



Town of Seabrook, New Hampshire BUILDING PERMIT APPLICATION

Permit # _____

Permit Fee _____

PERMIT FEES (ADOPTED AT THE 8/26/2009 BOARD OF SELECTMEN MEETING):

RESIDENTIAL: \$25.00 PLUS \$6.00 PER THOUSAND OF THE ESTIMATED COST, OR ANY PART THEREOF

COMMERCIAL/INDUSTRIAL: \$50.00 APPLICATION FEE PLUS \$6.00 PER THOUSAND OF THE ESTIMATED COST OR ANY PART THEREOF

Applications that are complete and in compliance with the Ordinances and Regulations are usually processed within 14 business days.

Please contact the Building Official to determine when your permit will be issued. Application must be printed or typed and be complete and legible. Building Plans are required and all plans and construction must be in compliance with all State of NH Codes and Regulations as well as those adopted by the Town of Seabrook which include, but are not limited to, IBC, BOCA, NFPA, CABO and all Land Use Ordinances and Regulations. New or upgraded driveway cuts, including (re)paving an existing driveway require a permit. Applicant is responsible to assure that all information in this application is correct. Permits expire if not substantially acted upon within 6 months or if construction activity ceases. Applicant is required to call the Building Inspector for all required inspections (setback, foundation, framing, rough plumbing, rough electrical, insulation and final) at least 24 hours in advance of needed inspection.

THE NUMBER OF THE LOT AND/OR STREET NUMBER OF THE PROPERTY NEEDS TO BE CLEARLY VISIBLE

Land Owner's Name: _____ Tele: _____ Fax: _____

Mailing Address: _____ e-mail: _____

Building Owner's Name (If different): _____ Tele: _____ Fax: _____

Mailing Address: _____ e-mail: _____

Applicant's Name (If different): _____ Tele: _____ Fax: _____

Mailing Address: _____

Contractor: _____ Tele: _____ Fax: _____

Mailing Address: _____

Plumber: _____ Lic. #: _____ Tele: _____ Fax: _____

Electrician: _____ Lic. #: _____ Tele: _____ Fax: _____

Location of work: Street # & Name: _____ Map/Lot/Sequence _____

Is lot located in 100 year Flood Plain Area (see maps in Town Hall): () YES () NO

Is the portion of the property to be developed under a Current Land Use (CLU) Assessment? Yes____ No____
(If any portion of the lot is in CLU, CLU map must be on file with town. A new map must accompany this application as necessary.)

List all uses and structures currently on property: _____

Explain any work proposed for driveway(s): _____

Briefly explain current proposal: _____

Total Dollar Value of Improvement: \$_____ I certify, under penalties of perjury, that the estimated cost of construction, alteration or remodeling (including all labor and materials) is correct.

Signed: _____

11/28/2011

Type of Proposed Improvement (Check all that apply)

☐ New structure ☐ Addition ☐ Alteration/Repair ☐ Moving
☐ Demolition/Removal* ☐ Foundation only ☐ Other(specify): _____

***Demolition/Removal applications must be signed by land and unit owner and attach copy of Tax Collector's removal permit.**

For Manufactured Housing: Meaning any structure, transportable in one or more sections, which in the travel mode is 8 feet or more in width and 40 body feet or more in length, or when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating, and electrical heating systems contained therein. This shall not include campers or recreation vehicles as defined in RSA 216-1:1 or RSA 259:84-a; pre-site built housing as defined in RSA 674:31-a; or modular buildings as defined in RSA 205-C1, XI.

License Required. – No person shall install any manufactured house subject to Chapter 205-D Manufactured Housing Installation without a license

License Number: _____, Bond Information: _____

Pursuant to RSA 205-D: 17, No Manufactured house shall be installed in this state until the manufacturer has obtained a warranty seal from the state board and attached the seal to the manufactured house in the approved manner.

Additional Information may be obtained at:

New Hampshire Manufacture Housing Installation Board, Department of Safety, 33 Hazen Drive, Concord, NH 03305 or by telephone at (603) 271-3486

H.U.D. #: _____ Mfg name: _____

Mfg year: _____ ☐ New ☐ Used

Applications for used units must be accompanied Tax Collector's Permit to move. (Issued by Town where unit was previously located).

Was there previously a unit on this site: ☐ Y ☐ N

If so: Owner _____ Date removed _____

☐ Remove/Demo unit

Mfg name: _____ Mfg year: _____

Moving: ☐ In Town - Location _____

☐ Out of Town

Section 205-D:4 Installation Standards- II The following sites are exempt from this chapter

- a- Sites already occupied as of the date of the enactment of this chapter (November 22, 2005)
- b- Sites for the installation of manufactured housing, which provides temporary relief from fire, flood, or other disasters. The site shall be exempt for a period of one year of the placement of the house.

Applications for removals must be signed by Unit Owner and landowner and must be accompanied by a Statement of taxes paid & Town Clerk's Permit to move unit. Unit cannot be moved until all permits are approved.

Define Use Proposed for New Construction:

Residential

☐ Single Family Dwelling ☐ Multi-family No. of Units _____ ☐ Seasonal Dwelling
☐ Garage ☐ Storage Building ☐ Other: _____

Non-Residential

☐ Specify Use: _____

PROPOSED CONSTRUCTION SPECIFICATIONS:

FOUNDATION INFORMATION

☐ Concrete ☐ Full
☐ Block ☐ Crawl Space
☐ Other ☐ Slab
 ☐ SonaTube
 ☐ Other

PRINCIPAL TYPE OF FRAME

☐ Masonry (wall bearing)
☐ Wood frame
☐ Structural steel
☐ Reinforced concrete
☐ Other: _____

PRINCIPAL TYPE OF HEATING FUEL
(Requires Fire Department Permit)

☐ Gas
☐ Oil
☐ Electricity
☐ Coal
☐ Wood
☐ Other: _____

DIMENSIONS

Number of stories _____
Total building height _____
Total square feet of all floors (exterior dimensions) _____
Building width (also include on sketch) _____
Building length (also include on sketch) _____
Number of bedrooms _____

**EXISTING
STRUCTURE**

**PROPOSED STRUCTURE
ONLY**

State Water Supply and Pollution Control Commission Permit # _____

A Building Permit cannot be issued until the building Inspector has received the Town Septic System Construction Permit as issued by the Town's Health Officer or connection to the municipal sewer system (only applies to new and expanded systems)

I hereby certify that the proposed work will conform to all applicable laws of this jurisdiction. In addition, all site work shall conform to NH Department of Environmental Services Regulations, and Best Management Practices shall be implemented to restrict any erosion or sedimentation.

I authorize the Town Building Inspector and Town Assessor to enter onto my property for the purposes of conducting inspections related to permits, licenses or certifications applied for by the property owner.

Land Owner's Signature: _____ Date: _____
(For Mobile Home, Campground, Condominium or other non-individual form of ownership, signature of representative of Association required)

Land Owner's Signature: _____ Date: _____
(For Mobile Home, Campground, Condominium or other non-individual form of ownership, signature of representative of Association required)

Building Owner's Signature (If different): _____ Date: _____

Please: Mail permit: _____ OR Call when ready: _____ (Tele. No to call: _____) (Permits held in Building & Health Office for pickup)

PERMIT MUST BE IN-HAND PRIOR TO BEGINNING PROJECT AND ON-SITE DURING PROJECT. FINAL INSPECTION OF PROPERTY IS NEEDED BEFORE OCCUPANCY.

PLOT PLAN INSTRUCTIONS. (See Instructions on Last Page of Application)

Failure to submit a completed plot plan will delay processing of your application. Plan must be in ink and legible.

Setback distances from structures to all property lines. Please remember that the front setback is measured from your property line, not from the road.

Distance from Rear Lot Line

Distance from Left Lot Line

Distance from Right Lot Line

Distance from Front Lot Line

NAME OF STREET: _____

11/28/2011

PLOT PLAN INSTRUCTIONS

A Plot Plan shall be drawn on the back of this sheet or on a separate sheet of paper. It shall be neatly drawn and include the following Information

North arrow.

Boundaries of lot with dimensions in feet.

In campgrounds and manufactured home parks, indicate setback (distance) to nearest structures (identify type of structure) and roads in all directions from all existing and proposed structures.

Setback distances from all water bodies and wetlands.

Names & locations of roads adjacent to lot.

Location of all driveways. Identify if existing or proposed. Driveway application must be completed for proposed new driveways and change of use or expansions (including paving) of existing driveways.

Existing structures on lot: include septic system, drainage structures, wells and utilities.

Sketch all proposed structures and additions showing overall dimensions.

Location of any wetlands, floodplain, streams, etc. on site.

Location of any on-site or adjacent cemeteries or burial sites

Any additional information that will adequately describe the proposed work.

All proposed decks, landings, exterior stairs, porches and overhangs must be shown.

*******OFFICE USE ONLY*******

Proposal complies with applicable Land Use Regulations.

Planning Board Chairman _____ Date: _____

Conditions: _____

Date Variance Granted: _____ Purpose/Conditions: _____

Date Special Exception Granted: _____ Purpose/Conditions: _____

TO BE FILLED OUT BY BUILDING INSPECTOR

Water Permit Approval: _____ Sewer Permit Approval: _____

Inspector Approval: () Yes () No

Permit # _____

Date of Building Permit Issuance: _____

Date of Denial: _____

Reason for Denial: _____

If applicant was denied, indicate if the applicant was referred to: (circle)

Board of Adjustment Health Office Board of Selectmen Planning Board

Total acreage of lot: _____ Zoning District: _____ Is property part of a condominium: () YES () NO

Building Inspector's Signature

THE BUILDING INSPECTOR MAY BE CONTACTED IN WRITING AT THE TOWN HALL, PO BOX 456, SEABROOK, NH 03874, BY PHONE (603) 474-3871 OR E-MAIL AT code@seabrooknh.org.