

TOWN OF SEABROOK

SELECTMEN'S MEETING

MAY 6, 2013

Present: Aboul B. Khan  
Edward J. Hess, Jr.  
Raymond Smith  
Joseph Titone

10:00AM

Chairman Khan opened the meeting at 10:00AM.

**ANNOUNCEMENT - LOW & MODERATE TAX RELIEF**

Mr. Hess read the announcement that the forms were now available in the assessing office.

**MEETING - FINANCE MANAGER**

Lilli Gilligan was present for this meeting. She advised the Selectmen that they were going to need to borrow \$800K from the tax anticipation note but intends to pay it back quickly. The tax office is coordinating sending out the tax bills on May 15<sup>th</sup> if the Selectmen can hold a special meeting on May 13<sup>th</sup>.

Ms. Gilligan explained why there is a need to borrow money in the middle of the year. Mr. Khan commented that he is not comfortable with this and cannot approve. Ms. Gilligan explained she wasn't here for approval as the Selectmen have already approved the TAN this is just informational. She indicated that in October 2013 they may need to approve another tax anticipation note and that would require Selectmen's approval.

Ms. Gilligan advised the Selectmen that she had put out a fuel RFP and received only one response. She explained why the RFP was put out and said that it also included fixing the pumps to accurately bill each department.

**MONTHLY MEETING - FIRE CHIEF**

Lawrence "Koko" Perkins, Deputy Fire Chief was present for this monthly report (see attached).

National Standards - have changed and the change has added 40 additional hours of training.

Call Firefighters - 6 new call firefighters have been added. Seth Coleman, Binky Perkins and Billy Edwards put on an excellent training for them.

Warrant Articles - he thanked the voters for their support on the articles. Grants are being worked on for the exhaust system and the self contained breathing apparatus but they have been

delayed due to the new standards. The nozzles are being purchased.

There was discussion on the ladder truck. This will become a priority with the new DDR project.

The dispatch center needs to be addressed in the CIP for 2014. The cost is approximately \$20K for the software alone. They would apply for any grants that are available.

Call Volume - he doesn't have the ability to pull together the numbers and apologized for that. Mr. Khan asked if the numbers could be included in the monthly reports going forward.

Paula Wood suggested having Wal-Mart donate money towards the ladder truck. She commented on visuals for the budget meeting and said the articles passed when visuals were shown.

There was discussion on the new application for smart phones to alert the firemen of a call. There is a delay in the notification. The cost is about \$100 per month for 30-35 phones.

#### **MONTHLY MEETING - POLICE CHIEF**

Mike Gallagher, Deputy Police Chief was present for this monthly report (see attached).

D'Alessandro Funds - requesting \$2500 to purchase shirts for police details that have been approved by the DOT.

<u>MOTION:</u>	Edward J. Hess, Jr.	To approve the use of
Second:	Aboul B. Khan	\$2500 to purchase shirts
Unanimous		from D'Alessandro funds.

Mr. Khan requested a written memo for the funds so they can have a paper trail going forward.

The new fleet of cars is in and most have been outfitted. Mr. Hess commented that the Chief did a nice job with the fleet and it makes the police more visible.

Mr. Khan asked how the vehicles were assigned to the other departments. He said of the older vehicles were disposed of and the newer vehicles were received. Deputy Chief Gallagher said that Chief Bitomske would be better to address this question. There was discussion on the transfer of these vehicles. Paula Wood questioned the vehicles and would like to know what was

purchased with the D'Alessandro funds and where the old vehicles went. She said she asked the Chief if this would increase the fleet and she was told no but if the vehicles are being transferred it is increasing the fleet somewhere. She is requesting a spreadsheet with this information. Mr. Smith said he agrees with the voters who say no to spending money to purchase vehicles but when the vehicle is free that is a different circumstance. He asked that this be looked into to determine what is legal.

Mr. Hess said that a thank you should be given to Sgt. Robert Granlund on his retirement and for his many years of service.

**PREVIOUS MINUTES - MARCH 20 PUBLIC, APRIL 15 PUBLIC & NON-PUBLIC AND APRIL 22 PUBLIC**

MOTION: Edward J. Hess, Jr. To adopt the minutes of  
Second: Aboul B. Khan 3/20 public as a true  
Unanimous depiction of what  
happened at the meeting.

MOTION: Edward J. Hess, Jr. To adopt the minutes of  
Second: Raymond Smith 4/15 public & non-public  
Unanimous and 4/22 public.

**PREVIOUSLY SIGNED PERMITS**

Mr. Khan read the list of permits (see attached).

MOTION: Aboul B. Khan To approve the parade  
Second: Raymond Smith and solicitation  
Unanimous permits.

MOTION: Edward J. Hess, Jr. To approve the new  
Second: Raymond Smith business licenses.  
Unanimous

MOTION: Edward J. Hess, Jr. To approve the renewal  
Second: Raymond Smith business licenses.  
Unanimous

**EXCAVATION TAX - \$1404**

MOTION: Edward J. Hess, Jr. To approve and sign the  
Second: Raymond Smith excavation tax.  
Unanimous

**ABATEMENTS**

Carol Richards - 32 B Street - \$20

Carol Ray Family Trust - 20 Blueberry Lane - \$17.68

MOTION: Raymond Smith To approve and sign all  
Second: Edward J. Hess, Jr. abatements.  
Unanimous

### **8 ELDERLY EXEMPTIONS**

MOTION: Edward J. Hess, Jr. To approve and sign all  
Second: Raymond Smith 8 elderly exemptions.  
Unanimous

### **3 DISABILITY EXEMPTIONS**

MOTION: Edward J. Hess, Jr. To approve and sign all  
Second: Raymond Smith 3 disability exemptions.  
Unanimous

### **VETERANS EXEMPTIONS**

Paula O'Neil - 10 Blueberry Lane  
John Mounsey - 11 Dandiview Acres  
Lowell & Joyce Kjenstad - 168 Staples Street

MOTION: Edward J. Hess, Jr. To approve and sign all  
Second: Raymond Smith veteran's exemptions.  
Unanimous

### **WATER SERVICE APPLICATIONS**

Barry Sargent - 171 Folly Mill Road - \$50  
Jeffrey Baillargeon - 47 Railroad Avenue - \$100  
Jeffrey Baillargeon - 49 Railroad Avenue - \$100  
Jeffrey Baillargeon - 49A Railroad Avenue - \$100  
Dave Benoit - 2 A Street - \$100  
Paul Lepere - 6 Carol-Lynn Park - \$50  
Kazanjian Enterprise Inc. - 303 Atlantic Avenue - \$100

MOTION: Edward J. Hess, Jr. To approve and sign all  
Second: Raymond Smith water applications.  
Unanimous

Mr. Titone will check on the water service application for 22 Raymond Drive. Mr. Smith commented that 2 A Street was not signed by the owner so this was held until Mr. Titone can speak with the sewer department.

### **SEWER SERVICE APPLICATIONS**

Dave Benoit - 2 A Street  
Janvrin Family Trust - 22 Raymond Drive - \$150

MOTION: Edward J. Hess, Jr. To approve and sign the  
 Second: Raymond Smith sewer application for 22  
 Unanimous Raymond Drive and to hold  
 2 A Street.

**FIREWORKS SALES LICENSES**

Fantasy Fireworks, Inc. - 571 Lafayette Road  
 Phantom Fireworks, Inc. - 3 Chevy Chase Road

The Selectmen asked that the second page of the application be revised to remove the official use section.

MOTION: Edward J. Hess, Jr. To approve and sign both  
 Second: Raymond Smith fireworks sales licenses.  
 Unanimous

**TAX DEED WAIVER**

Mr. Hess read the waiver which gives an extension for property taxes to owners who are having trouble paying.

MOTION: Edward J. Hess, Jr. To approve and sign the  
 Second: Raymond Smith tax deed waiver.  
 Unanimous

**CONSERVATION EASEMENT DEED**

GRA Real Estate Holdings - Stard Road

MOTION: Edward J. Hess, Jr. To approve and sign the  
 Second: Raymond Smith conservation easement  
 Unanimous deed.

**SPECIAL RESIDENT PARKING PERMIT**

John Sawyer - 5 Coleman Court  
 Bernard & Virginia Barton - 46 Carolyn Avenue

Mr. Smith said he would like to visit the beach parking issues at a later date.

MOTION: Edward J. Hess, Jr. To approve and sign both  
 Second: Raymond Smith resident parking permits.  
 Unanimous

**NH EMERGENCY MANAGEMENT PERFORMANCE GRANT - \$2348**

Mr. Titone explained the grant is for radios.

MOTION: Edward J. Hess, Jr. To approve and sign the  
 Second: Raymond Smith grant.  
 Unanimous

Mr. Titone said the drills for Seabrook Station are in the planning stage for 2014.

Mr. Hess said he was asked if the water bills could include the number of gallons used for each quarter so the residents could see what they are using. Mr. Titone will discuss with the water superintendent to see how and if this can be accomplished.

Paula Wood questioned the dismissal of town attorney Rob Ciandella and if the Selectmen had looked into this. Mr. Hess said the RSA says the Selectmen hire and fire the attorney so the article wasn't legal. It was stated that attorney Rob Ciandella has been used for the power plant and was never dismissed from that case and he has saved the town a lot of money.

Paula Wood asked when the Selectmen voted to use his services after the meeting that discontinued his services. Mr. Khan said that attorney Rob Ciandella was always used for the power plant just not for other cases. He said around 2009 the attorney did not handle the deliberative session well so the Town Manager at that time was asked to hire another attorney and that attorney hired was Rob Ciandella who has handled the cases well.

This Board of Selectmen does not have any issues with attorney Ciandella so have no reason to discontinue his services. Paula Wood asked if anyone investigated why he was let go and where the document that approved the use of his services is.

Paula Wood addressed the parking issues at the beach. She said Hampton would be increasing their rate which will cause the people to park at the harbor and walk to Hampton. Mr. Smith said he looked into meters and it would take the town 3-5 years to break even. There was discussion on the parking issues. Mr. Khan requested they have a public hearing to see what the residents want. This will be a future agenda item.

Mr. Khan said he would be attending the planning board meeting on Tuesday. He said the Rockingham Planning Commission meeting will be hosted by Seabrook on Wednesday, May 8 at the Library at 7PM. Mr. Hess said he went out with the water department during the flushing of the mains and said they do a very good job. Mr. Smith said he has been going to the ball fields and they are very nice facilities for the families and children of Seabrook. He also mentioned that Lyndsey is going for a grant for the playgrounds.

Joe Giuffre invited the Board of Selectmen to attend the Beach District meeting on Monday, May 13 at 7PM and the main topic is

fencing. Mr. Khan and Mr. Hess indicated they would be at the meeting. Mr. Smith said he would like to know the questions that will be asked so he can do his homework before the meeting. There was discussion on the issues with the fencing and who authorized putting the fence up.

Paula Wood said she has started asking for donations for channel 22 but would need the Selectmen to sign a letter for the businesses. Mr. Khan asked that this item be discussed at a later meeting.

MOTION: Edward J. Hess, Jr. To adjourn the meeting  
Second: Raymond Smith at 12:10PM.  
Unanimous

Meeting adjourned at 12:10PM.  
Minutes taken by Kelly J. O'Connor

Approved and endorsed

\_\_\_\_\_  
Raymond Smith, Clerk

Date: \_\_\_\_\_