

TOWN OF SEABROOK

SELECTMEN'S MEETING

MAY 16, 2016

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

10:00AM

Mr. Khan opened the meeting at 10:06AM.

ANNOUNCEMENTS - RETIREMENT DON CHASE

Mr. Manzi read the citation into the record (see attached). The Board members wished him well and said he served the community for over 31 years.

MONTHLY MEETING - WATER SUPERINTENDENT

Curtis Slayton was present for his monthly report (see attached).

Mr. Khan said he attended the budget committee meeting and they are very concerned about Anne's Lane. Mr. Slayton said this line services about five homes and there have been many leaks that have been repaired over the past year. He has a meeting with the Cassassa's on Tuesday to determine how to get the sand out of the line but doesn't feel it shouldn't be an issue to get through to the next budget cycle.

There was discussion on temporary water service while they are repairing the line. Mr. Khan would like the board to consider some kind of abatement for the water bills with a recommendation from the town manager and water superintendent. Mr. Khan thanked the budget committee for coming forward and working towards getting this resolved.

Mrs. Brown said if there is an article on the ballot for maintenance and it gets voted down it is very hard to correct those issues and feels maybe the article should be explained a little bit more for the residents.

Mrs. Kyle asked about the fire hydrant that was hit and if we would get reimbursed. Mr. Slayton said they are seeking reimbursement but they do not have insurance and if it is not paid he would meet with the town manager.

REVISED WATER ORDINANCE

Curtis Slayton was present for this item.

Mrs. Kyle asked about the installation of the underground water systems especially if it is on town property. Mr. Slayton said

there is nothing specific to it in this ordinance. Mr. Manzi said for encroachment on town land it is not required to be in the ordinance.

Mr. Khan said they should give this to the town manager to bring a recommendation back to the board in the near future. Mrs. Brown said if this happened last year then it should already be done.

There was discussion on water meters with multiple users of the system. Mr. Slayton said this is no longer allowed per the ordinance.

Mr. Slayton said there is no financial effect with the revised ordinance. He said one change is a deposit for the meter and backflow device from construction companies. The amount of the deposit will be based on the size of the meter. The water usage and damage to the equipment will be deducted from the deposit before refunding.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown revised water ordinance.
Unanimous

LOT LINE ADJUSTMENT - LITTLEFIELD RIVER STREET

Henry Boyd, Millennium Engineering was present and explained the situation that is going on and where the problem lies with the property. Both parties have agreed to a boundary line agreement and Attorney Ciandella is working on it. He said it may be an issue as the town does not hold a deed to the beach.

Mr. Boyd is requested the board authorize the town manager to sign the boundary line agreement once it is acceptable to the town. Mr. Khan read the memo into the record (see attached) and is recommending no action be taken. He said he would like to send this to the planning board for a recommendation. Mr. Manzi said there is a difference between a lot line agreement and a lot line adjustment. With an adjustment it would need review from the planning board. He said how it is define in the agreement is going to determine what needs to be done. Mr. Boyd doesn't disagree that it should go to the planning board. Mr. Khan said he is just looking to have a paper trail.

Joe Guiffre asked if this is a borderline between the district and the town. Mr. Boyd said he doesn't believe so but Mr. Guiffre feels differently. Mr. Boyd said he misunderstood and said it does not affect Castaways or DiBurro's. Mr. Guiffre

said if it does affect the border then the beach commissioners should be consulted.

Jason Janvrin said he would like to have this item before the planning board and have the town planner give a memo to the board.

<p><u>MOTION:</u> Aboul B. Khan Second: Ella M. Brown Unanimous</p>	<p>To give the authority to the town manager to approve a proposal for River Street property owners conditioned that the town manager get a letter from the planning board that they have no jurisdiction and the same from Attorney Ciandella.</p>
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ENTERTAINMENT LICENSE

Smoky Quartz Distillery

Mr. Manzi has provided additional details from the owner to the police chief and he is prepared to recommend with this new information. Kevin explained what the event is for and said last year's event was very successful. The only difference is outside serving of alcohol and he spoke to the state liquor commission. Mrs. Kyle said this is a veteran owned and served business and feels we should do what we can.

<p><u>MOTION:</u> Theresa A. Kyle Second: Ella M. Brown Unanimous</p>	<p>To approve and sign the entertainment license.</p>
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PREVIOUS MINUTES - APRIL 18 & MAY 2 NON-PUBLIC AND MAY 2 PUBLIC

<p><u>MOTION:</u> Theresa A. Kyle Second: Ella M. Brown Unanimous</p>	<p>To adopt the minutes of 4/18 & 5/2 non-public & 5/2 public.</p>
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PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

<p><u>MOTION:</u> Theresa A. Kyle Second: Ella M. Brown Unanimous</p>	<p>To approve the permits.</p>
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ABATEMENTS

Carol Keith - 59 Foggs Lane - \$109.14
George Staples - 139 Lafayette Road - \$2,589.99
Ramona Gallagher - 65 Alison Drive - \$28.73

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown the abatements.
Unanimous

REFUND

Santo Salvatore - 80 Lillian Avenue - \$100

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown refund.
Unanimous

HYDRANT FLOW TEST

Corium Corporation - 9 Batchelder Road

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown hydrant flow test.
Unanimous

2 ELDERLY EXEMPTIONS

MOTION: Theresa A. Kyle To table until the next
Second: Ella M. Brown meeting.
Unanimous

WATER SERVICE APPLICATIONS

Joanne Quinlan-Roberts - 199 Tilton Street - \$100
Paul Lepere - 101 Concord Street - \$100
Stan Saracy - 11 Stan's Way - \$100
Happy Acres Property Service - 21 Folly Mill Terrace - \$100
Bruce Brown - 79-97 Cynthia Circle - \$50

MOTION: Theresa A. Kyle To approve and sign all
Second: Ella M. Brown water applications.
Unanimous

SEWER SERVICE APPLICATION

Paul Lepere - 101 Concord Street

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown sewer application.
Unanimous

EMPLOYMENT AGREEMENT AMENDMENT - POLICE CHIEF

Mr. Manzi said this is a technical change in his contract by inserting a provision from the SSEA contract that he was a member of previously. The change is exactly as the previous chief's contract.

MOTION: Theresa A. Kyle To approve and sign the
Second: Ella M. Brown amendment to the police
Unanimous chief's agreement.

Mr. Khan said Memorial Day is May 29 and is a big event for the town. He attended the budget committee meeting. He said the "If Only" event with James Wahlberg is being held May 24 at 6PM at the Community Center. The job fair is Thursday from 9AM to 1PM at the Community Center.

Mrs. Kyle said senior day is May 18 at the Community Center.

Mr. Manzi said he would get something out on the 250th Anniversary Committee meeting within the next couple of weeks.

Jason Janvrin said Scott Bogle from RPC has found a grant that could be used for the rail trail or safe routes to school but the issue is that the application is due June 3. They could have the town apply or the Seabrook Friends of the Rail Trail as they are a non-profit. He is asking the board to allow the town manager to submit the application on behalf of the town and they can still refuse the grant if it is granted.

Mrs. Kyle feels if they do this it is approving the rail trail and the voters have not approved it. Mr. Janvrin said there were two articles that the voters approved pending a management agreement. Mr. Khan said this is a win for the town if granted the money.

There was discussion on applying for the grant. Mr. Manzi said there are two issues with this one being the application and the other is who would administer the funds. Mr. Janvrin said the money was given for seed money and it should be used for such and this could help with the first phase with no town funds. Mrs. Kyle said she would not vote in favor. Mr. Janvrin said the grant could be as much as \$200K. Mr. Manzi said the project cannot move forward until the board agrees with the management plan.

Mr. Khan asked Mr. Janvrin if he felt the state would come in future years to take back the rail trail. Mr. Janvrin said there are no plans for commuter rails in the 20-year plan.

MOTION: Aboul B. Khan
Second: Ella M. Brown
Abstain: Theresa A. Kyle

To apply for the grant with the involvement of the town manager and planning board with the condition the board approve the management agreement.

Joe Guiffre said on the plan for River Street it was stated that it did not include the beach district but looking at the lots it does and they should be consulted. He said this is the back side of Castaways and is part of the beach district.

NON-PUBLIC SESSION

MOTION: Ella M. Brown
Second: Aboul B. Khan
Unanimous

To go into non-public session at 12:20PM under RSA 91-A:3, II (a) personnel, (e) legal.

Roll call:

- Mr. Khan - yes
- Mrs. Kyle - yes
- Mrs. Brown - yes

Board reconvened in public session at 3:52PM.

MOTION: Ella M. Brown
Second: Theresa A. Kyle
Unanimous

To seal the minutes of May 2 non-public session as recommended by the town manager.

MOTION: Ella M. Brown
Second: Theresa A. Kyle
Unanimous

To adjourn the meeting at 3:52PM.

Approved and endorsed

Ella M. Brown, Clerk

Date: _____