyle as Vice-Chairman.
Abstain: Theresa A. Kyle

MOTION: Theresa A. Kyle To nominate Ella M.
Second: Aboul B. Khan Brown as Clerk.
Abstain: Ella M. Brown

MOTION: Theresa A. Kyle To nominate Aboul B.
Second: Ella M. Brown Khan as representative
Abstain: Aboul B. Khan to the planning board.

MOTION: Ella M. Brown To nominate Theresa A.
Second: Aboul B. Khan Kyle as representative
Abstain: Theresa A. Kyle to the budget committee.

MOTION: Aboul B. Khan To nominate Ella M.
Second: Theresa A. Kyle Brown as representative
Abstain: Ella M. Brown to the recreation
commission.

MOTION: Aboul B. Khan Move that any Board
Second: Theresa A. Kyle member may attend any of
Unanimous the meetings as an
alternate.

Board members welcomed Ella M. Brown to the board. Mr. Manzi welcomed Mrs. Brown and said he has had a chance to meet with her and is looking forward to working with her and anticipates doing good things for the town.

PUBLIC HEARING - TRANSFER STATION FEES

Mr. Khan opened the public hearing at 10:34AM and read the notice into the record (see attached).

John Starkey was present for the hearing. He said the transfer station falls under the guidelines of the EPA and federal government. The only paint that is allowed is dried latex paint. No oil base, stains, paint thinner, etc. are allowed as they are a solid waste facility. He explained how they turn the latex paint from a liquid to a solid. Mr. Starkey is requesting the Board to approve the \$1 fee for any latex paint coming in as they have to dry it out. If the resident decides to do it themselves then they would not charge the fee.

Mr. Starkey said every fall there is a household hazardous waste day held with Exeter and it has worked well. He said there are about 10 towns that participate with Exeter being the hub.

Mr. Starkey said there is no penalty from the town to the resident for putting paint cans in the trash but there could be a fine to the transfer station or a possibility of closure until they comply.

Mr. Khan closed the hearing at 10:45AM.

| | | |
|----------------|-----------------|---------------------------------|
| <u>MOTION:</u> | Theresa A. Kyle | To accept the DPW |
| Second: | Ella M. Brown | Manager's recommendation |
| Unanimous | | for the \$1 fee of latex paint. |

Mr. Manzi said the credit card program has been implemented at the transfer station and highway building. He said the treasurer and DPW Manager worked very hard on getting this for the residents of town.

Mr. Manzi said the John Starkey and Katie Duffey are looking into the sidewalk issue at the community center and will have a proposal to the board. Mr. Starkey explained the situation that is going on and what the plan is to correct. He said all of the items are in the CIP. They are looking at possibly taking the islands out to create more parking which would also help with plowing during the winter season. The other issue is in front of the main entrance. The cost for granite is approximately \$80K. Mr. Khan said there is no money to do this in 2016 but from a safety perspective they need to correct this year and everything else will be presented to the voters next year.

Mrs. Kyle would like to go and see the area that is a liability to the town. Mr. Manzi said this item was only informational to

the Board and that issue has been resolved. He will arrange for a walk through for the Board.

MONTHLY MEETING - WATER SUPERINTENDENT

Curtis Slayton was present for his monthly report (see attached).

Mr. Slayton said tri-town pond has come up about 8-inches in the past month which is good news for the town.

Mr. Slayton said the employees have new id's from the recreation center so when they go out to a home they can better identify themselves.

The hydrant replacement for \$4K will go through the person's insurance who hit it.

Mr. Slayton said all but one of his articles passed which was the Anne's Lane article.

Mr. Khan would like to look into the water rates and what the surrounding towns charge and have a recommendation from the water superintendent and town manager. He would also like to have a study done on the 37 miles of piping for the water department. Mr. Slayton said the asset management study will come in handy for this and will show them what areas need to be looked at first. Mr. Manzi said they did get a water report today and there is a request to look at the water rates within this report. Mr. Slayton said the last study was done in 2010. Mr. Manzi will provide the board copies of the last study.

Mrs. Brown asked if they charge for water turn-on's and turn-off's. Mr. Slayton said they charge to remove the meter only. He said this is one thing they would be looking at with the water rate study.

MEETING - FIRE CHIEF

Fire Chief Bill Edwards was present. Mr. Manzi said the write down's have not been done until he came on board. Last year they did quite a few dating back to 2006. This request is for 2014 and the bulk is non-insure Seabrook residents who are not charged for service.

Mr. Khan said the voters approved collecting fees from residents who have insurance but the residents who do not have insurance are not billed. Mr. Manzi said if the resident has insurance but the insurance doesn't cover the entire bill they do not balance bill to the residents. He said out of the three

categories the bad address category is the one that most concerns him. There was discussion on the bad address category and ways they can improve it.

Chief Edwards said they have been working to get the information by having the secretary contact the hospitals to obtain the needed information a week or so after the run. He said a lot of it is incorrect spelling and said all of the seacoast chief's are having the same issue. Mr. Manzi said since the last meeting the third party billing company is doing better but they will still be putting out an RFP.

Mr. Manzi said even with the Board approving the write down's they will collect some of the money. He said this is for accounting purposes and for our auditor's. Mrs. Kyle read the list of write downs (see attached).

MOTION: Theresa A. Kyle To approve the write
Second: Ella M. Brown down's for the ambulance
Unanimous billing with provision
they would still collect
on these accounts.

PREVIOUS MINUTES - MARCH 7 PUBLIC & NON-PUBLIC

MOTION: Theresa A. Kyle To adopt the minutes of
Second: Aboul B. Khan 3/7 public & non-public.
Abstain: Ella M. Brown

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

MOTION: Theresa A. Kyle To approve the permits.
Second: Ella M. Brown
Unanimous

2 ELDERLY EXEMPTIONS

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown elderly exemptions.
Unanimous

WATER & SEWER SERVICE APPLICATIONS

David Benoit - 944 Lafayette Road #21A - \$50 water
David Benoit - 944 Lafayette Road #21A - \$150 sewer

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown water application.

Unanimous

MOTION: Theresa A. Kyle To approve and sign the
 Second: Ella M. Brown sewer application.
 Unanimous

HAWKERS & PEDDLERS LICENSE

Richard King - Hot Dog Cart

MOTION: Theresa A. Kyle To approve and sign the
 Second: Ella M. Brown hawkers & peddlers
 Unanimous license.

REVISED FIRE FEES

Mr. Manzi said he is requesting this item to continue to be tabled.

LICENSE TO SELL PISTOLS & REVOLVERS

Robert Bernstein/Original Bob's Gun Shop North - 256 Lafayette Road

Mr. Manzi said there was additional information requested by the Board and the recommendation from the police chief is attached. Mr. Khan said the planning board had a condition that the police chief is aware of.

MOTION: Aboul B. Khan To approve and sign the
 Second: Theresa A. Kyle license with condition
 Unanimous that the applicant reach
 out to the fire chief
 and get a recommendation
 he approves of this
 business.

MOTION: Aboul B. Khan To consider bringing the
 Second: Ella M. Brown question and comment
 Unanimous section to the front of
 the agenda so the public
 and the board can have
 discussion in the
 beginning of the meeting
 as at the end the
 audience has left.

Mrs. Kyle commented it should be done on a trial basis and if it doesn't work out they could go back to the way it currently is.

SELECTMEN'S MEETING SCHEDULE

MOTION: Ella M. Brown To have at least 6 night meetings.
Second: Theresa A. Kyle
Unanimous

MOTION: Theresa A. Kyle To hold a few of the meetings at the beach precinct building.
Second: Ella M. Brown
Unanimous

The Board has no preference which meetings are held at night.

MOTION: Aboul B. Khan To keep the summer schedule for one meeting in July, August and September.
Second: Theresa A. Kyle
Unanimous

MOTION: Aboul B. Khan To have 2 work sessions one at the beginning and one at the end of the year.
Second: Ella M. Brown
Unanimous

Mr. Khan commented that if they have any ideas to serve the residents better they would discuss and make changes as necessary. He thanked the voters for the support at town meeting especially by passing the budget. Mr. Khan commented that voter turnout was low and is encouraging the voters to come out and vote.

Mrs. Kyle said there was a nice swearing in ceremony for the elected officials and also for the new deputy police chief and sergeant.

Mrs. Brown thanked the voters for their support and said she is very happy to be here.

Mr. Khan thanked Mr. Smith for his service to the town.

NON-PUBLIC SESSION

MOTION: Ella M. Brown To go into non-public session at 12:00PM
Second: Theresa A. Kyle under RSA 91-A:3, II (a) personnel, & (e) legal.
Unanimous

Roll call:

Mr. Khan - yes
Mrs. Kyle - yes
Mrs. Brown - yes

Board reconvened in public session at 1:48PM.

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To seal the minutes
of March 21 non-
public session.

MOTION: Aboul B. Khan
Second: Ella M. Brown
Unanimous

To adjourn the meeting
at 1:50PM.

Approved and endorsed

Ella M. Brown, Clerk

Date: _____