

TOWN OF SEABROOK

SELECTMEN'S MEETING

DECEMBER 16, 2013

Present: Aboul B. Khan  
Edward J. Hess, Jr.  
Raymond Smith  
William Manzi

10:00AM

Chairman Khan opened the meeting at 10:05AM.

**MEETING - COMMUNITY HOME SOLUTIONS**

Francis & Ellen Chase and Jeff Brown were present for this meeting. Mrs. Chase explained what they do for the community. She said they have been doing this for the last seven years with no charge to the homeowner. They also help with loan modifications and foreclosures (see attached flyer). They will be submitting a petition for the ballot and are asking for the Selectmen's support.

Mrs. Chase said there is a Community Development Block Grant (CDBG) that she would be willing to serve on the committee to see if they could get additional funding for the program.

Mr. Brown spoke about the program and said they offer training classes on financial planning. He also feels they could look into the CDBG to help the town and the non-profit agencies.

Bonnie Armentrout said she has worked with Francis Chase and he is very good about going out to help the residents of the town. She said she does refer clients to Ellen Chase for her programs.

Mrs. Chase explained what the loan modification program is and how she can help.

Mr. Hess suggested having this information on channel 22 with telephone numbers for the residents.

MOTION: Edward J. Hess, Jr. To authorize this  
Second: Aboul B. Khan information be placed on  
Unanimous channel 22.

Mr. Chase said he needs to emphasize that this program is truly no charge and if anyone does get information and there is a fee attached it is more than likely a scam.

Mr. Manzi said he would like to speak more with Mrs. Chase on the CDBG.

**MEETING - HISTORICAL SOCIETY WARRANT ARTICLE**

Eric Small was present for this meeting. He spoke about the structure of the Old South Meeting House and what is inside. He said it is in need of clapboarding and windows. The article was on the 2013 ballot but did not pass. He is asking the Selectmen to support the article again this year.

Mr. Khan asked that a note be included in the article for the voters so they will have some help in deciding on how to vote.

Mr. Small said it was built in 1764 and it served as the town hall and church.

MOTION:	Edward J. Hess, Jr.	To authorize the warrant
Second:	Raymond Smith	article be placed on the
Unanimous		2014 ballot.

#### **MONTHLY MEETING - DPW MANAGER**

John Starkey was present for his monthly report (see attached).

Mr. Starkey commented that it was a job well done for snow plowing during the storm this past weekend.

Mr. Starkey said they had some vandalism at Veteran's park and there was severe damage to both fields. He has one estimate and there is about \$12K in damages.

Mr. Hess asked if a gate could be put up to try and keep people out.

Mr. Starkey commented that he has completed his training at Antioch University and would recommend the course if the town would like any other employee to attend.

Mr. Starkey said Jason Brown has received his level 2 road scholar. He has two other employees besides himself that are master road scholars. There a lot of other employees who are different levels in this program.

#### **HUMAN SERVICES AGENCIES**

Community Action Program - Keith Bates and Ray Bisson were present. The request is for \$42,700 which is the same as last year.

Mr. Khan said they should also discuss that the town gives them the building for use. Mr. Hess asked if the money the town gives goes towards the salaries of the employees or to the actual programs that are offered to the residents. Mr. Bates said it goes to the general operation budget.

Mr. Manzi suggested they speak to the services offered to help answer the selectmen's questions. Mr. Bates explained those services that are offered by the staff.

Mr. Hess said he does not want to cut if it is going to jeopardize the services to the residents. Mr. Bates said they would do everything to keep the programs going. There was discussion on this.

Francis Chase commented that it is very hard to put a number on providing services to a person in need.

Mr. Bates spoke about the building and that when they took it over it was in need of repair. They wrote and received a grant for \$100K with the knowledge that this building be used for a social service agency. Mr. Khan said he disagrees with this that the residents of Seabrook still own the building and they don't have to continue to stay with this agency.

Mr. Manzi will look at setting goals for the number of residents who use the services and where the money goes so the Selectmen will have a clearer picture. Mr. Hess said he is not looking to slight any resident for using the services but they need to address the issues. Mr. Smith said he doesn't object to one cent being given for a service provided.

<p><u>MOTION:</u> Aboul B. Khan          Second: Edward J. Hess, Jr.          Unanimous</p>	<p>To approve the funding for \$42,700.00 but going forward the town manager will look into verifying the amount going to the resident so it is justified.</p>
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This funding request will be a stand-alone article as in 2013.

There was discussion on usage of services versus the number of residents using the programs. Mr. Manzi explained why it may be helpful to the Selectmen to receive this data. He said he would work with Keith Bates to provide quarterly data to the Selectmen.

Seacoast Youth Services - the funding request is for \$20K.

<p><u>MOTION:</u> Raymond Smith          Second: Edward J. Hess, Jr.          Unanimous</p>	<p>To approve the funding request for \$20K.</p>
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This funding request will be a stand-alone article as in 2013.

**PREVIOUS MINUTES - OCTOBER 23 BUDGET WORKSESSION, OCTOBER 31 PUBLIC, NOVEMBER 4 PUBLIC & NON-PUBLIC, NOVEMBER 8 PUBLIC & NON-PUBLIC, NOVEMBER 18 PUBLIC & NON-PUBLIC, NOVEMBER 25 PUBLIC AND DECEMBER 2 PUBLIC**

MOTION: Raymond Smith To adopt the minutes of  
Second: Edward J. Hess, Jr. 10/23 public, 10/31  
Unanimous public, 11/4 public &  
non-public, 11/8 public  
& non-public, 11/18  
public & non-public,  
11/25 public and 12/2  
public.

**PREVIOUSLY SIGNED PERMITS**

Mr. Khan read the list of permits (see attached).

MOTION: Edward J. Hess, Jr. To approve the permits.  
Second: Raymond Smith  
Unanimous

**WATER SERVICE APPLICATIONS**

Amanda Young - 33A Folly Mill Road - \$50  
DF Pray General Contractors - 652 Lafayette Road - \$900

MOTION: Edward J. Hess, Jr. To approve and sign the  
Second: Raymond Smith water applications.  
Unanimous

**SEWER SERVICE APPLICATIONS**

Amanda Young - 33A Folly Mill Road - \$50  
Russell Jeffers - 126 Ocean Blvd. - \$50  
DF Pray General Contractors - 652 Lafayette Road - \$700

MOTION: Raymond Smith To approve and sign the  
Second: Edward J. Hess, Jr. sewer applications.  
Unanimous

Mr. Hess said he attended a meeting in Concord on the healthcare issues and Obamacare, which has a lot of issues with the fines.

Mr. Khans said they attended the Christmas Party at the elderly housing complex. He said it was great and had good food. He said it was nice to be able to hear from the residents.

Mr. Khan commented on the town manager being in town during the storm and willing to help out wherever he was needed.

Mr. Khan said the contract with the town manager was signed for 2-years and he would like to revisit this and extend it for an additional year. Mr. Hess said he does not see a problem and agrees it should be extended.

<u>MOTION:</u> Edward J. Hess, Jr.	To authorize the paper
Second: Raymond Smith	work be prepared to
Unanimous	extend the contract
	from a 2-year to 3-year.

Mr. Manzi provided an update to the parking study committee.

**NON-PUBLIC SESSION**

<u>MOTION:</u> Edward J. Hess, Jr.	To go into non-public
Second: Raymond Smith	session at 11:38AM under
Unanimous	RSA 91-A: 3, II, (a)
	personnel and (e) legal.

Roll call:

- Mr. Khan - yes
- Mr. Hess - yes
- Mr. Smith - yes

The Board reconvened in public session at 1:25PM.

<u>MOTION:</u> Raymond Smith	To adjourn the meeting
Second: Aboul B. Khan	at 1:25PM.
Unanimous	

Meeting adjourned at 1:25PM.  
Minutes taken by Kelly J. O'Connor

Approved and endorsed

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Raymond Smith, Clerk

Date: \_\_\_\_\_