

TOWN OF SEABROOK

SELECTMEN'S SPECIAL MEETING

DECEMBER 9, 2015

Present: Raymond Smith
Aboul B. Khan
Theresa A. Kyle
William Manzi

10:00AM

Mr. Smith opened the meeting at 10:11AM.

Mr. Khan announced there would be training on Narcan December 29 from 6PM to 7PM at the Library.

WARRANT ARTICLES

Mr. Khan said the budget committee discussed having the agencies listed separately at the meeting last evening. He is asking the Board to not make a recommendation and let the voters make a clear decision on their own to approve or not. Mr. Manzi indicated that because these articles deal with money by law the Board must make a recommendation.

MOTION: Theresa A. Kyle To have each human service agency listed as separate warrant articles.

Mr. Khan suggested any agency under \$3K lump together and anything over the \$3K would be its own article.

Second: Aboul B. Khan
Abstain: Raymond Smith
Motion passed 2-0

Aids Response of the Seacoast - \$2500

MOTION: Raymond Smith To recommend the request of \$2500.
Second: Aboul B. Khan
Unanimous

American Red Cross - \$2000

MOTION: Raymond Smith To recommend the request of \$2000.
Second: Aboul B. Khan
Abstain: Theresa A. Kyle
Motion passed 2-0

Child & Family Services - \$4500

Mr. Smith was to recommend the request but due to the discussion of an increase he withdrew his motion.

MOTION: Aboul B. Khan To increase this request
By \$500 for a total of
\$5000.

Mr. Smith said he has no problem with the increase but it would start others requesting an increase. Mr. Khan said there are some agencies that have been doing this for a long time with no increase. Mr. Smith said the town is much more generous than surrounding towns.

Second: Raymond Smith
Unanimous

MOTION: Raymond Smith To recommend \$5000 for
Second: Aboul B. Khan Child & Family Services.
Unanimous

Child Advocacy Center - \$2500

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$2500.
Unanimous

Cross Roads - \$3500

MOTION: Raymond Smith To recommend the request
Second: Theresa A. Kyle for \$3500.
Unanimous

Lamprey Healthcare - \$3800

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$3800.
Unanimous

Retired & Senior Volunteer Program - \$1300

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$1300.
Unanimous

Transportation Assistance for Seacoast Citizens

Mrs. Kyle said this is repetitive of something that the town already has with the exception of travel outside of the borders of NH. She said she is not in favor of supporting this agency. Mr. Khan said this agency came before the Board about 4-5 years ago and before that they were doing the service without any funding. He said any resident can contact them for

transportation and said this organization was a very big help for one long time standing state representative of the town.

Mrs. Kyle said a large part of the funding for this agency was going to salaries and she is not in favor of this where they are repetitious of what we already have in place.

Mr. Smith said the financial statements were accurate and without surplus so he is in favor of this request. Mr. Khan said the budget committee may bring back some of the agencies that were not in attendance so they could hold it until that time.

MOTION: Aboul B. Khan To recommend the request
Second: Raymond Smith for \$3900.
Opposed: Theresa A. Kyle
Motion passed 2-1

Article 10 - A Safe Place - \$7517

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$7517.
Unanimous

Article 11 - Big Brothers/Big Sister's - \$9400

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$9400.
Unanimous

Article 12 - Chucky's Fight - \$7500

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$7500.
Unanimous

Article 13 - Community Home Solutions - \$7500

MOTION: Raymond Smith To recommend the request
Second: Aboul b. Khan for \$7500.
Unanimous

Article 14 - Easter Seal's - \$20K

MOTION: Raymond Smith To recommend the request
Second: Theresa A. Kyle for \$20K.
Unanimous

Article 15 - Families First Health & Support Center - \$7500

MOTION: Raymond Smith To recommend the request
Second: Theresa A. Kyle for \$7500.
Unanimous

Article 16 - Richie McFarland Children's Fund - \$6300

Mrs. Kyle said 100% of the funding goes to salaries.

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$6300.
Abstain: Theresa A. Kyle
Motion passed 2-0

Article 17 - Rockingham Community Action - \$42,700

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$42,700.
Unanimous

Article 18 - Rockingham County Nutrition Program - \$9570

MOTION: Raymond Smith To recommend the request
Second: Aboul B. Khan for \$9570.
Unanimous

Article 19 - Community Table - \$5000

MOTION: Theresa A. Kyle To recommend an increase
of \$2K as they are local
volunteers serving local
people.

Mr. Khan said there are a few in town doing tremendous work but would like to see the request lowered just a little to help the burden on the taxpayers. Mrs. Kyle said this organization only uses 10% of funding towards administration.

Second: Aboul B. Khan
Abstain: Raymond Smith
Motion passed 2-0

MOTION: Raymond Smith To recommend the \$7K for
Second: Aboul B. Khan Community Table.
Unanimous

Article 20 - Lions Club - \$5000

MOTION: Theresa A. Kyle To increase the request by \$2K for the same reasons as the last.

Mr. Khan said his request is also the same as article 19. Mrs. Kyle said she would not reconsider for the same reasons as stated before.

Second: Aboul B. Khan
Unanimous

MOTION: Raymond Smith To recommend \$7K for the Lions Club.
Second: Aboul B. Khan
Unanimous

Article 21 - Seacoast Mental Health - \$5000

MOTION: Raymond Smith To recommend the request for \$5000.
Second: Aboul B. Khan
Unanimous

Article 22 - Seacoast Visiting Nurses - \$9500

MOTION: Aboul B. Khan To recommend the request for \$9500.
Second: Theresa A. Kyle
Unanimous

Article 23 - Seacoast Youth Services - \$22,500

MOTION: Raymond Smith To recommend the request for \$22,500.
Second: Aboul B. Khan
Unanimous

Article 24 - Turnout Gear - \$60K

MOTION: Aboul B. Khan To recommend the \$60K for turnout gear.
Second: Theresa A. Kyle
Unanimous

Article 25 - IMC Dispatch Software - \$45K

MOTION: Raymond Smith To recommend the \$45K for the IMC dispatch software.
Second: Aboul B. Khan
Unanimous

Article 26 - Municipal Alarm System - \$70K

MOTION: Raymond Smith To recommend the \$70K

Second: Theresa A. Kyle for the municipal alarm
Unanimous system.

Article 27 - Portable Radios - \$60K

MOTION: Raymond Smith To recommend the \$60K
Second: Aboul B. Khan for portable radios.
Unanimous

Article 28 - Long-Term Well Maintenance - \$50K

MOTION: Raymond Smith To recommend the \$50K
Second: Theresa A. Kyle for long-term well
Unanimous maintenance.

Article 29 - Water Sources - \$725K

Mr. Manzi explained that the funding for this article could come from the water capital reserve fund but it is up to the Board to decide if they would like to use that fund. There was discussion on how much money goes into this fund. Mr. Khan asked about the language that established this fund.

Board took a five minute break at 11:05AM. Board reconvened at 11:15AM.

Mr. Smith read the original article from 2003 that established the water capital reserve fund and then the language from 2007 that added the expenditure from this fund. Mr. Khan asked if the money is invested by the trustees of the trust funds. Carrie Fowler said no if they ask for the money they can get it immediately.

MOTION: Raymond Smith To use the water capital
Second: Aboul B. Khan reserve fund for this
Unanimous article.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan for water sources with
Unanimous no tax impact.

Article 30 - Purchase of Pineo Farms Land - \$182,000

Mr. Khan asked if the amount had been negotiated. Mr. Manzi said no this is just an estimate and further negotiations would be needed. Mr. Khan asked if they could take more money from the water capital reserve fund if needed. Mr. Manzi said no they would be capped at the \$182K but they could take from the water department budget.

Mr. Smith asked how the money gets replenished into this account. Mr. Manzi said they would need to discuss how to replenish this account in subsequent years.

MOTION: Raymond Smith To use the water capital
Second: Aboul B. Khan reserve fund for this
Unanimous article.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan to purchase Pineo Farms
Unanimous land with no tax impact.

Mr. Khan asked the town manager to discuss new water sources with the power plant during negotiations to replenish the account. Mr. Manzi said it could be done but would need to go back before the legislative body for approval. He explained they have been a heavy user of the water system and this will be a forefront into the next negotiations.

Article 31 - Purchase of Chase Land - \$55K

MOTION: Raymond Smith To use the water capital
Second: Aboul B. Khan reserve fund for this
Unanimous article.

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to purchase Chase land
Unanimous with no tax impact.

Article 32 - Replace Pipe on Anne's Lane - \$150K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the pipe on
Unanimous Anne's Lane for \$150K.

Article 33 - Tow Behind Air Compressor - \$30K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for the tow behind air
Unanimous compressor for \$30K.

Article 34 - Town Streets - \$282K

This article was held until the next meeting so figures for the highway block grant and transportation fund can be obtained and inserted into the article.

Article 35 - Roadside Mower - \$35K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for the roadside mower
Unanimous for \$35K.

Article 36 - Backhoe - \$20K

The language should be changed from vehicle to equipment for this article.

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for the backhoe for \$20K
Unanimous

Article 37 - One-Ton Dump Truck - \$60K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for a one-ton dump truck
Unanimous for \$60K.

Article 38 - Recycle Center Paving - \$30K

MOTION: Theresa A. Kyle To recommend the money
for this article be
taken from unassigned
fund balance.

Mr. Khan said this money is used to offset the tax rate and the taxpayers would not know where the money is coming from and how much is being spent. Mrs. Kyle said there is \$8 million sitting in a fund that can be used to improve the town facilities. Mr. Smith said if they are going to start using the money from this fund they should have a policy established before doing so.

There was discussion on how much money should be kept in this account and why a policy should be established. Mr. Khan said when the article says no tax impact it is not an accurate statement as there was an impact at one time when the money was put into the account. Mrs. Kyle said they should have a public meeting to let the people know how much money they do have that can be used for their benefit.

Mr. Manzi said they will have a fund balance policy before them as it is currently with the auditors for review. He said they could put an article on the ballot asking the voters to move money from the unassigned fund balance into a capital reserve fund to offset the costs for capital improvements.

Motion did not pass as there was no second.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan to pave the recycle
Abstain: Theresa A. Kyle center for \$30K.
Motion passed 2-0

Article 39 - Resurface Cemetery Roads - \$60K

Mr. Smith asked if this article has passed before. Mr. Khan said this is very important to maintain the town cemeteries and highly recommends supporting this article.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan to resurface cemetery
Unanimous roads for \$60K.

Article 40 - Paving Governor Weare Park Parking Lot - \$12K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to pave the parking lot
Unanimous at Governor Weare Park
for \$12K.

Board took a break at 11:54AM. Board reconvened at 12:08PM.

Article 41 - Refurbish DPW Facility - \$50K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to refurbish the DPW
Unanimous facility for \$50K.

Article 42 - Governor Weare Park Expansion - \$20K

Mr. Khan commented that since the land was acquired by the Town the DPW has done tremendous work in this park and recommends this article be supported.

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to expand Governor Weare
Unanimous Park for \$20K.

Article 43 - 4-WD $\frac{3}{4}$ -ton Pickup - \$39K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for a 4-WD $\frac{3}{4}$ -ton pickup
Unanimous for \$39K.

Article 44 - Septic Hauler - \$98K

Mrs. Kyle said this is old equipment and definitely needs to be replaced.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan for a septic hauler for
Unanimous \$98K.

Article 45 - Video Inspection System - \$8,200

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for a video inspection
Unanimous system for \$8,200.

Article 46 - Feasibility Study Septage Receiving - \$9K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for a feasibility study
Unanimous for \$9K.

Article 47 - Feasibility Study Upgrades Sewer - \$9,500

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for a feasibility study
Unanimous for \$9,500.

Article 48 - Replacement of HVAC - \$22,500

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the HVAC for
Unanimous \$22,500.

Article 49 - Replacement of Heating Boiler - \$27K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the heating
Unanimous boiler for \$27K.

Article 50 - Parking Lot at Police Station - \$96,678

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the parking
Unanimous lot at the police
station for \$96,678.

Article 51 - Replacement of Boiler & Boiler Room - \$15K

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the boiler &
Unanimous boiler room for \$15K.

Article 52 - Roof Replacement Community Center - \$325K

Mrs. Kyle feels we should be using the unassigned fund balance to pay for this. Mr. Manzi said he completely agrees as this is vitally important for two reasons. One was that the game room had to be closed due to some leaks. He said this was in the CIP for 2017 but had to be bumped to 2016 due to the issues they were having. Mrs. Kyle said this is a liability to the town and should be sure this is corrected by using the money we have.

Mr. Starkey said with what he saw last winter with the snow this building needs some special attention and is very critical to get the roof replaced. Mr. Khan said they can decide even during this budget cycle that they will be using money from this fund to offset the costs. He said this would just show in future years that the Board took this money to use for some of the items.

Mr. Manzi said the rood does need to be done but there is no danger to the public today. He said even if approved the roof would not be done before spring. He said specs are being drawn and there are design issues that have to be considered especially on the recreation roof. The town hall and sewer department roofs also need to be completed.

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle to replace the community
Unanimous center roof for \$325K.

Article 53 - Upgrade of Exercise Equipment - \$6,250

Mrs. Kyle doesn't feel new exercise equipment is necessary and very few people use it.

MOTION: Raymond Smith To recommend the article
Second: Aboul B. Khan for upgrade of exercise
Unanimous equipment for \$6,250.

Article 54 - Town Hall Generator - \$100K

Mr. Khan said this is very important for the town hall to run the building in an emergency and recommends supporting this article. Mrs. Kyle feels this is another article that should come from the unassigned fund balance.

MOTION: Raymond Smith To recommend the article
Second: Theresa A. Kyle for the generator for
Unanimous \$100K.

Article 55 - Council on Aging - \$5K

MOTION: Raymond Smith To recommend the article

Second: Theresa A. Kyle
Unanimous

for the council on
aging for \$5K.

Articles 56 & 57 - New Employees

Mr. Manzi said they are still working on language for these articles. The costs were given to the Board. Mr. Starkey commented that he would even reduce the time of hiring to six months which would reduce the cost. Mr. Khan will not vote for a six month article as it does not paint a clear picture. The Board instructed the Town Manager to work on the articles based on hiring for 9 months.

Article 58 - Capital Reserve Fund

MOTION: Raymond Smith To recommend the article

There was no second so motion did not pass.

Carrie Fowler will get a letter from the trustees regarding this article and submit to the Board.

Library Article - Reshingling the Roof - \$82K

MOTION: Raymond Smith to recommend the article
Second: Theresa A. Kyle for the Library for \$82K
Unanimous

Mr. Khan said he has asked for a security system in the town hall as the current system does not record. He said with everything that has been going on he feels it is essential for the security of the building and staff. Mrs. Kyle agrees and said they should look into upgrading the system. Mr. Manzi also agrees and said he can do an assessment of what the cost would be. Mrs. Kyle said they should not skimp on a system. Mr. Manzi said he would consult with the Police Chief to present to the Board for approval and possibly a warrant article.

Mr. Manzi said as the Board goes through the draft warrant they should consider the order of the articles. Mr. Khan said he would like to keep it as it is. Mr. Smith and Mrs. Kyle would like to have more time to review.

MOTION: Raymond Smith To adjourn the meeting
Second: Theresa A. Kyle at 1PM.
Unanimous

Approved and endorsed

Theresa A. Kyle, Clerk

Date: _____