

TOWN OF SEABROOK

SELECTMEN'S MEETING

OCTOBER 17, 2016

Present: Aboul B. Khan
Theresa A. Kyle
Ella M. Brown
William Manzi

10:00AM

Mr. Khan opened the meeting at 10:05AM.

PUBLIC HEARING - E-TICKET GRANT

Mr. Khan opened the hearing at 10:06AM and read notice into the record (see attached). Deputy Chief Walker was present and explained the grant and what it would allow the department to do. He explained the in-kind match is the computers that are already in the vehicles.

MOTION: Theresa A. Kyle To approve the grant
Second: Ella M. Brown for the E-Ticket.
Unanimous

PUBLIC HEARING - MARSHALL WAY

Mr. Khan opened the hearing at 10:10AM and read notice into the record (see attached). Michael Greene, developer was present and asked for acceptance of the road. Mr. Manzi said through the planning board process everything requested by the department heads has been completed.

MOTION: Theresa A. Kyle To accept Marshall Way
Second: Ella M. Brown as a public road.
Unanimous

Mr. Khan closed the hearings at 10:12AM.

MONTHLY MEETING - FIRE CHIEF

Fire Chief William Edwards was present for his report (see attached).

Mutual aid was discussed and Chief Edwards said the numbers are up as everyone is looking to increase manpower and it is showing that everyone is in the same situation. The town has a good working relationship with surrounding areas.

MONTHLY MEETING - POLICE CHIEF

Deputy Police Chief Brett Walker was present for the report (see attached). He said the next coffee with a cop has not been scheduled but they are looking at having one in November. Mr. Khan said some residents are concerned with the recent car break-ins so he would like to announce it when scheduled.

DONATION OF VEHICLE - POLICE DEPARTMENT

Deputy Chief Walker said this is a seizure item and ask that it be tabled until the next meeting.

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To table this item until next meeting.

SURPLUS - POLICE DEPARTMENT BOAT

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To authorize the town manager to take care of this item with the procurement officer.

SURPLUS - POLICE DEPARTMENT CRUISERS

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Unanimous

To authorize the town manager to take care of item with the procurement officer.

Board took a break at 10:40AM. Board reconvened at 10:44AM.

MONTHLY MEETING - SEWER SUPERINTENDENT

Phil Maltais was present for his report (see attached). He spoke about the national event Dustin Price participated in and he took 3rd place, kudos to Dustin!

Mr. Maltais spoke about the equipment that was replaced and the new unit that was put together by the staff. This piece of equipment will be much more efficient and be a savings to the town.

The GIS system is working for the department and they use it daily. Mr. Manzi said GIS has been spread across a few departments and will map out the infrastructure. Along with several other features including work orders that can be done right from the employees while on the job.

Jamie McDonald went over the GIS system and how it works. She showed how the employees can update while out on the job and can look it at anytime to see what has been done and who did what. Mr. Manzi said the assets are by department and the maintenance is in the report. When employees are out in the field it will show them exactly where they are and what assets are available to them. All vehicles will be in the system and will have up-to-date information and maintenance records. All businesses

will be in the system with the knox box information for police and fire.

Mr. Khan asked if the project is complete. Mr. Maltais said it is not and the money that was allocated was to get the town started. The departments will now start allocating money in their budgets to continue on with the project. Mr. Manzi said the costs would be minimal annual fees and include water, sewer, DPW and they may see some in inspectional and stormwater. There will be some costs to fire and police as well when they are completely on the system.

UTILIZATION OF SANBORN SCHOOL

Mr. Manzi said he had a meeting with Maria Brown and other who are requesting to utilize the space. He said he has also just received a request from the Lion's Club to utilize the space.

Sandi Coyle, Jeff Doyle, Jonathan Doyle and Sheryl Maltais were present to introduce the program. Sandi Coyle is from Granite Path Ways and said she has been involved for the past 10 years. This would be for recovery support services which are where she has been focused for the past 2 years. Where this building was already in use for resources they feel it would be a natural flow for what they have to offer. This would be non-clinical but staffed full time and peer run. They would be looking to have meetings some evening and maybe a half day on Saturday and Sunday. She explained that peer run is someone who has live experience as those are the most compassionate and understanding of the needs of someone in recovery.

Maria Brown said they would not be looking for any money to help support as they have funding and will do fundraising to help remodel the building. She is asking the selectmen to really consider the use and need for this building. This would be available for the police and fire as well if they have someone who comes in and asks for help the resources would be right here in town.

Jeff Doyle spoke and said he did live in Seabrook and has struggled with addiction and is now the vice-president of the Triangle Club. He said the club is self-sufficient and they will not be asking for money from the taxpayers. He is working with the legislature to increase the number of beds that are available for people who are looking for help with rehabilitation.

Jonathan Doyle spoke and said he has seen the success of the Triangle Club and feels the town needs something like this. He

said he would like the town to consider allowing them to come forward as it would benefit the town and surrounding towns.

Wayne Bowden, Seabrook Lion's Club spoke and said recently found out the building was vacant and they have been looking for their own building to help with some of the programs they offer. The money they receive and raise is always given back to the residents of the town and has never had the money to buy a building so they are asking the board to seriously consider their request. Wayne Bowden said some of the services include hearing aids, eyeglasses & screenings, food baskets (Christmas & Thanksgiving), assistance to elderly & children (low income), Christmas cards for veterans, Christmas tree lighting, white cane for a person who is blind, wheelchairs, etc.

Mr. Khan said maybe they should give the taxpayers a choice and let the voters decide what they would like housed in the building. After the March election they could negotiate the lease with whomever the voters choose. Mrs. Kyle said the building has not been cleared for safety and what needs to be done in order to be utilized. Before jumping into a decision she feels this should be done first and then discuss what they would be looking for if given to a charitable organization. Mrs. Brown said it is something that needs to be discussed further but agrees it needs to be looked at for safety first. Mrs. Kyle and Mrs. Brown feel the board should be the one to decide who goes in the building.

Mr. Manzi explained some of the maintenance that needs to be done on the building and the larger items that may need some work. He said something to keep in mind is it could be used as a public facility but the second floor is not handicapped accessible and would need to be looked at. Mrs. Kyle said they would also need to look at the parking restrictions.

Maria Brown said they would not be objectionable to share the space with the Lion's Club. There is a facility person that could work with our person to look at the building and help with some of the concerns.

The board would like to go and take a look at the building.

MOTION: Theresa A. Kyle
Second: Ella M. Brown

To instruct the town manager to do a study to see what is needed and bring report back to the board.

Mr. Khan said he will not support any organization going into the building without it going before the voters. Mrs. Brown said this is why they need to have further discussion as she feels the town needs recovery but first needs the study to see what the building needs.

Unanimous

Board took a 5-minute break at 12:08PM. Board reconvened at 12:23PM.

REQUEST FOR TOWN WATER CONNECTION - RACCOON CAR WASH

James Fazio was present and said they have installed a recycling system and is requesting to turn the town water back on. They will use 25% town water, 20% well water and 55% recycled water. Mr. Manzi commented that Mr. Fazio was very responsive to his requests and the departments on this issue. Mr. Khan requested a copy of the town manager's memo be included in the minutes.

MOTION: Theresa A. Kyle

To approve the use of town water and include the town manager's memo to the minutes.

Second: Aboul B. Khan

Unanimous

PREVIOUS MINUTES - SEPTEMBER 12 & 26 PUBLIC

MOTION: Ella M. Brown

To adopt the minutes of 9/12 & 9/26 public.

Second: Theresa A. Kyle

Unanimous

PREVIOUSLY SIGNED PERMITS

Mr. Khan read the list of permits (see attached).

MOTION: Theresa A. Kyle

To approve the permits.

Second: Ella M. Brown

Unanimous

VOTING WARRANT - NOVEMBER 8, 2016

MOTION: Theresa A. Kyle

To approve and sign the voting warrant for November 8, 2016.

Second: Ella M. Brown

Unanimous

WATER SERVICE APPLICATIONS

523 Manchester Street - \$100
63 Pembroke Street - \$100

MOTION: Theresa A. Kyle

To approve and sign both

Second: Ella M. Brown
Unanimous

water applications.

SEWER SERVICE APPLICATIONS

523 Manchester Street - \$150
63 Pembroke Street - \$150

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign both
sewer applications.

SEWER ABATEMENT

166 Tilton Street - \$210.11

Mrs. Kyle said she would like to have a discussion on abatements
at a future meeting.

MOTION: Ella M. Brown
Second: Theresa A. Kyle
Unanimous

To approve and sign the
sewer abatement.

PROPERTY TAX ABATEMENT

Jane Gibbs - 211 Lower Collins Street - \$78.01

Mrs. Kyle said she feels this should be discussed at a future
meeting.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To approve and sign the
property tax abatement.

CANDIDATE NIGHT REQUEST - NOVEMBER 2, 2016

Maria Brown spoke and said there is a list for all parties and
they would be contacted to attend if it is approved. Mrs. Kyle
said with budget coming up and channel 22 being a union position
it would cause an issue.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Abstain: Aboul B. Khan
Motion passed 2-0

To not approve the
request at this time.

Mr. Khan said he received a phone call from Winnacunnet to fill
a position on the budget committee due to the passing of Bruce
Cassassa. The board is the appointing authority so he is asking
to discuss and decide how to proceed. Maria Brown said they are
in the same position for the school board and they chose to do
interviews to fill the position. She said they have 4

applicants for the position. She said she was asked to represent Seabrook but would rather someone come forward as her plate is overflowing.

MOTION: Aboul B. Khan
Second: Ella M. Brown
Unanimous

To advertise for the position and bring back to the next meeting so they can make a selection.

Jeff Doyle came back to the board and was accusatory toward Aboul Khan. He claimed Mr. Khan went to Bette Thibodeau and advised her to come to the meeting today to request use of the building. Mrs. Kyle stepped in and said it wasn't Mr. Khan it was her. She said she told them to go to the town manager first and then attend the meeting.

Mrs. Brown said she attended the budget meeting last week and they will all be meeting with the human service agencies on Wednesday morning.

Mrs. Kyle said they did a walk through on the boardwalks at the beach to see what needed repairs. She said people are driving their vehicles down on the sand and ruining the walkways.

MUNICIPAL BUDGET

Carrie Fowler explained the motions that are needed for the budget. If the board decides to do all of the changes then the bottom line would need to change.

POLICE DEPARTMENT - 220

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To decrease line 111 to \$1,939,908.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To decrease line 150 to \$79,656.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To decrease line 210 to \$594,221.

MOTION: Theresa A. Kyle
Second: Ella M. Brown
Unanimous

To decrease line 211 to \$99,500.

MOTION: Theresa A. Kyle To decrease line 215 to
Second: Ella M. Brown \$24,796.

MOTION: Theresa A. Kyle To decrease line 219 to
Second: Ella M. Brown \$41,928.

MOTION: Theresa A. Kyle To decrease line 220 to
Second: Ella M. Brown \$63,901.

MOTION: Theresa A. Kyle To decrease line 230 to
Second: Ella M. Brown \$609,144.

MOTION: Theresa A. Kyle To decrease line 290 to
Second: Ella M. Brown \$31,795.

MOTION: Theresa A. Kyle To decrease 220 budget
Second: Ella M. Brown to \$4,284,111.

TOWN HALL - 510

MOTION: Theresa A. Kyle To increase line 410 to
Second: Ella M. Brown \$16,500.

MOTION: Theresa A. Kyle To increase line 638 to
Second: Ella M. Brown \$6,500.

MOTION: Theresa A. Kyle To increase 510 budget
Second: Ella M. Brown to \$132,403.

MOTION: Theresa A. Kyle To approve a new bottom
Second: Ella M. Brown line budget of
Unanimous \$21,825,817.

Mr. Manzi said he has a request from Eric Small to add 5 new members to the 250th Anniversary Committee. Mrs. Brown said she has people who would like to be added as well. If this is approved today they would have a larger committee to work with but wouldn't preclude to add anyone in the future.

MOTION: Aboul B. Khan
Second: Ella M. Brown
Abstain: Theresa A. Kyle
Motion passed 2-0

To add Oliver Carter,
Shelly Carter, Don Felch
Rio Tilton, Tanya Cody &
Bette Thibodeau to the
committee.

NON-PUBLIC SESSION

MOTION: Ella M. Brown
Second: Aboul B. Khan
Unanimous

To go into non-public
session under RSA 91-A:3
II (a) personnel & (c)
welfare liens & tax
deeding at 1:18PM.

Roll call:

Mr. Khan - yes
Mrs. Kyle - yes
Mrs. Brown - yes

Board reconvened in public session at 3:20PM.

MOTION: Aboul B. Khan
Second: Theresa A. Kyle
Motion passed 2-0

To seal the minutes
of October 17 non-public
session as recommended
by the town manager.

MOTION: Aboul B. Khan
Second: Ella M. Brown
Motion passed 2-0

To adjourn the meeting
at 3:24PM.

Approved and endorsed

Ella M. Brown, Clerk

Date: _____